San Francisco ONE System Agency Lead Meeting

April 25, 2022



TODAY'S AGENDA

- Welcome
- Housing Move-in Dates
- Household Management
- Community Queue Reports
- Q&A
- Announcements
- Resources



Welcome

What's your favorite, or least favorite, thing about spring?

Please share name, pronouns, and agency when responding.



3



Program types that require move-in dates:

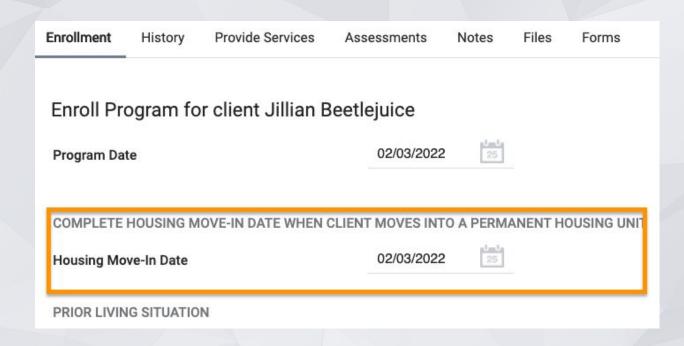
- Permanent Supportive Housing (PSH),
- Rapid Re-Housing (RRH), and
- Any other type of facility-based, scattered site, and/or voucher-related Permanent Housing (PH)

Important notes about moving dates:

- Move-in dates are **not** the same as project start dates
 - These may be the same date, depending on project type
- The move-in date must always be entered, regardless of funding source
 - This can't be left blank indefinitely. RRH programs may enter dates later than the start date
- When housing a family, you will only enter the move-in date for the Head of Household

The move-in date is captured on:

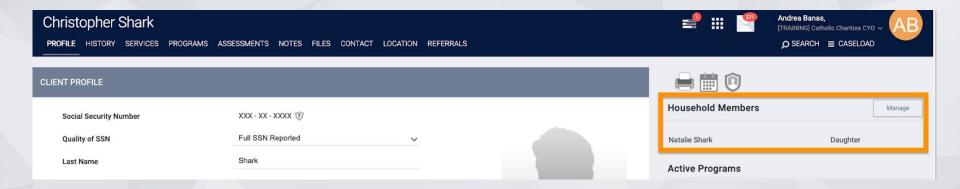
Entry screen



You can run the following reports for data quality checks on housing move-in dates:

- [GNRL-220] Program Details Report
- {GNRL-106} Program Roster





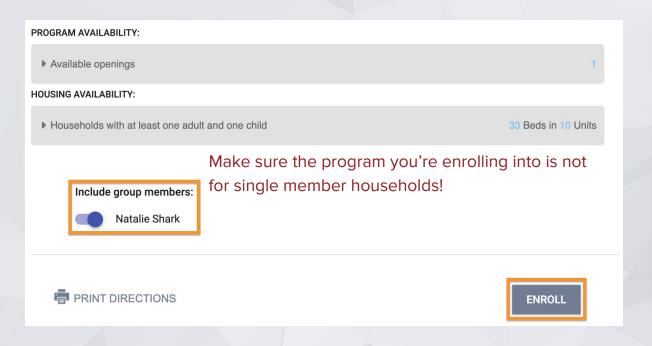
Household composition can be confirmed on any household member's profile

[TRAINING] Catholic Charities CYO **Program Roster Report** Active within 01/01/2022 thru 04/12/2022 Housing Move-in: Undefined = Unknown HoH or adjusted Move-in is Null, = Non PH Project. A: Assessments. CN: Case Notes S: Services. You can find more information about adjusted Move-In Date at the Help Center Article Birth Unique Age Current Enroll Exit Housing LOS Client s **Assigned Staff** Identifier Move-in Date At Entry Age Date Date Program: St. Josephs Family Center West Coast, Ginny 0276CF56B 04/09/2002 19 20 11/11/2021 153 0 0 A. Banas Doe. Jane 3C925E3CC 04/25/1983 38 12/13/2021 121 0 J. Tijerino Test3, Accesspointstaff 72964DFC7 01/01/2000 21 12/14/2021 120 0 0 J. Tijerino Test, Tatiana 05/05/1983 AA421B5D7 12/14/2021 03/21/2022 2 J. Tijerino Smith, Janet 917EBCAF7 01/01/1989 32 33 12/14/2021 120 0 0 J. Tijerino Smith, Jack C3FACFF4E 05/02/1995 26 26 12/14/2021 120 0 J. Tijerino Beetlejuice, Jillian 3CD94B5F3 08/02/1997 01/09/2022 A. Banas 24 24 Beetlejuice Jr., Juju 38F35532C 03/15/2020 01/09/2022 Households members should have the same Test1, Randy 32C3452B4 10/01/1990 31 31 02/10/2022 **Enroll Date** Shark, Christopher FD9B61683 01/01/1999 04/08/2022 23 23 Shark, Natalie D770B9CF8 04/22/2019 2 04/12/2022 A. Banas

Enrolling households into a program:

- Confirm that the blue toggle is on for each household member
- Complete the enrollment for each household member

If household members were enrolled separately, please connect with the help desk to have enrollments merged.



You can also run the following reports for data quality checks on households in your programs:

- [DQXX-120-AD] Project Households with issues in HoH determination
- [GNRL-240] Program Household Served
- [OUTS-107] Households Served Report

For more information -

https://help.bitfocus.com/how-do-i-create-a-household-and-manage-members

Community Queue Reports



Community Queue Reports

CE Community Queue Details

CA-501 - San Francisco CoC

CAAP PSH Queue

Unique ID	Client Name	Gende
32C3452B4	Test1, Randy	Male
98FA9E823	Test2, Randy	Male

SSN	Age Race	Ethnicity	Veteran		ssment	Assessment	Score	Days on		
Permanent Housing/ RRH Queue										
Unique ID	Client Name	Gender	SSN	Age	Race	Ethn	icity	Veteran	Assessment Date	
8570C642C	Blow, Joe	Male	xxx-xx-8901	70	White		Hispanic / Latin(a))	No	03/08/2022	
C9CD33656	Blue, John	Male	xxx-xx-2211	35	White		Hispanic / Latin(a))	No	03/25/2022	
DAB465AE4	Coach, Taylor	Male	xxx-xx-4654	21	Multi Ra		Hispanic / Latin(a))	No	03/01/2022	
8A4B402D1	CoC, Family 2ppl	Data not collected	xxx-xx-1234	37	Data not			No	01/14/2022	
4B0DA9537	Diaz, Roberto	Male	xxx-xx-9194	63	Multi Ra	cial	anic / (a)(o)(x)	No	10/11/2021	
1E413CA58	Doe, Janey	Female	xxx-xx-3986	22	America Indian, A Native, o Indigend	Non- Non-	Hispanic / Latin(a)	No	04/13/2022	
94658F169	Duck, Donald	Male	xxx-xx-9876	87	White	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	anic / (a)(o)(x)	Client doesn't know	02/16/2022	
A55CE3C1D	Family, HSP Test	Female	xxx-xx-9548	43	America Indian, A Native, o Indigend	Non- Non-	Hispanic / Latin(a)	No	10/11/2021	

Community Queue List						
CAAP PSH Queue						
Family Shelter Community Queue						
Family Transitional Housing Queue						
Pandemic Prioritization Queue (HSH Staff Only)						
Permanent Housing/ RRH Queue						
SFHA - EHV						
Stabilization Rooms Queue (SFHOT Management Only)						
Race List						
American Indian, Alaska Native, or Indigenous						
Asian or Asian American						
Black, African American, or African						
Native Hawaiian or Pacific Islander						
White						
Client doesn't know						
Client refused						
Data not collected						

Other Parameters					
Ethnicity	All				
Veteran Status	All				
Any Disability	All				

Community Queue Reports

- Clients on the community queue who are between the ages of 18-24
- Clients on the community queue who are veterans
- Clients in community queue with income
- Clients on the community queue who have been in jail or prison
- Clients on the community queue who reported having no insurance

Community Queue Age Breakdown	CA-501 - San Francisco CoC
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Clients on the community queue who are between the ages of 18-24

Unique ID	Last Name	First Name Gender		SSN	Age	VI-SPDAT
3CD94B5F3	Beetlejuice	Jillian	Female	xxx-xx-0000	24	
DAB465AE4	Coach	Taylor	Male	xxx-xx-4654	21	
1E413CA58	Doe	Janey	Female	xxx-xx-3986	22	
41C59C539	Flowers	Daisy	Female	xxx-xx-1111	22	
0B7E83B1D	Flowers	Spring	Female	xxx-xx-9922	24	
7922617F5	Simpson	Homer	Male	xxx-xx-5785	20	
18F8FAA61	Solving1	Problem	Female	xxx-xx-4555	22	
E1BA5DCFB	Spruce	Bruce	Male	xxx-xx-9999	21	
59E3718E8	Sunnies	Lucia	Female	xxx-xx-7946	19	
0276CF56B	West Coast	Ginny	Transgender	xxx-xx-6164	19	

Total: 10

Clients on the community queue who are veterans

Unique ID	Last Name	First Name	Gender	SSN	Age	VI-SPDAT
0B7E83B1D	Flowers	Spring	Female	xxx-xx-9922	24	
7B61227BF	Rob	Rosemary	Male	xxx-xx-4444	60	
05297849A	Test	Agencylead	Transgender	xxx-xx-1212	36	
05297849A	Test	Agencylead	Transgender	xxx-xx-1212	36	
07D82C397	Test	Garnet	No Single Gender	xxx-xx-1111	40	
32C3452B4	Test1	Randy	Male	xxx-xx-0000	31	
2E637F336	Towne	Mary	Female	xxx-xx-4635	42	

Q&A



Announcements



Announcements

Office Hours: May 24, 2-3 PM - https://bitfocus.zoom.us/j/97952799994

Helpful Resources

ONESF Help Center Website

https://onesf.bitfocus.com

Bitfocus Helpdesk

onesf@bitfocus.com

415.429.4211

Thank You From Your SF Team!



Ja Eun Guerrero Huh, LCSW Senior Project Administrator



Andrea Bañas Deputy Project Administrator