SCC Technical Admin. (TA)/Agency Lead Meeting
Thursday, February 1st, 2024

Getting to Know You...

If you could pick any work perk, which would it be?

| Unlimited PTO | 100% Work from Home | Casual Friday Every Day | Office Pets for Stress Relief |

Meeting Objectives

UPDATES
- CoC Updates
- UPLIFT Updates
- HMIS Newsletter

IN THE KNOW
- LSA Submission
- HIC/PIT What's Next?
- Annual SCC Client Consent Training
- Performance Management Work Group (PMWG) Meeting

MEMOS
- Clients Assessed & Not On Community Housing Queue (CHQ)
- Request Forms
- Bitfocus Holiday
- Next Month's Meeting

COC UPDATES

CoC Updates – *2023 CoC Program Awards!*

Our CoC was awarded $39M across 38 projects!

19 PSH

9 RRH

5 Joint TH & RRH

2 HMIS

1 TH

1 CE

1 Planning Grant

ALL 5 YHDP Programs Renewed!

Annual Renewed* Demand Increased by $3.2M!

*Renewal Demand – Our base funding up for renewal.

CoC Updates - *Congratulations to Our Community & Grantees*

- Abode Services
- Bill Wilson Center
- Community Solutions
- County Office of Supportive Housing
- Covenant House

- Razing the Bar
- S.T.A.R. Programs
- St. Joseph's Family Center
- West Valley Community Service YWCA - Silicon Valley

Thank you to all who were involved in the process and especially to those who provide the funded services to those most in need!

UPCOMING EVENTS *February 2024*

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1 10am HMIS Clarity Office Hours 2pm HMIS TA/Agency Lead Meeting	**2**
5 2pm SCC HMIS Looker Office Hours	**6**	**7** 9:30am Service Providers Network Meeting	**8**	**9**
12	**13** 10am Data Think Tank	**14** 9:30am Service Providers Network Meeting	**15** 10am HMIS Clarity Office Hours 1pm Performance Management Work Group (In-person)	**16**
	20	**21**	**22** 3pm Rapid Rehousing & Employment Initiatives Meeting	**23**
26	**27**	**28** 9am VI-SPDAt In-Person Training 10am SCC TA Office Hours	**29** 10am HMIS Clarity Office Hours	

UPLIFT UPDATES

UPLIFT Updates – Quarter 3

Pool Pass Period begins February 1st, 2024

96% of UPLIFT stickers (passes) have been issued as of 1/31

4% of passes are currently being processed

REMINDERS

We are unable to obtain additional replacement stickers (passes) from VTA

If a client no longer needs their pass and the sticker is still *unused,* please notify us

We can replace badges only

(Badges only usable if client already has their own sticker)

REPLACEMENT NEEDED

Please make a request for a "Badge Only" through HMIS and notify UPLIFT@hhs.sccgov.org

HMIS NEWSLETTER

Newsletter

Santa Clara HMIS News
January 2024

Welcome to the Santa Clara HMIS January 2024 newsletter!

In this edition you'll find the following:

- Happy New Year!
- Check Out this Fun Poll: _What do you think is the least kept New Year's resolution (personally or generally)?_
- LSA Submission
- HIC Updates & Next Steps
- Report Spotlight: **[HUDX-123-AD] Housing Inventory Count (HIC) Supplemental**
- **SCC HMIS Quarterly Compliance Certification Checklist** Due 01/31/2024
- Reminder: Coordinated Entry (CE) Assessments Missing Referral to the CQ
- Bitfocus Holiday Schedule (February 19 – President's Day)
- Meetings/Upcoming Events

LSA SUBMISSION

LSA Submission

The LSA was submitted by deadline! Thank you all for your participation in getting this done!

HIC/PIT – *WHAT'S NEXT*

HIC/PIT Date

January 2024						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

The 2024 HIC/PIT date will be Thursday, January 25th, 2024

The count of sheltered households will be the night of 1/25/24

There will not be unsheltered PIT Count this year

HIC/PIT Details

Housing Inventory Count (HIC) & Point-in-Time (PIT) count will take place on the same night in January

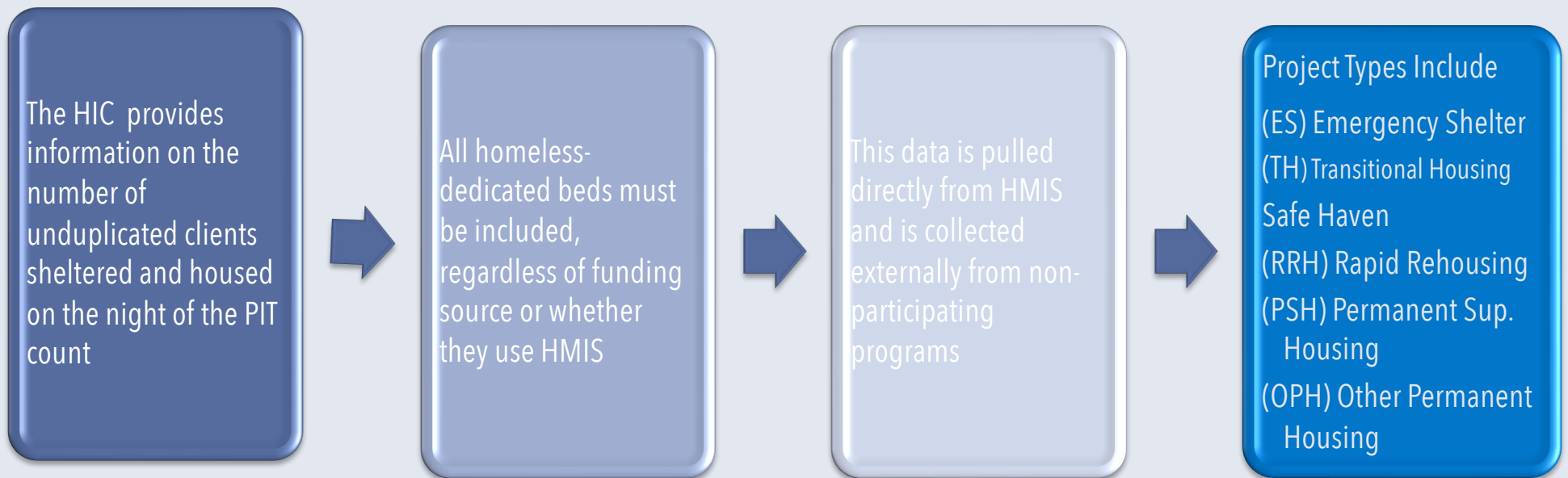*This year we will not be having an unsheltered count*

These reports are submitted to HUD annually as part of the Annual Homeless Assessment Report (AHAR)
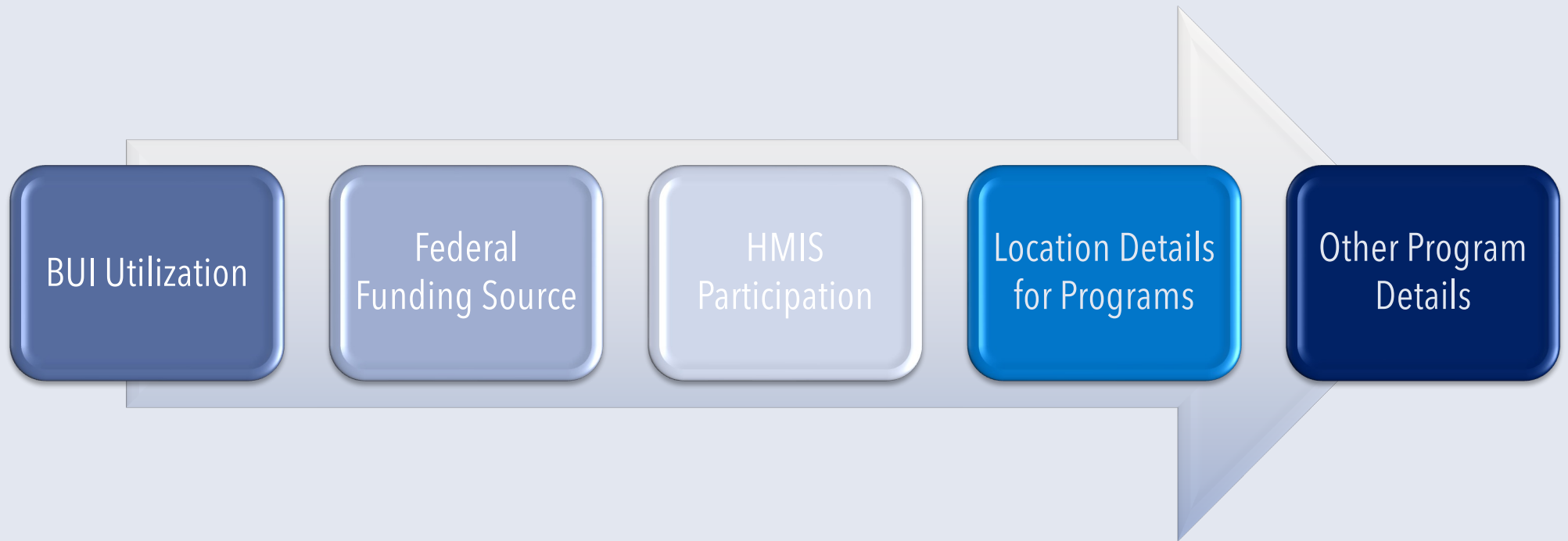
Single-day snapshot of homelessness in a Continuum of Care (CoC)

HIC/PIT Details

The HIC provides information on the number of unduplicated clients sheltered and housed on the night of the PIT count

All homeless-dedicated beds must be included, regardless of funding source or whether they use HMIS

This data is pulled directly from HMIS and is collected externally from non-participating programs

Project Types Include

(ES) Emergency Shelter

(TH) Transitional Housing

Safe Haven

(RRH) Rapid Rehousing

(PSH) Permanent Sup. Housing

(OPH) Other Permanent Housing

HIC/PIT Data Includes

BUI Utilization

Federal Funding Source

HMIS Participation

Location Details for Programs

Other Program Details

HIC/PIT Data Quality

Demographic Data

(DOB, Gender, Race/Ethnicity, Veteran Status)

Enrollment Data

(HoH, Move-in Dates, Bed Nights, Chronically Homeless, Disability)

Total Count of Clients Served

Ensure all clients served in shelter and housing projects on 1/25/2024 are accurately represented in the HMIS

HIC/PIT Helpful Reports

- [HUDX-225] HMIS Data Quality Report to review data quality

- [GNRL-220] Program Details Report to review all client-level data

- [GNRL-106] Program Roster to review enrollment, exit, and housing move-in dates

- [HSNG-108] Housing Census to review bed nights and maximum bed occupancy (from the bed & unit inventory configured for the program)

- [HUDX-123-AD] Housing Inventory (HIC) Supplemental - The Housing Inventory Count Supplemental report is designed to be used as a tool to review housing inventory available in a community

HIC/PIT Data Quality Outreach

Communication from the Sys. Admin. Team for any required data clean-up and/or questions

Template for non-HMIS participating projects that don't collect data in HMIS *– went out on Monday! Check your email...*

1:1 Technical Assistance through the Help Desk via chat, email, phone, or Zoom

SCC HMIS Office Hours, every other Thursday, from 10am-11:30am

ANNUAL SCC CLIENT CONSENT TRAINING

Annual SCC Client Consent Training

Each year HMIS users in Santa Clara County are required to retake and pass the Client Consent Training, confirming their knowledge around privacy considerations for HMIS, client consent requirements, best practices for protecting personally identifiable information (or PII), and the features of Clarity Human Services software that helps in protecting privacy.

The training is scheduled for <mark>March</mark>, and we will be providing further details in the coming weeks! Please be sure and let your staff know this is forthcoming!

NEXT STEPS
- All Staff will need to complete the training – *even if they just completed it in January of 2024*
- Staff will need to log into the training website to access the training
- Staff will not be able to access the required ***Quiz*** until they have completed the 30-minute video
- An 80% or higher on the quiz is considered passing
- Access will be removed from staff who do not complete the training by deadline (usually 3 weeks)

PERFORMANCE MANAGEMENT WORK GROUP (PMWG) MEETING

2024 Performance Measure Timeline

✓ January
- SPM 1: The Length of Time Individuals and Families Remain Homeless
- SPM 2: The extent to which individuals and families who leave homelessness experience additional spells of homelessness.

February
- SPM 4: Employment and Income Growth for homeless individuals and families
- SPM 8: Process and Data Quality Measures

March
- Local Living Wage income measure
- SPM 5: Success at reducing the number of people who become homeless for the first time

April
- SPM 7: Successful Housing Placement
- Local Measure: Health Insurance

May
- SPM 3: Overall reduction in the number of homeless individuals and families (PIT Count) (Review – no benchmark)

Length of Time Persons Remain Homeless

HUD SPM Measure 1a

This measure is defined by HUD System Performance Measure (SPM) specifications.

The report uses bednights recorded in ES/SH/TH projects to approximate the average length of time homeless during the report period.

Report Specs can be found here

Report used, including program list, can be found here

Benchmark: *LOT Persons Remain Homeless*

HUD SPM 1A: Length of Time Homeless		2020	2021	2022	2023	CY 24 Benchmark
Persons in ES and SH	# Persons	6194	6209	6259	7261	x
	Average # Days	100	153	179	168	166
	Median # Days	66	86	104	103	98
Persons in ES, SH, and TH	# Persons	6836	6797	6845	7837	x
	Average # Days	124	171	189	178	179
	Median # Days	77	94	110	111	105

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Returns to Homelessness

HUD SPM Measure 2

This measure is defined by HUD System Performance Measure (SPM) specifications.

This measures the extent to which persons who exit homelessness to permanent housing destinations return to homelessness within 12 and 24 months. The reports looks at data up to 2 years prior to the report period.

Please note that there are anomalies in the ES data because of internal workflows related to the EHV program and therefore the data has been adjusted for this workflow

Report Specs can be found <u>here</u>

Report used, including program list, can be found <u>here</u>

Benchmark: Returns to Homelessness w/in 12 Months

	2020		2021		2022		2023		CY 24 Benchmark
	# Exits to PH	% Returns to Homeless	# Exits to PH	% Returns to Homeless	# Exits to PH	% Returns to Homeless	# Exits to PH	% Returns to Homeless	
Street Outreach	109	21.10%	306	16.70%	417	10.00%	388	16%	14%
Emergency Shelter	1,052	19.90%	981	18.90%	1,224	14.70%	1,348	13%	16%
Transitional Housing	269	16.70%	363	14.00%	243	10.00%	124	11%	12%
Safe Haven	17	23.50%	16	12.50%	9	11.10%	9	11%	N/A
RRH & PSH	1,080	10.70%	1,199	8.40%	1,128	8.60%	1170 (RRH); 201 (PSH)	10% (RRH); 3% (PSH)	8% RRH/5% PSH
CoC System	2,527	15.70%	2,865	13.70%	3,021	11.40%	3,240	15%	13%

Benchmark: Returns to Homelessness w/in 2 Years

	2021		2022		2023		CY 24 Benchmark
	# Exits to PH	% Returns to Homeless	# Exits to PH	% Returns to Homeless	# Exits to PH	% Returns to Homeless	
Street Outreach	306	21.20%	417	17.30%	388	21%	20%
Emergency Shelter	981	26.00%	1224	26.90%	1348	20%	24%
Transitional Housing	363	21.50%	243	22.20%	124	20%	21%
Safe Haven	16	25.00%	9	33.30%	9	22%	N/A
RRH & PSH	1,199	12.40%	1128	14.40%	1170 (RRH); 201 (PSH)	21% (RRH); 5% (PSH)	14% RRH/10% PSH
CoC System	2,865	19.20%	3021	20.50%	3240	19%	20%

Next Meeting
SPM 4: Employment and Income Growth for homeless individuals and families
SPM 8: Process and Data Quality Measures

Date: February 15th, 2023
Time: 1-2:30 PM
Register here

Meeting announcements and info goes out on the CoC Listserv.
To join, please send email to info@santaclaracountycoc.org specifying the mailing list and your email address.

Clients Assessed & Not On Community Housing Queue (CHQ)

Clients Assessed & Not On (CHQ)- By Agency

Agency	#of Clients
LifeMoves	176
HomeFirst	34
Amigos de Guadalupe	23
County: SCVHHS - Ambulatory	23
PATH	18
Bill Wilson Center	17
Santa Clara Family Health Plan (SCFHP)	16
Sunnyvale Community Services	13
Community Solutions	9
Family and Children Services	7
Horizon Services, Inc - DBA Mission Street Sobering Center	6
The United Effort Organization	4
UPLIFT	4
County: Reentry Resource Center	3
Midtown Family Services	3
Mission Possible	3
California Youth Outreach	2
County: SCVHHS - BHSD - AOA - CWS	2
County: OSH	2

CityTeam Ministries	2
Parisi House on the Hill	2
WeHOPE	1
St. Joseph's Family Center	1
Roots Community Health Center	1
Mental Health Systems (MHS)	1
County: SCVHHS - BHSD - Whole Person Care (WPC)	1
Goodwill of Silicon Valley	1
Community Services Agency of Mountain View	1
City of Morgan Hill	1
Bible Way / Destiny	1
Momentum for Health	1
County: SCVHHS - BHSD - AOA - FDR	1
New Directions - Peninsula Healthcare Connection	1
County: SSA - DEBS SSI Advocacy	1
County: SSA - Department of Family and Children's Services (DFCS)	1
West Valley Community Services	1
Abode Services	1
Razing the Bar	1

Request Forms

Using the Requests Forms

This is a gentle reminder to please use the listed forms when requesting changes to all things Program Set-Up related

Program Request Forms
- New Program Request Form *Updated 2023*
- Bed and Unit Inventory (BUI) Update Form
    - ***"How to Determine Bed & Unit Inventory" Mini Guide (2021)***
- Program Change Form

BITFOCUS HOLIDAY

President's Day Holiday Schedule

Our Help Desk will remain open to address any urgent needs (at limited capacity and response times may be impacted) - On the President's Day Federal Holiday on February 19th, 2024.

 For customer questions or concerns that require immediate attention, please email our support team at **support@bitfocus.com.**

We look forward to returning full-force Tuesday, February 20th, 2024 - thank you for your continued partnership, and Happy Holidays!

NEXT MONTHS MEETING

Thursday, March 7th, 2024