

A wide-angle landscape photograph showing rolling hills and mountains under a sunset sky with orange and red clouds. The sun is low on the horizon, creating a silhouette effect on the hills.

## Santa Clara HMIS News, June 2022

Welcome to the Santa Clara HMIS June 2022 newsletter!

**In this edition you'll find the following:**

- Agency Admin. Meeting Attendance - Things to Keep In Mind
- Data Quality Fields: What They Are and Why They Matter
- Scheduling Reports
- Report Spotlight: [DQXX-121 Project Start Date > Project Exit Date
- Meetings/Upcoming Events
- Bifocus is Hiring!



### Spotlight

## Agency Admin. Meeting Attendance - Things to Keep In Mind

### What Are Agency Administrator Meetings?

These meetings discuss the Agency Administrator reports and data collection requirements in HMIS. Additionally, updates regarding changes and/or upcoming changes to HMIS are explored in an effort to ascertain impacts on programs and/or end users. Some months also showcase Special Guest Speakers

from the SCC Community who share with attendees what impact their programs are having in the community and how they use HMIS.

Continue reading

## Data Quality Fields: What They Are and Why They Matter

When you create a new client in HMIS, you're asked to fill out three data quality fields. Each of these fields has five possible answers:

- A "full" value option for the field in question
- A "partial" value option for the field in question
- "Client doesn't know"
- "Client refused"
- "Data not collected"

They allow you to indicate how reliable the data in these fields are, as well as to indicate when a client is anonymous in the system.

Check out the details!



## How-to

### Scheduling Reports

Scheduling reports allows users to specify a date for the system to run a report. To schedule a report, click *Schedule* next to the report in the [Report Library](#).

**REPORT LIBRARY**

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**Favorite Reports** 0 report(s) ▾

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**Data Quality Reports** 6 report(s) ▾

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<b>[DQXX-102] Program Data Review</b>	★    RUN    SCHEDULE    MORE INFO ▾
<b>[DQXX-103] Monthly Staff Report</b>	★    RUN    SCHEDULE    MORE INFO ▾

[Continue reading](#)

## Report Spotlight

### [DQXX-121] Project Start Date > Project Exit Date

#### Type of Report

This is a project enrollment-based report.

#### Purpose of Report

This report offers a pro-active view of project enrollments where the Project Exit Date is before the Project Start Date. These situations can occur during data integration and in some situations where the project start or exit date are updated after the fact.

[Continue reading](#)

## Upcoming Events

### Meetings and events with you in mind

- HMIS Agency Administration Meeting
- Service Providers Network Meeting
- Coordinated Entry Work Group
- SCC TA Office Hours
- Rapid Rehousing and Employment Initiatives Meeting

[Check out the meeting details.](#)



## Training

### Training Opportunities

#### SCC Clarity Office Hours

When: Thursday, July 7 and 21

Time: 10-11:30 a.m.

Where: [Zoom](#)

#### SCC Looker Office Hours

When: Monday, July 11 and 25

Time: 1-2 p.m.

Where: [Zoom](#)

#### Data Engagement Workshop (DEW)

Missed the DEW on Thursday, June 19, 2022?

[Check it out here!](#)



## News

### Bitfocus is Hiring!

Check out great career opportunities [here](#) as Bitfocus seeks to expand its reach!

**We're Hiring!**

Questions? Your HMIS Administrator

is happy to help.

Phone: 408.596.5866 Ext. 2  
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