King County HMIS News
January 2023

Welcome to the King County HMIS January 2023 newsletter!

In this edition you'll find the following:

- LSA is Done: Thank you!
- Housing Inventory Count - What to do now?
- Data Quality Spotlight: Review Your HMIS Data for the Point-in-Time Count & Housing Inventory Count
- We're Hiring!
- Upcoming Events
- Resource Highlight: "Getting Started" Help Center Articles

News

LSA is Done: Thank you!

The **Longitudinal System Analysis**, better known as the LSA, is finally done and submitted to HUD! Thank you to those of you who had to do a lot of data clean-up in the process; we really appreciate your time doing this and your prompt responses to us.

As a recap, the LSA is an annual report produced from a Continuum of Care's (CoC) Homeless Management Information System (HMIS), and provides HUD and the CoC with critical information about how people experiencing homelessness use their system of care. The LSA is essentially a massive export of the information within HMIS, and includes:

- Demographic data such as age, race, gender, veteran status, etc.
- Length of time homeless and patterns of system use
- Information on special populations, such as veterans and people/households experiencing chronic homelessness
- Housing outcomes for those who exit the homeless services system

The LSA also provides information about patterns of system use prior to exit, destination types, and, for those who were served again later by continuum projects, lengths of time between exit and re-engagement or returns to homelessness.

Updates

Housing Inventory Count - What to do now?

Data for this count comes exclusively from HMIS. It is critical that all emergency shelter, safe haven, and transitional housing projects in the HMIS reflect accurate enrollments, exits, and night-by-night services for the January 26, 2023 night as part of this annual count of households experiencing homelessness in King County.

Permanent housing projects too? Yes!
HUD requires us to report the unduplicated number of persons served on the night of the PIT count in the beds that we report on the HIC, which includes all Emergency Shelter (ES), Transitional Housing (TH), Safe Haven (SH), Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and Other Permanent Housing (OPH) projects. The HIC also includes non-participating HMIS programs and DV programs. In order to provide the best quality data to HUD

from our community, agencies must review and ensure that all relevant client records (profiles, enrollments, and exits) are up-to-date and complete for the PIT count date.

Continue reading

Spotlight

Data Quality Spotlight: Review Your HMIS Data for the Point-in-Time Count & Housing Inventory Count

Check Data Quality

You can run the **[GNRL-220] Program Details Report** to review a spreadsheet containing all profile, enrollment data (including move-in dates for permanent housing projects), and exit data. The report also includes housing service start and end dates for each client which is especially important for night-by-night shelters to review and confirm. For all shelter/housing project types, look for any missing data that you might be able to update, make sure the relationship to the head of household is indicated, and birthdates are correct.

Continue reading

News

Bitfocus is Hiring!

Check out great career opportunities **here** as Bitfocus seeks to expand its reach!

Upcoming Events

Check out these exciting upcoming trainings & events!

Monthly Assessor Credential Training
formally known as the Coordinated Entry Monthly Refresh

- **Tuesday, February 7th -** 9 a.m. to 11 a.m. | **Register** <u>Here online</u>
- **Wednesday, March 8th** - 11 a.m. to 1 p.m. | **Register** <u>Here online</u>

Join us! This space is designated for new Housing Assessors completing their initial training, and existing Housing Assessors to connect with the King County CE team and HMIS System Administration team for updates.

We will be offering:

- Racial & Anti-Bias Training - Hosted by King County Regional Housing Authority
- HMIS Demo of Coordinated Entry HMIS workflow
- Space for HMIS questions

Updates

Resource Highlight: "Getting Started" Help Center Articles

Have you ever thought to yourself, "I wish there were clear instructions I could reference for creating new client records, enrolling clients in programs, and recording services…….(other topic of your interest)" Well, chances are there

actually are! Let me introduce our "**Getting Started**" section in the Bitfocus Help Center.

Whether you're a brand-new Clarity user, or you just need a refresher, the "Getting Started" section in our Help Center is a great place to start. This section has tons of how-to articles on a wide range of common data entry tasks: accessing Clarity Human Services, creating and managing client records, program enrollments, and services, and so much more.

Check it out!

Questions? Your HMIS Administrator is happy to help.

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