



## Santa Clara HMIS News, August 2022

Welcome to the Santa Clara HMIS August 2022 newsletter!

**In this edition you'll find the following:**

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## Announcements

### **CE Assessor Workflow Training - Missed It? Here's What's Next**

Are you an HMIS End User who administers and/or enters the VI-SPDAT? If you answered yes to this question, then you are required to complete the CE Assessor Workflow Training. Here is what you need to know.

- This is different from the general VI-SPDAT Training that you may have completed via Zoom with a live trainer
- This training is to assist you in the workflow changes that have happened in Coordinate Entry. Without it you may refer clients to the wrong Community Queue after referral, delaying their access to services and housing.
- The **CE Assessor Workflow Training** is required of all End Users who administer/enter the VI-SPDAT in HMIS
- This is where you can find the link to the training:  
<https://training.bitfocus.com/page/santa-clara-county>

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## Spotlight

### SCC HMIS Website: Coordinated Entry Resource Page

#### What is Coordinated Entry?

Coordinated Entry (CE) (also known as Coordinated Assessment) is a consistent, community-wide intake process to match people experiencing homelessness to community resources that are the best fit for their situation. In Santa Clara County's Coordinated Entry system, all homeless individuals and families will complete a standard assessment survey (the VI-SPDAT) that considers the household's situation and identifies the best type of housing intervention to address their situation.

Get the details.



## How-to

## Referring to the Community Queue - Changes

After completing the VI-SPDAT, clients need to be referred to the Community Queue (CQ). All veterans and nonveterans that score 4 or higher will be prioritized for housing referral and should be referred. Please note that placement on the queue is not a guarantee of housing referral and referral to the CQ is an important and integral part of the Coordinated Entry process.

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## Clarity Human Services Updates

### August 2022 Feature Updates: Updated “Housing Move-In Date” Warning Banner and HoH Logic

**Overview:** Before this update, the system displayed a warning banner when any household member’s Housing Move-In Date was not on or between the Project Start Date and Project Exit Date. To better align with HUD logic, the system will now only display the banner when the Head of Household’s Housing Move-In Date is not on or between the Project Start Date and Project Exit Date. The banner will be displayed for all household members in the enrollment (not just the Head of Household) so that a user viewing another household member’s enrollment will know that the Head of Household’s Move-In Date is outside of the appropriate date range.

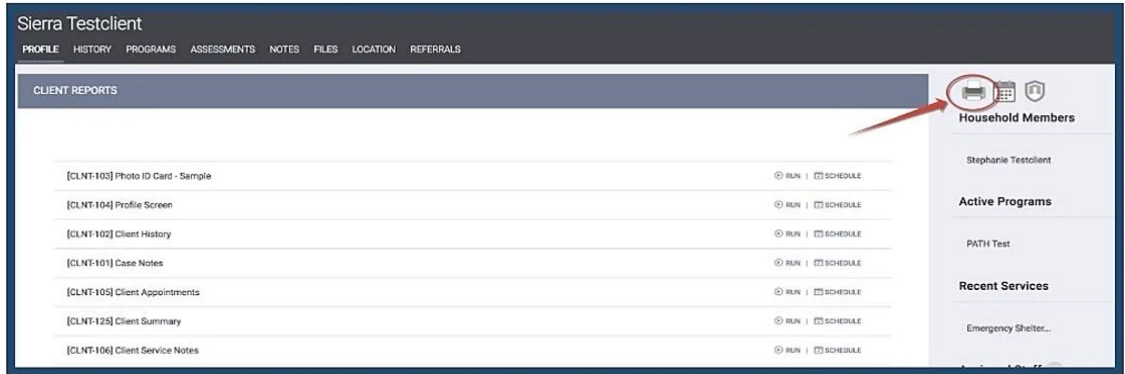
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## Report Spotlight

### Client Level Reports

A set of seven helpful reports are available by clicking on the printer icon in the upper right side of the client's record. These reports come in handy when you need a hard copy of a client's information.



Get the details.



## Upcoming Events

### Meetings and events with you in mind

- HMIS Agency Administration Meeting
- Service Providers Network Meeting
- Coordinated Entry Work Group
- Performance Management Work Group (PMWG)
- SCC TA Office Hours
- Rapid Rehousing and Employment Initiatives Meeting

Check out the meeting details.



## Training

## Training Opportunities

### SCC Clarity Office Hours

When: Thursday, September 1st, 15th and 29th

Time: 10-11:30 a.m.

Where: [Zoom](#)

### SCC Looker Office Hours

When: Monday, September 5th and 19th

Time: 1-2 p.m.

Where: [Zoom](#)



## News

### Bitfocus is Hiring!

Check out great career opportunities [here](#) as Bitfocus seeks to expand its reach!

**We're Hiring!**

Questions? Your HMIS Administrator  
is happy to help.

Phone: 408.596.5866 Ext. 2

Email: [sccsupport@bitfocus.com](mailto:sccsupport@bitfocus.com)





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