



King County HMIS News

June 2024

Welcome to the King County HMIS June 2024 newsletter!

In this edition, you'll find the following:

- Inventory Enhancement Project- Goes Live on July 17th!
 - Housing Providers & Agency Leads- Review for details on required next steps
- How To: Do you have a feature idea?
- You're Invited to Clarity Connect!
- Report(s) Spotlight: Program Roster Report
- Upcoming Training Opportunities
- Bitfocus is Hiring!



Announcements

Inventory Enhancement Project Goes Live on July 17th!

INVENTORY is a bed and unit management tool built into Clarity (the King County HMIS). It's a way of tracking beds and units in a more granular way.

INVENTORY allows you to track local housing stock at the site, building, and

unit level. Clarity INVENTORY provides real-time updates on the availability and capacity of each unit, integrating the management of your community's coordinated entry process.

Project Types included in the King County INVENTORY Enhancement Project:

- *Emergency Shelter- Entry/Exit*
- *Permanent Supportive Housing- Disability Required*
- *Permanent Supportive Housing- Disability Not Required*
- *Other Permanent Housing*
- *Rapid ReHousing*
- *Safe Haven*
- *Transitional Housing*

Agency Leads and Housing Providers need to complete the following:

- **Unit Assignments:** Providers need to complete unit assignments and your building/unit field review by the following dates:
 - Coordinated Entry Participating Units no later than **July 12** 📅
 - Non Coordinated Entry Units (including shelter and transitional housing) no later than **August 24** 📅

[🔗 Provider Instructions for INVENTORY Launch 🔗](#)

- **Coordinated Entry Blackout Period from July 11 to July 16**
 - During the blackout period, providers will stop posting unit openings & there will be no referrals sent.
 - During this time, the KCRHA CE team will be working to re-create all pending referrals so that they are connected to units. This will allow all units to reflect the correct availability when we go live
- **Go Live: July 17, 2024!**

Training:

- Training for all end users was hosted on Tuesday, July 18th. If you were unable to attend, no worries! We encourage you to watch the recorded

version & look over the slide deck ([found here](#) under "INVENTORY").

Need more support, or have questions?

- We will be offering ongoing office hours weekly on Wednesdays (Starting June 26) at 2 p.m. | [Register Here](#)

Guides & Resources:

- [Quick Guide: Updating Units and Buildings from the "Manage" area](#)
 - If you were unable to make edits before, please check out the guide above for a new workflow. This will allow you to make needed edits. If you are still experiencing trouble, reach out to kcsupport@bitfocus.com
- [Provider Instructions for INVENTORY Launch](#)
- [Recorded Training](#) and [Slide Deck](#).
- [Provider Job Aid \(Non-CE Workflow\)](#)
- [Provider Job Aid \(CE Workflow\)](#)
- [Quick Guide: Referral from the Community Queue](#)



How-to

Do you have a feature idea?

Do you have ideas for improving the HMIS? Let us know!

We encourage you to suggest improvements and new features for our products. You can create feature suggestions or vote, watch, and comment on existing suggestions at ideas.bitfocus.com.

Your comments and votes on suggestions help us understand what you're passionate about and how you want our products to support you and your team. Please review our "[How to Submit a Feature Suggestion](#)" article for idea submission best practices.

Suggestions often impact what our Development team works on, even if we ultimately choose not to implement a suggestion exactly as it's described. Our

ultimate goal is to understand what you and all of our customers need and to create products that meet those needs. Occasionally, that'll mean implementing a suggestion as described, but it usually means working to understand the need behind the suggestion and how we can meet that need for as many users as possible.



Spotlight

You're Invited to Clarity Connect

You're Invited! [REGISTER HERE](#) to join us for our 7th annual Clarity Connect Conference this September in Las Vegas! We'll have three full days of peer networking, interactive learning labs, and rich session content. **This year we're introducing a new track format: Foundations and Advanced.**

The Foundations Track will provide guests who are newer to HMIS, Clarity Human Services, or a particular feature or functionality with the fundamentals needed to get rolling. **The Advanced Track will dive** deeper into tips, tricks, and nuances for some of our more seasoned Clarity users.

All tickets include registration, breakfast and lunches all three days, and access to all main event sessions, workshops, learning labs, and the networking happy hour.

Cancellation Policy

After purchasing tickets, you have until thirty (30) days before the start of the conference for a full refund. Please submit for a full refund before August 16, 2024. No refunds will be accepted after the cut-off date. You may transfer tickets to another colleague at any time. Please contact Diane Quaresma (dianeq@bitfocus.com) with any questions or transfers.



Register today!



Report Spotlight

[GNRL-106] Program Roster

Report Purpose & Summary

This program-based report lists program stay and relevant inventory information for selected programs and status according to specified report dates.

Running the Report

Report Location

This report is found in the Program Based section of the Report Library.

Who Can Run the Report

Anyone can run the report, but only for the program(s) to which they have access.

Parameter Options

The following parameters are available to obtain targeted details in the [GNRL-106] Program Roster Report:

[Continue reading](#)



Upcoming Events

Upcoming Trainings & Events:

Upcoming Coordinated Entry - Monthly Assessor Credential Training

The Monthly Assessor Credential Training is hosted virtually every month. Come prepared to participate in a Coordinated Entry Onboarding Training that will cover an overview of the system, housing types, service match, documentation, and nomination process, followed by an HMIS demo on your basic assessor workflow.

- **Thursday, July 11 | 2 p.m. to 4 p.m. | [Register Here Online](#)**
- **Tuesday, August 6 | 9 a.m. to 11 a.m. | [Register Here Online](#)**

Inventory Office Hours:

Ongoing weekly on Wednesdays (Starting June 26) at 2 p.m. | [Register Here](#)



News

Bitfocus is Hiring - Join Our Team!

Work with us at Bitfocus! We're looking for mission-driven people to join our small (but mighty) team working to help communities use data to tackle their greatest social challenges. Our software and services help non-profit, government and community organizations build effective response systems to homelessness.

Bitfocus hiring for multiple positions! Check out our job postings [here](#).

Apply Today!

Questions? Your HMIS Administrator is happy to help.

Phone: 206.429.7979 x2

Email: kcsupport@bitfocus.com



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