



## King County HMIS News

August 2023

Welcome to the King County HMIS August 2023 newsletter!

**In this edition, you'll find the following:**

- Community Poll: August Poll & Last Month's Results
- HUD Data Standards - Quick Overview
- Reminder: Bi- Annual Privacy & Security Training required for all HMIS Users
- Report Spotlight: [JRSD-103] Zip Code Jurisdictional Breakout
- Training Recap: July's Report Library Training
- Upcoming Training Opportunities



News

### **Community Poll: What place is a hidden gem in King County?**

Let's hear about your favorite places in King County! We want to hear from you.

What are your favorite places in our community? Hidden gems, favorite places to eat, spend time outdoors, etc. [Access the poll here!](#)

In next month's newsletter we will share the results with all of you! Who knows, you may find some new places to check out in the county we all love!



[Take the poll here!](#)

## Last Month's Community Poll Results:

Last month we asked you all what your go-to summertime snack was, and the results are in!

- **60% - Gimme the Fruit!**
- 40% - I Scream for Ice Cream!
- 10%- Chips, Duh!
- 10%- Charcuterie boards, or, however you say it...
- 10%- Something from the bakery!
- 10% - Soup. So what if it's hot outside



**Announcements**

## HUD Data Standards - Quick Overview

As the HUD 2024 Data Standards are on the horizon, we've summarized below the upcoming changes!

### What are HUD Data Standards?

HUD Exchange Data Standards refer to the set of guidelines and rules established by the U.S. Department of Housing and Urban Development (HUD) for collecting, organizing, and sharing data related to various housing and community development programs. These standards ensure consistency, accuracy, and interoperability of data across different systems and programs, enabling effective analysis, decision-making, and reporting within the realm of housing and urban development.

### When Data Standards are Changing?

HUD and its federal partners conduct a review and revision of the Homeless Management Information System (HMIS) Data Standards every two years. The upcoming update will take effect on October 1, 2023, marking the start of the Fiscal Year (FY) 2024.

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## Reminder: Bi-Annual Privacy & Security Training Required for all HMIS Users

HMIS Users,

Every year all HMIS users need to take the [King County Privacy & Security Training](#) between the period of July to September.

To access the required training- please click the following link: [King County Privacy & Security Training](#)

*\*\* Please be sure to sign into the website to view the training. If you are not signed in, you may see "page not found." If that happens, please sign in using the top right-hand*

side of your screen.

**Note:** For Users new to Clarity Human Services in 2023: Please note that if you completed the King Co. Privacy & Security Training earlier this year prior to July 2023 to receive your initial access to Clarity Human Services, you will need to take the training again between now and September 30, 2023, to fulfill your annual training requirement.

### Security Officers,

Security Officers must also complete the [King County HMIS Security Officer Training 2020](#) ( The Security Officer Training Video takes about 11 minutes to complete and contains no quizzes)

- Pro tip: It is important that you take the Privacy and Security Training and the Security Officer Training immediately, so you will be able to answer your staff's questions.

Complete the [HMIS Semi-Annual Compliance Certification Checklist](#) & submit the completed checklist directly to the [Completed Security Checklists File](#) by the end of September.

**Questions?** Please reach out to [kc-admin@bitfocus.com](mailto:kc-admin@bitfocus.com) or your HMIS Security Officer. Thank you for taking the time to complete this important training regarding Client Privacy and the Security of our HMIS system!



## Report Spotlight

### [JRSD-103] Zip Code Jurisdictional Breakout

#### Report Purpose & Summary

This is a service-based report that lists the number of individual clients and families attached to a service by zip code. For the same report designed for programs, use [JRSD-104] Zip Code Jurisdictional Breakout.

It may be useful to communities for CDBG (Community Development Block Grant) reporting.

## Running the Report

### Who Can Run this Report

All users can run the report. There are restrictions on which information can be accessed based on the user's access rights.

### Report Location

This report can be found in the following location in the Report Library:

- Service Based Reports → [JRSD-103] Zip Code Jurisdictional Breakout

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## Updates

### Training Recap: July's Report Library Training

On Thursday, August 27, we hosted our annual Services Training.

This training was a comprehensive and in-depth overview of where to find the report library, how to favorite, schedule and run reports, common questions, and correlated reports.

The “**Reports**” tool is integrated with Clarity Human Services to access various reports relating to programs, services, funding, and more. This also allows agencies to keep track of the current status of active and exited data and maintain great data quality.

And of course, don't forget to favorite your most used reports for easy access!

If you missed us, please be sure to check out the recorded version of this training [here!](#) You can access this training on the King County Bitfocus website by locating the training section and then by clicking on the 'Past King County Training Recordings' tab.

If you have questions about the report library, or want to learn more in-depth after watching the video, please feel free to reach out to our system administration team at [kc-admin@bitfocus.com](mailto:kc-admin@bitfocus.com).

## Getting Started Navigating to the Report Library

- Log in to Clarity Human Services
- Confirm Agency
- Access the Report Library



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## Upcoming Events

### Check out these exciting upcoming trainings/events!

#### DV & HMIS Training

Wanting to learn more about how to have client-focused approaches to DV, and know more about important FAQ's in regards to case management in Clarity?

Well, if so- this is the training for you.

Come prepared to learn best practices on how to engage with Domestic Violence survivors while conducting HTT interviews and program enrollment. Emphasis on safety planning and practical housing solutions. *Can't join us? That's okay. Register anyway to be sure to get a copy of the training recording!*

- **Wednesday, August 30 - 2:00 - 4:00 p.m. | [Register Here](#)**

#### 2024 Data Standards Training

In this training, we discuss learning objectives, understanding the importance of data, and learning a bit more about the Data Standards in general, followed by a discussion of the impacts this has on your work practices. We will then complete

this training with a walkthrough of available resources and next steps. The final learning objective is to gain insight to the specific changes you might see in the HMIS on October 1.

- *Wednesday, September 27 - 2:00 - 4:00 p.m.* | [Register Here](#)

### **Upcoming Coordinated Entry - Monthly Assessor Credential Training**

The Monthly Assessor Credential Training is hosted virtually on a monthly basis, and required once a year for all assessors. Come prepared to participate in a Racial and Anti Bias training, followed by an HMIS demo on your basic assessor workflow. The training is designed to help assessors of all levels (new & seasoned) identify and address bias, lead sensitive conversations with empathy, and help you and those we serve navigate through the HMIS system.

- *Wednesday, Sept. 6 - 11 a.m. - 1 p.m.* | [Register Here](#)
- *Wednesday, Oct. 5 - 2 - 4 p.m.* | [Register Here](#)

**Questions? Your HMIS Administrator is happy to help.**

Phone: 206.429.7979 x2  
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