November 2024 TA/Agency Lead Minutes

MEETING OBJECTIVES

UPDATES

- CoC Updates
- UPIFT Updates
- HMIS Newsletter

IN THE KNOW

- Federal Reporting – What's Next
- SCC HMIS Quarterly Compliance Certification Checklist - DUE
- Special Guest Speaker – LifeMoves

MEMOS

- Recently Assessed & Not on CHQ
- Holiday Schedule
- New Supportive Housing Referral Process Training – Q&A
- Next Month's Meeting

UPDATES

CoC Updates

Huge thank you to our entire community for your crucial part in the 2024 CoC funding application.
In total we applied for $46.9M, including $4.6M in CoC bonus funding and $2M in DV bonus funding.

Our next PIT Count community planning meetings **is Thursday, 11/14, 10-1130am**.
All are welcome to help plan this important effort! Join through zoom at this link!

Thanks to all who attended the supportive housing referral process training and asked so many good questions!
We will send more dates for coordinated entry related trainings in 2025.

Upcoming Events

UPLIFT Updates

The pooled pass period began last week, 11/1
No more passes for Q2 are available

- Please do not submit any requests in HMIS
- The remaining passes are being processed
  - Requests submitted by the 31st by agencies with allocation are processed first
  - All other requests dated 11/01 were processed on a first-come, first-served basis

Reminders

If a client no longer needs their pass & the sticker is still *unused: please notify us so we can reassign the sticker to another client in need*
If a replacement badge is needed, make a request for a "Badge Only" on HMIS AND notify UPLIFT@hhs.sccgov.org

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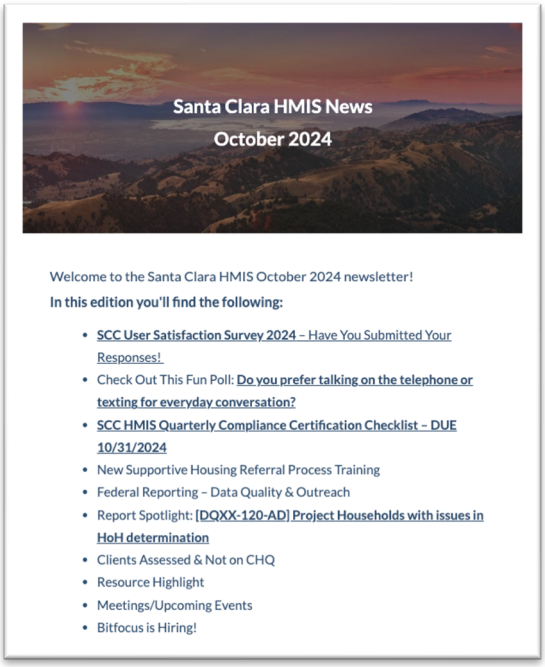
HMIS Newsletter



IN THE KNOW

Tentative LSA Timeline

- November 4th - HDX Opens

November 13th - Upload Deadline
December 12th- Warning Notes Deadline
January 9th - Submission Deadline

What's Next

Please respond to any communications you receive regarding Data Quality as soon as possible
Be sure to run the following reports to assist you in the Data Quality process

1. [HUDX-225] HMIS Data Quality Report
2. [GNRL-106] Program Roster
3. [GNRL-220] Program Details Report

If you have questions, please be sure and attend the HMIS Office Hours that occur *every other Thursday from 10am-11:30am*

Data Analysis: LSA Data Cleanup Reports

LSA Data Cleanup: Funding Source and Configuration Issues

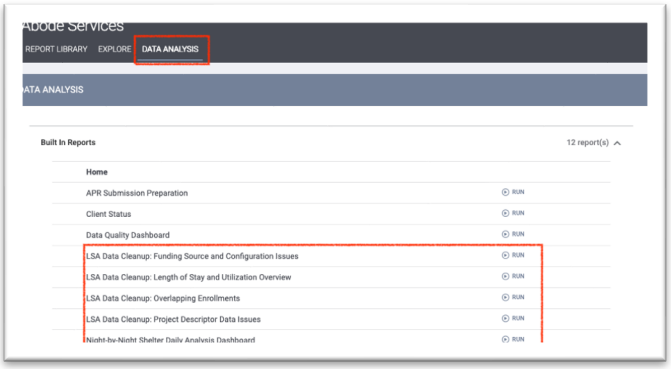
This dashboard will show potential issues with funding sources set-up for a program, but may also show data quality errors associated with other program configuration issues such as BUI and program start/end dates

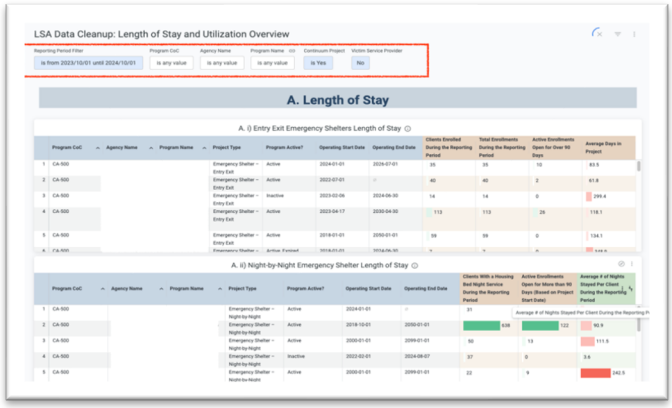
LSA Data Cleanup: Length of Stay and Utilization Overview

This dashboard will identify programs that have utilization issues based on BUI set-up – this is related to low (less than 60%) or high utilization (more than 105%)

LSA Data Cleanup: Project Descriptor Data Issues

This dashboard will identify issues with program set-up elements (e.g., Geocodes, Zip codes, Program Start/End Dates or clients enrolled outside of a program operating period)





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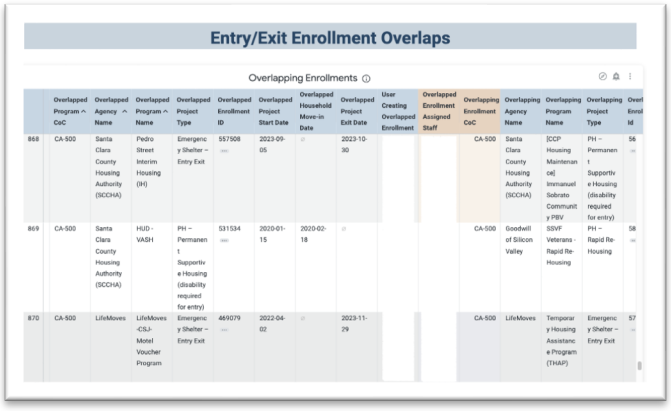

SCC HMIS Quarterly Compliance Certification Checklist

DEADLINE: Thursday, October 31st EOB

Details HERE!

Non-submission

Staff not certified will be made inactive

Once submitted staff can contact the Help Desk (sccsuport@Bitfocus.com) to be reinstated

Special Guest Speaker – LifeMoves

Cynthia (Mar) Mason, Data Analysts

Please see slides included here!

MEMOS

Recently Assessed & Not On the CHQ

Report for this data was run on Thursday, November 7th. Please rerun as needed.

Agency Name	Client Count	Agency Name	Client Count
LifeMoves	16	Abode Services	2
HomeFirst	8	Santa Clara County Office of Education (SCCOE)	1
Social Impact Team (SIT) | Property Owners Downtown Association	5	Catholic Charities	1
Move Mountain View	4	The United Effort Organization	1
PATH	3	New Directions - Peninsula Healthcare Connection	1
CityTeam Ministries	3	County of Santa Clara: SCVHHS – Public Health	1
Community Solutions	2	County: Reentry Resource Center	1

Holiday Schedule

Bitfocus Observed Holiday

Veterans Day, Monday November 11th, 2024

Thanksgiving Day, Thursday, November 28th, 2024 & **Friday, November 29th, 2024**

HELP DESK

- Skeleton Crew
- Limited Availability via Email
- Please submit requests, but be patient

NEW Supportive Housing Referral Process Training Q&A with SCC OSH

What Does It Do

New supportive housing referral process streamlines supportive housing referrals to better expedite housing placements

How Do We Do It

By continuously improving our data quality and processes, our goal is to increase efficiency in connecting clients to housing while supporting providers to ensure all who are eligible for a housing resource meet referral criteria

Further, addressing data quality issues on the Community Housing Queue will assist in better informed programmatic planning

Expected Outcomes

A more accurate number of current households eligible for supportive housing

A better understanding of resource and service gaps

Ensuring all households on the CHQ are eligible for referral

Resources

Resources

Clarity Human Services Help Center

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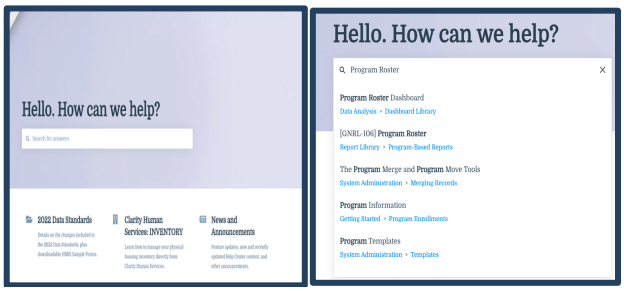

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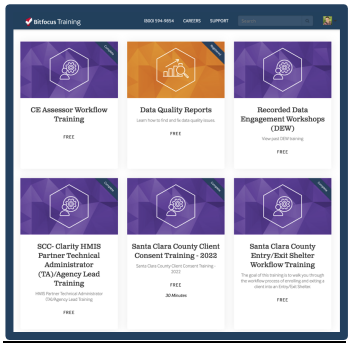

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- Multiple Training Opportunities and Refreshers
- Select the training you want to watch
- Don't have enough time to watch it all - pick up next time where you left off

Office Hours

Where Are Office Hours Held? Office Hours are conducted from the comfort of your own office! Each Office Hours session is hosted online by your Santa Clara County Clarity System Administration team. You can connect using your computer (recommended so that you can see demos and post questions).

Looker Office Hours

When: Every other Monday of the month Time: 2:00pm-3:00pm

Zoom (click here to access)

Clarity (HMIS) Office Hours

When: Every other Thursday from 10:00am-11:30am

Zoom (click here to access)

Using the Help Desk

When requesting the following please be sure and contact the Help Desk:

1. End User Access
2. Update a user's access after completion of the VI-SPDAT required training
3. Verifying an end user has completed required training
4. Access to the SCC HMIS Training Instance/Sandbox
5. General Assistance with reporting

How To Contact the Help Desk

sccsupport@bitfocus.com

Or

(408) 596.5866 Ext. 2

SCC Virtual Suggestion Box

We value your opinion and insight. Please share with us your suggestions by using our new SCC Virtual Suggestion Box. You can access it by using the link above or directly from the HMIS Support page under the CONTACT tab and scrolling to the Virtual Suggestion Box option.

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Have ideas about an enhancement and/or addition to HMIS?
Have any general questions you'd like to ask?
Let us know! Drop it in the box!

Next Agency Admin Meeting

Meeting Location: Zoom Link
When: Thursday, November 7th, 2024
Time: 2:00pm – 3:30pm

Dates and locations for 2024 meetings are listed on the OSH website:

CoC Events Calendar - Supportive Housing - County of Santa Clara

Bitfocus Contact Information

Support Team: sccsupport@bitfocus.com
Bitfocus System Administration Team: scc-admin@bitfocus.com

Your Sys. Admin. Team:

Angie Evans
angieevans@bitfocus.com
Senior Project Admin, Santa Clara County
South Bay, CA
800.594.9854 x274

Lesly Soto Bright
leslys@bitfocus.com
Deputy Project Admin, SCC
South Bay, CA
800.594.9854 x256

List of Participants

If you attended the meeting but are not listed, please let us know.

Agency Name	Representative
Abode Services	Aida Tesfai
Abode Services	Luis Gonzalez
Abode Services	Will Hoffer
Amigos de Guadalupe	Aurora Olivares
Asian Americans for Community Involvement (AACI)	Leticia Barrera H
Bible Way / Destiny	Aretha Cromwell
Bill Wilson Center	Laura Foster
Bill Wilson Center	Randi Rosen
Bill Wilson Center	Sujata Panda
California Youth Outreach	Julian Delgadillo
Carry the Vision (CTV)	Renee Ridgway
City of Morgan Hill	Brian Malicdem
City of San Jose	Marcell Leath
City of San Jose	My Nguyen
City of San Jose	Nathaniel Montgomery
Community Solutions	Lindsay Mullins
County of Santa Clara: SCVHHS – Public Health	Chris Cheung
County: OSH	Fang Zhu
County: OSH	Juan Hernandez
County: OSH	Leila Qureishi
County: OSH	Shelly Barbieri
County: OSH	Taylor David
County: Reentry Resource Center	Christian D'Alfonso
County: Reentry Resource Center	Juan Guel Jr.

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County: SCVHHS - Ambulatory	Andrea Medellin
County: SCVHHS - Ambulatory	Rebecca Siqueiros
County: SCVHHS - BHSD - AOA - FDR	Jeremy Golden
County: SCVHHS - BHSD AOA - CSI	Lindsay Cross
County: SSA - DEBS SSI Advocacy	Cassandra Brenzel
County: Valley Health Plan	Geralyn Glenn
Downtown Streets Team	Justin Damrel
Emergency Rental Assistance (ERA)	Paulina Soto
Family and Children Services	My Nguyen
Family Supportive Housing	Alex Le
Goodwill of Silicon Valley	Micheal Baca
HomeFirst	Alisha Parret
Housing Choices Coalition	Nooria Alam
Institute on Aging	Christina Strine
International Children Assistance Network (ICAN)	Kit Nguyen
International Children Assistance Network (ICAN)	My Linh Ha-Do
JobTrain	Bryanna Corsbie
LifeMoves	Carmen Kapanga
LifeMoves	Cynthia Mar
LifeMoves	Juan Hernandez
Midtown Family Services	Stuart Richardson
Move Mountain View	Taly Leibovici
Nation's Finest	Ilaisaane Fifita
Nation's Finest	Kim Decker
New Directions - Peninsula Healthcare Connection	Meyerlyn Sanchez
Pathway Society	Rita Anzualda
Sacred Heart Community Service	Paulina Soto (deleted)
San Jose State University Research Foundation (SJSU)	Jesse Mejia
School Health Clinics of Santa Clara County	Jazmin Dominguez
School Health Clinics of Santa Clara County	Rose Anne Pierre
School Health Clinics of Santa Clara County	Tran Tran
Social Impact Team (SIT) | Property Owners Downtown Association	Chris Kendrix
St. Andrew's Residential Programs for Youth (STAR)	Vicky Taylor
Stanford Health Care - Department of Social Work and Case Management	Priscilla Lopez
Starlight Community Services	Kutlo Rasetshwane
Sunnyvale Community Services	Catherine Farry
Superior Court of CA, County of Santa Clara	Roxanna Frias
The United Effort Organization	Wei E
Unity Care Group	Deepa Bhat
VAPAHCS	Maria Magallanes
West Valley Community Services	Adam Ross