



## Santa Clara HMIS News

May 2024

Welcome to the Santa Clara HMIS May 2024 newsletter!

**In this edition you'll find the following:**

- Check Out this Fun Poll – [What's Your Favorite Fair or Carnival Sweet Food/Treat?](#)
- HIC/PIT Updates
- VI-SPDAT Do's & Don'ts
- Community Housing Queue - *Inactive Referral Expiration Threshold*
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- Clients Assessed and Not on CHQ
- Exit Destination Review: A new resource
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## Announcements

### Check Out This Fun Poll

[What's Your Favorite Fair or Carnival Sweet Food/Treat?](#)

Here's the URL for the poll: <https://bitfocus.typeform.com/to/dMKws2Tj>

Here are the results from last month's poll: [Client Consent Training Satisfaction](#)



Take the poll!



## Updates

### HIC/PIT Updates

We'd like to ***THANK you all*** for your assistance in providing Agency/Program details for the required Data Quality in this year's HIC/PIT report submission. The report was submitted by deadline on May 10<sup>th</sup> and is now undergoing data quality by HUD. We will follow-up with any further updates as needed. Again, thank you all for your time and efforts...we made it through another year of Federal Reporting!

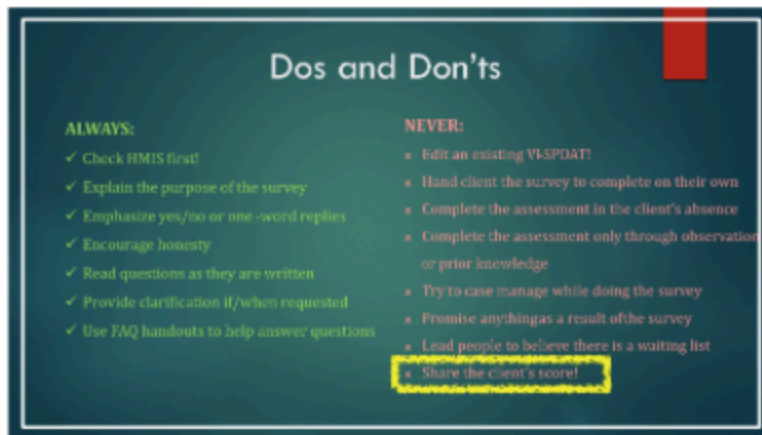




# News

## VI-SPDAT Do's & Don'ts

Do you ever have questions about the VI-SPDAT? Attended the training, but you are not sure if you are remembering something correctly? Well, wonder no more and check out **Do's and Don'ts (see image)** to help refresh your memory. Remember, when in doubt, always contact the Help Desk ([sccsupport@bitfocus.com](mailto:sccsupport@bitfocus.com)) or the Sys. Admin. Team ([scc-admin@bitfocus.com](mailto:scc-admin@bitfocus.com)), we are here to assist.



\*Although this does come up at this part and other times in the training where I emphasize not to share the score and why.



## Updates

### Community Housing Queue - Inactive Referral Expiration Threshold

Non-engagement time limit changes. Prior to May 9, 2024, a person was automatically removed from the community housing queue after 390 days of no engagement in our system. On May 9, the time limit for non-engagement was changed to 180 days.

#### Why Change?

Align with current CES redesign work	Continuous improvements to expedite housing	Referral process has changed; pace is FAST
Most communities like ours have a 90-day time limit	More accurate tracking of housing referral needs	Current practice is a strain on limited resources

If you want more information and/or details on this change check out the slides available [here!](#) And to understand how to keep clients active check out this guide: [Keeping Clients "Active" on the CHQ - A Guide!](#)



## Report Spotlight

### Length of Time to Queue Expiration (Inactive Threshold DQ)

Many of you had questions about the clients with "inactive referrals" on the Community Housing Queue and the threshold changing from 390 days to 180 days. We have created a report - "[Length of Time to Queue Expiration \(Inactive Threshold DQ\)](#)"- in the [Data Analysis Tab in Clarity](#) for you to review your *potentially inactive clients*. Login to Clarity and look for the Data Analysis report under the Santa Clara County HMIS Reports. You'll need to indicate in the filters that "yes" the client is active in your programs and identify your agency.

Here is an example of the report and how you can expect it to look.

SCC Queue Expiration for Inactive Threshold changed to 180 days ☺

Client Full Name	Unique Identifier	Client ID	Community Queue Name	Referral ID	Added Date	Days Since Referral Added to Queue	Last Activity Date	Inactive Referral Threshold	Days Since Referral Was Added or Changed Owners	Days Since Last Activity	Inactive in the next 18 days?	Days Until Inactivity Referral Threshold
15529			Commun.	48075	2023-09-...	2,141	2023-11-...	180	616	177	Yes	3
162178			Commun.	42873	2023-05-...	747	2023-11-...	180	747	177	Yes	3
160734			Commun.	47679	2022-08-...	637	2023-11-...	180	637	177	Yes	3
39981			Commun.	50741	2022-10-...	582	2023-11-...	180	582	177	Yes	3
176743			Commun.	61819	2023-04-...	400	2023-11-...	180	400	177	Yes	3
16830			Commun.	66730	2023-07-...	316	2023-11-...	180	316	177	Yes	3
154661			Commun.	67052	2023-07-...	313	2023-11-...	180	313	177	Yes	3
89644			Commun.	67054	2023-07-...	313	2023-11-...	180	313	177	Yes	3



## Updates

### Clients Assessed and Not on CHQ

List of Agencies with Clients Assessed and Not on the CHQ

Please note this report was run on Monday, April 29, 2024.

Agency Name	# Of Clients
LifeMoves	13
HomeFirst	13
County: SCVHHS - Custody Health	11
County: Reentry Resource Center	8
Roots Community Health Center	7
County: SCVHHS - Ambulatory	4
Social Impact Team (SIT)   Property Owners Downtown Association	3
PATH	3
Move Mountain View	2
Amigos de Guadalupe	2
Horizon Services, Inc - DBA Mission Street Sobering Center	2
The United Effort Organization	1
Community Solutions	1
County: SCVHHS - BHSD - Access & Unplanned - <a href="#">colleQTive</a>	1
Mission Possible	1
Sunnyvale Community Services	1
County: SCVHHS - BHSD - AOA - FDR	1
UPLIFT	1
County: OSH	1
Bill Wilson Center	1



## News

### Exit Destination Review: A New Resource

Recently we've had questions from users who aren't sure which Exit Destination to select when exiting a client from the program. As a reminder, we cannot update the Exit Destination list, as it is created by HUD and required for all HMIS programs. However, [we put together this resource](#) in order to help you identify which exit destination best matches your client's situation. As a reminder, the "Other" exit destination requires additional details to be provided and should only be used if no options listed meet the housing situation your client is going into next.

Please feel free to send your feedback on this tool and how your agency defines exit destinations to the Admin team: [scc-admin@bitfocus.com](mailto:scc-admin@bitfocus.com)



## Upcoming Events

### Meeting/Upcoming Events

#### HMIS Technical Administrator (TA)/Agency Lead Meeting

**When:** Thursday, June 6, 2024

**Time:** 2:00 - 3:30 p.m.

**Where:** [Zoom](#)

*This meeting, formerly known as the Agency Admin meeting, will discuss the reports and data collection requirements in HMIS. This naming convention change does not alter the content, requirements, or attendees of the meeting. Please send an agency representative to this meeting who is responsible for supporting staff in their HMIS data collection responsibilities.*

#### Data Think Tank

**When:** Tuesday, June 11, 2024

**Time:** 10:00 – 11:00 a.m.

**Where:** Email [Angiee@bitfocus.com](mailto:Angiee@bitfocus.com) for Zoom Link

#### Service Providers Network Meeting

**When:** Wednesday, June 12, 2024

**Time:** 9:30 – 11:00 a.m.

**Where:** [Join Zoom Meeting](#)

Passcode: 513310

#### VI-SPDAT In-Person Training

**When:** Thursday, June 20, 2024

**Time:** 9:00 a.m. – 1:00 p.m. (In-Person)

**Where:** [Register Here!](#)

#### SCC TA Office Hours

**When:** Wednesday, June 26, 2024

**Time:** 10:00 - 11:00 a.m.

**Where:** [Zoom](#)

**Rapid Rehousing and Employment Initiatives Meeting (In-Person)**

**When:** Thursday, June 27, 2024

**Time:** 3:00 - 4:30 p.m.

**Where:** Charcot Training Center Suite #102

2310 N First St. San Jose, CA 95131



## Training

### Check out June's training offerings.

**SCC Clarity Office Hours**

**When:** Thursday, June 6 and 20, 2024

**Time:** 10:00 - 11:30 a.m.

**Where:** [Zoom](#)

**SCC Looker Office Hours**

**When:** Monday, June 10 and 24, 2024

**Time:** 1:00 - 2:00 p.m.

**Where:** [Zoom](#)



## News

### Bitfocus is Hiring!

Check out great career opportunities [here](#) as Bitfocus seeks to expand its reach!



**We're Hiring!**

Questions? Your HMIS Administrator  
is happy to help.

Phone: 408.596.5866 Ext. 2  
Email: [sccsupport@bitfocus.com](mailto:sccsupport@bitfocus.com)



Bitfocus, 5940 S Rainbow Blvd, Ste 400 #60866, Las Vegas, NV 89118, United States, 800-594-9854

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