



# Bitfocus



SCC Technical Administrator (TA)/  
Agency Lead Meeting  
Thursday, August 3rd, 2023



# Getting to Know You!

What are some things or thing that you own, that you really need to get rid of?

# Meeting Objectives

## UPDATES

- CoC|Assessment Updates
- UPLIFT Updates
- CEs Tips

## STAYING IN THE KNOW

- Newsletter
- DEW Highlights
- 2024 Data Standards - RRH Programs and Funding Source Changes

## DISCUSSION TOPIC - FORUM

- Concerns/Questions Around Data Standards Changes

## MEMOS

- SCC HMIS Quarterly Compliance Certification Q2
- Designating a New TA/Agency Lead
- Next Month's Meeting



# CoC | Assessment Updates



# CoC | Assessment Updates

For organizations that attended the CoC NOFO technical assistance workshop for the local competition, the deadlines for submission have been updated as follows:

## Due dates for application materials

- **August 9 for**
  - Draft e-snaps Project Application for new projects
  - Supplemental Application for new projects
  - Supplemental Application for renewals without data
- **August 25 for**
  - Draft e-snaps Project Application for renewals with data
  - Draft e-snaps Project Application for renewals without data
  - Draft e-snaps Project Application for YHDP renewals

If you have questions or need more information, visit our website (<https://osh.sccgov.org/continuum-care/hud-coc-funding>) or email [SCCNOFA@homebaseccc.org](mailto:SCCNOFA@homebaseccc.org).

The CoC Coordinated Entry System (CES) Redesign is making some good strides forward

- The Implementation Committee has started reviewing questions that would be used in an updated standardized assessment, and plans to present to the CoC Board in September with recommendations related to a pilot of a redesigned tool.



# Upcoming Meetings

Sun

Mon

Tue

Wed

Thu

Fri

Sat

10am HMIS Clarity 3  
Office Hours  
2pm HMIS TA/Agency  
Lead Meeting

2pm SCC HMIS  
Looker Office Hours 7

10am Data Think  
Tank 8

9:30am Service 9  
Providers Network  
Meeting  
12pm YHDP Round 4 & 5  
Community Calls

10am HMIS Clarity 17  
Office Hours

10am SCC HMIS 21  
Looker Office Hours

3pm Rapid 24  
Rehousing and  
Employment  
Initiatives Meeting

9am CoC SCC 30  
VI-SPDAT Training  
Registration  
SCC TA Office Hours

10am HMIS Clarity 31  
Office Hours

# UPLIFT Updates



# UPLIFT Updates

- The Office of Supportive Housing is moving back to our permanent location (**150 Tasman Dr**) on Monday, 8/7
  - **Pass pickup will be unavailable starting 2pm this Friday 8/4 through Tuesday 8/8 as we get situated**
  - Check your email inbox (or spam folder) for emails from UPLIFT@hhs.sccgov.org for details
- 92% of Q1 stickers have been issued
- The pooled pass period began on 8/1
- We are currently fulfilling requests for the remaining Q1 passes on a first-come, first-served basis
- Reminder! Requesting a replacement pass for a client with a lost or stolen pass is a two-step process:
  1. Send an email to UPLIFT@hhs.sccgov.org explaining the reason for the replacement request
  2. Submit the request in HMIS by creating a Status Update Assessment
- Starting next quarter (Q2), OSH will again begin tracking pass request errors.
  - Staff with 3+ errors will have their HMIS UPLIFT access removed. Re-training will be required before access is restored.
- To be added to the UPLIFT mailing list, please email UPLIFT@hhs.sccgov.org



# CEs (Coordinated Entry) Tips



# CEs (Coordinated Entry) Tips

## Juan G's Monthly CES Tips



# Newsletter

## Santa Clara HMIS News July 2023

Welcome to the Santa Clara HMIS July 2023 newsletter!

In this edition you'll find the following:

- [Check Out This Fun Poll: What was your favorite thing about Summer as a kid?](#)
- Welcome New Agency: New Beginnings Family Services
- Data Standards FY 2024 – What Agency Leads Need to Know!
- Report Spotlight – [\[GNRL – 102\] Client List](#)
- First-in-the-Nation HMIS User Portal Launching in Santa Clara County
- DEW – Check Out the Slides Here!
- SCC HMIS Quarterly Compliance Certification Checklist - DUE July 31<sup>st</sup>, 2023
- Meeting/Upcoming Events
- Bitfocus is Hiring!

# July Newsletter Highlights

1→ What was your favorite thing about Summer as a Kid?



**A** Attending Summer Camp



**B** Just being out of school



**C** Playing (in your neighborhood or otherwise)



**D** Summer Activities (swimming, traveling, picnics, etc.)



**E** Non of the above/nothing/something different

**Submit**

# DEW Highlights





# DEW (Data Engagement Workshop) Highlights

Thank you to all HMIS End Users who participated in this month's DEW - we had an amazing number of participants!

We started with a review of some of the basic requirements around California's Assembly Bill 977. The latter half of the training was focused on how to identify Data Quality issues in your programs, which is relevant to all of our HMIS users!

If you attended, we'd love your feedback on the session by completing this survey.

Missed it? The recording can be found HERE on our training site and the slides can be found HERE. Attendees will notice that we added recordings of how to set up the parameters for Report – and how to run our AB 977 Dashboard in the Data Analysis tab (this is only available for Agency Leads with the Data Analysis tab). Again, thank you for attending and please let us know if you have any questions!

# 2024 Data Standards RRH Programs & Funding Source



# Agencies Potentially Impacted by RRH Changes

Abode Services	Downtown Streets Team	Recovery Cafe
Amigos de Guadalupe	Family Supportive Housing	Sacred Heart Community Service
Bill Wilson Center	Goodwill of Silicon Valley	Salvation Army
Catholic Charities	HomeFirst	Silicon Valley Independent Living Center (SVILC)
City of San Jose	Housing Choices Coalition	South County Compassion Center (Compassion Center)
Community Solutions	International Rescue Committee (IRC), Inc	Sunnyvale Community Services
ConXion to Community	LifeMoves	The Health Trust: County Collaborative
County of Santa Clara MHSA	Mental Health Systems (MHS)	West Valley Community Services
County: OSH	New Beginnings Family Services (NBFS)	Working Partnerships USA
County: SCVHHS - Ambulatory	New Directions - Peninsula Healthcare Connection	
Destination: Home	PATH	

# Expected RRH Changes

Beginning in the FY 2024 HMIS Data Standards, Rapid Re-Housing (RRH) projects can be classified in one of two subtypes

1. **RRH: Services Only**
2. **RRH: Housing with or without services**

The Housing with or without services subtype must be selected if the project receives any ongoing rental funds, even if not all project participants receive housing assistance funds from the RRH project

The Services Only subtype if the ongoing housing assistance for all program participants is provided by another funding source (e.g., Housing Choice Voucher, HUD VASH, other RRH project)

- If a RRH project has a 'Services Only' subtype, no inventory records should be created in Bed and Unit Inventory Information

# 2.02 Project Elements: Rapid Rehousing Update

## 2022 Current Data Standards

### Rapid Rehousing Program Type

TA/Agency Lead can set these programs up to provide housing and/or services related to a housing program

### Supportive Services Only Program Type

TA/Agency leads can choose to make this program "Affiliated with a residential project" or "NOT Affiliated with a residential project"

## 2024 Data Standards

### Rapid Rehousing Program Type

Agency lead can set programs up to provide housing and/or services related to a housing program

- Subtype: Housing with or without services: clients receive *any* ongoing rental funds for housing project
- Subtype: Services Only - No beds or units associated

### Supportive Services Only Program Type

If affiliated with a residential project, the services must meet a set of criteria. For example, providing across many programs – or providing services only to a subset of clients in a residential project



# Next Steps - TA/Agency Leads and/or Program Managers



# Funding Source Changes



## Next Steps

1. Identify programs at your agency that need to have funding source updates
2. If current programs have any of the funding sources listed or should be updated please submit a [PROGRAM CHANGE](#) request form

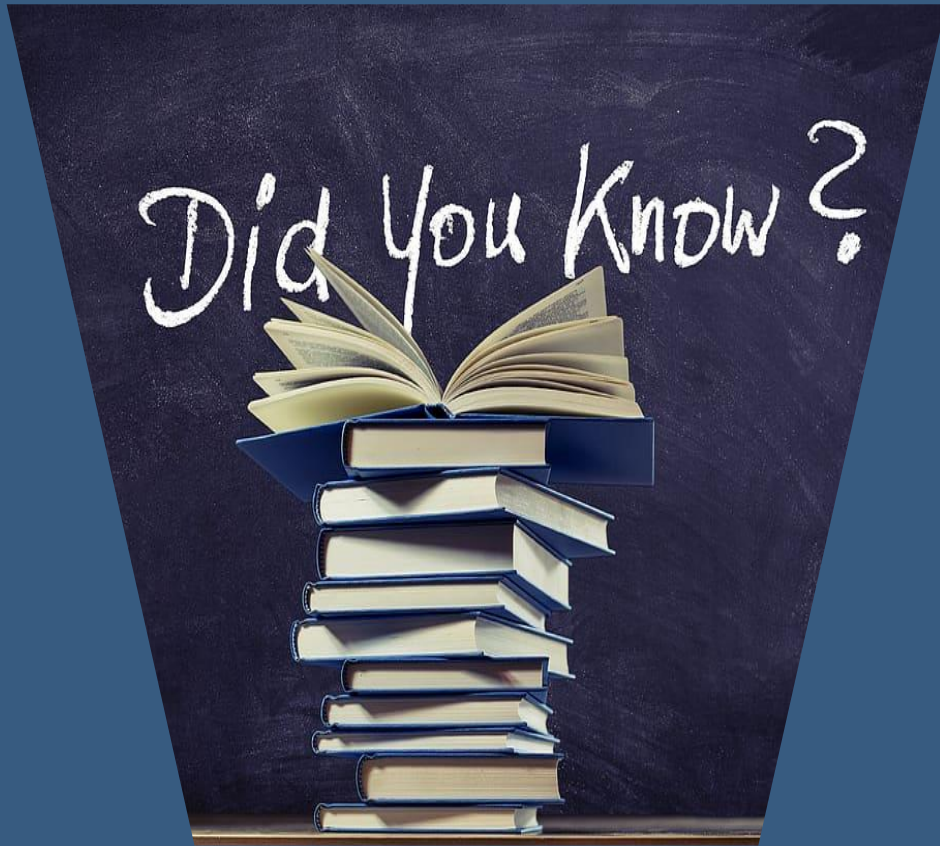
# Data Standards Resources

- [HUD Exchange](#)
- [FY2024 HMIS Data Dictionary.](#)
- [FY2024 HMIS Data Standards Manual](#)
- [FY 2024 HMIS Data Standards Community Engagement Checklist](#)
- Email: Support team at [sccsupport@bitfocus.com](mailto:sccsupport@bitfocus.com)

## FORUM

# Concerns/Questions about Data Standard Changes?





# Memos



# SCC HMIS Quarterly Compliance Certification Q2

## DETAILS

- Quarter 2 April - June 2023 Deadline was July 31st, 2023 EOB
- Staff at your agency who are not certified will be made inactive until submission of certification is received
- More details can be found here!
- **Next Deadline: Q3 July - September (10/31/23)**

## AGENCY SUBMISSION PENDING

- Family and Children Services
- Mission Possible
- Momentum for Health



# Designating a New TA/Agency Lead - SO

1. Changes/Updates to TA/Agency Leads need to be submitted by a current TA/Agency Lead
2. Agency Leads should have access to HMIS and have the capability and capacity to do Data Quality
3. Ensure completion of the following trainings
  - Online Clarity General Training (*prerequisite for account creation*)
  - Pre-recorded SCC HMIS Client Consent Training (*prerequisite for account creation and is required on an annual basis*)
  - Live SCC VI-SPDAT Training\* hosted by SCC. Please note this training is required if you will be administering the VI-SPDAT assessment at your agency.
4. Completion of the SCC Clarity HMIS Partner Technical Administrator/Agency Lead Training.
5. Attend the Monthly Agency Admin. Meeting that occurs the first Thursday of each month from 2:00pm - 3:30pm
  - Register in advance for this meeting:  
<https://bitfocus.zoom.us/meeting/register/tJAsc-Gpqi8vE9c7PNw65jvXGVI3yrOJaCPe>
6. Bookmark the following SCC HMIS Website: <https://scc.bitfocus.com/>
7. Bookmark the following Agency Leads Resource page: <https://scc.bitfocus.com/agency-admin-info>
8. Bookmark the Bitfocus Training Website: <https://training.bitfocus.com/> (This will require sign-in)
9. Help Desk information for General Inquiries and End User set-up: [sccsupport@bitfocus.com](mailto:sccsupport@bitfocus.com)



# Next Month's Meeting

Thursday, September 7th, 2023