



## King County HMIS News June 2023

Welcome to the King County HMIS June 2023 newsletter!

**In this edition you'll find the following:**

- KCRHA Hiring!
- 2024 Data Standards High Level Overview
- CE Assessors: Say goodbye to the “Seattle/King County - Case Conferencing Form” & Wave Hello to the “Housing Needs Form”
- Coming Soon: De-ID Application
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News

## KCRHA Hiring!

King County Regional Homelessness Authority is Hiring a [Data Asset Manager](#), as well as several other positions that can be [viewed here](#). If you are interested, please submit your letter of interest [online here](#). Resumes will be considered as they are received, and positions remain open until filled.



## Announcements

### 2024 Data Standards High Level Overview/Expected Changes

[HMIS data standards](#) have been established by the U.S. Department of Housing and Urban Development (HUD), the U.S. Department of Health and Human Services (HHS), and the U.S. Department of Veterans Affairs (VA) to allow for standardized data collection on individuals and families experiencing homelessness across systems nationwide.

Please Note: [FY 2022 data standards](#) are effective as of October 1, 2021 and remain in effect until September 30, 2023. On October 1, 2023, the new [FY 2024 HMIS Data Standards](#) will go into effect in Clarity, and you will see changes to data collection and reporting within the HMIS. The changes to the data standards does not mean you will be asked to do more work in the HMIS, rather, you will just see some changes to some data collection and reporting elements.

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News

## CE Assessors: Say Goodbye to the "Seattle/King County - Case Conferencing Form" & Wave Hello to the "Housing Needs Form"

Please be aware that the form in HMIS "Seattle/King County - Case Conferencing Form" has been frozen as of Wednesday, 6/21/23. If this form is present in a household's profile, the information will still be visible as read-only, but the form will no longer be able to be edited and new forms will no longer be able to be created.

Information regarding a household's housing preferences and eligibility should be tracked in the [Housing Needs Form \(HNF\)](#) which is held under the Coordinated Entry System Program (CESP) enrollment. This form is accessible in HMIS to those who have completed the CE Assessor training. HNF was implemented as part of the CE process April 17th and was initially held in Shartsheets outside of HMIS. Bitfocus implemented this form in HMIS May 30th.

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**How-to**

## Coming Soon: De-ID Application

King County Regional Homelessness Authority has been working to create a secure, De-Id power app and it will be making its way for agency use soon!

### You can use the De-ID App to:

1. Add contact information of clients who wish to create a de-identified profile in Clarity Human Services (HMIS)
2. Add contact information for clients who way to de-identify their pre-existing ClarityClarity Human Services (HMIS) profile
3. Search for de-identified Clarity Human Services (HMIS) profiles

The applications user interface is easy to use, and will be accessed outside of HMIS. More information about the application will be coming soon, and we plan to host a training session in the coming months. Stay Tuned!



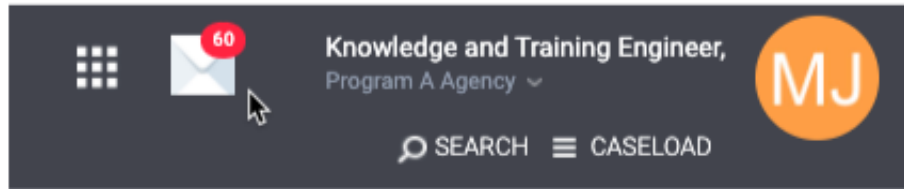
## How-to

### Getting Into the Details: HMIS Staff Inbox & Secure Messaging

Staff members can securely communicate with other staff members who use Clarity Human Services via the internal messaging system. With the ability to search messages, this is an excellent and secure way to keep track of conversations and information, as well as build staff morale and collaboration. In addition, all system-wide messages will be included in this inbox. This is a completely secure messaging system, allowing staff members to use real client names as opposed to Unique Identifiers.

#### Accessing New Messages

If you have a new message, it will be indicated by a number next to the envelope icon in the top right corner of the screen.



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# Training

## Training Recap - Getting Acquainted with the Outreach Module

On Wednesday, June 7<sup>th</sup>, we hosted our annual Outreach Module Training. This training was a comprehensive and in-depth overview of the outreach module functions, icons, creating encampments, moving & adding clients to encampments, and badges for clients and individuals.



The outreach module is a module that is fully integrated with Clarity Human Services to view and interact with unsheltered client's data and location. Users can draw encampments, view existing encampments, and filter the map – all of which we provided in the demo. Finally, the outreach module helps increase coordination among outreach teams to provide whole-person care. The outreach module is also fully compatible with mobile devices and built for use in the field.

If you missed us, please be sure to check out the recorded version of this training [here!](#) You can access this training on the King County Bitfocus website by locating the training tab and then by clicking on the 'Past King County Training Recordings' tab.

If you have questions about the module, or want to learn more in-depth after watching the video, please feel free to reach out to our system administration team at [kc-admin@bitfocus.com](mailto:kc-admin@bitfocus.com).



## Upcoming Events

### Check out these exciting upcoming trainings/events!

#### HMIS Services Training

Wanting to learn more about HMIS Services? Well, if so- This is the training for you. We will spend time talking about what HMIS services are, how to enroll clients, and how to run service related reports. *Can't join us? That's okay. Register anyways to be sure to get a copy of the training recording!*

- **Wednesday, June 27th 2:00 - 4:00 p.m. | [Register Here](#)**

#### Upcoming Coordinated Entry - Monthly Assessor Credential Training

*The Monthly Assessor Credential Training is hosted virtually on a monthly basis, and required once a year for all assessors. Come prepared to participate in a Racial and Anti Bias training, followed by an HMIS demo on your basic assessor workflow. The training is designed to help assessors of all levels (new & seasoned) identify and address bias, lead sensitive conversations with empathy, and help you and those we serve navigate through the HMIS system.*

- **Thursday, July 13th - 2 to 4 p.m. | [Register Here online](#)**
- **Tuesday, Aug 8th - 9 to 11 a.m. | [Register Here online](#)**

### **HMIS Report Library Training**

You're Invited to the annual HMIS Report Library Training. Join this space to hear & see a comprehensive overview on how to access the reports available to users in Clarity Human Services, new report features, best practices on generating the reports, and suggestions on key reports to run

- **Thursday, July 27th 2:00 - 4:00 p.m. | [Register Here online](#)**

**Questions? Your HMIS Administrator is happy to help.**

**Phone: 206.429.7979 x2**  
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