Santa Cruz HMIS News
December 2022

Welcome to the Santa Cruz HMIS December 2022 newsletter!

In this edition you'll find the following:

- Season's Greetings
- Upcoming Events
- Preparing for the Point-in-Time Count on 1/26/23
- Report Spotlight: Review Your Data for the Point-in-Time Count
- Resource Highlight: FAQ Page

Season's Greetings

Happy Holidays from our team to yours!

As this year comes to an end, we want to thank you all for the amazing work you have done over the past year. There is so much gratitude for all the collaboration and dedication you all have shown, and we are excited to continue the momentum as we begin the New Year in 2023!

The Community Administration Team for Santa Cruz County will be on holiday from December 26, 2022 - January 2, 2023.

Limited Help Desk staff will be available by email only Tuesday 12/27 - Friday 12/30 at **santacruz@bitfocus.com**, so expect a more delayed response time than usual. No phone or chat support will be available this week. Help Desk support will not be available on Monday 12/26/22 and 1/2/23 (federal holidays), but please don't hesitate to reach out to them if you need any general support and they will get back to you as soon as they are able to!

We'll be back to business as usual in the New Year on Tuesday, January 3rd. May you have a safe and wonderful holiday season!

Updates

Upcoming Events

Housing for Health - HMIS Workgroup

In this meeting, we discuss specific solutions to system issues end users may be experiencing, along with community-wide initiatives. We would love to have you join us!

- Monday, January 23 - 1:00-2:30 p.m. | Register **HERE**

Clarity Human Services Office Hours

We host office hours every fourth Tuesday of each month. Drop in for as long or as short as you'd like to ask any and all questions related to HMIS or Clarity Human Services. All users are welcome. Please join us within the first 15 minutes.

- Tuesday, January 24 - 3-4 p.m. I Register **HERE**

How-to

Preparing for the Point-in-Time Count on 1/26/23

This year, Santa Cruz County's PIT Count will occur on January 26, 2023 (both unsheltered and sheltered counts.)

Unsheltered PIT Count:

Sign up to volunteer for the 2023 PIT Count!

As the County of Santa Cruz transitions to conducting the PIT Count annually, continued community support will be key to collecting accurate and timely data on homelessness. The 2023 PIT count will take place on Thursday, Jan. 26, 2023 using an app-based data collection tool, and will cover the entire county in one morning. **Sign up to volunteer here**.

Check out the Santa Cruz 2023 PIT Info Flyer

2023 POINT-IN-TIME COUNT AND SURVEY

2023 SANTA CRUZ COUNTY
Homeless Point-in-Time Count
Thursday, January 26th
5:00am - 10:00am

WHAT WILL YOU BE DOING?

Volunteers are an integral part of the Point-in-Time Count effort; they help support a robust and accurate collection of data on our neighbors experiencing homelessness. Volunteers will work in teams to conduct a visual tally of persons experiencing homelessness across Santa Cruz County on **Thursday, January 26th**.

Volunteers will work in groups **5:00am to 10:00am**, meeting their team members either at a central deployment center location or a convenient location before walking/driving their assigned routes and aiding with data collection. Volunteers are asked to bring their vehicles to use in the count if they are able.

We cannot conduct this count without you, the community!

WHERE?	INTERESTED?
Deployments Available In: Santa Cruz & Watsonville	To sign up, visit: https://bit.ly/SantaCruzPIT2023 Questions? Contact: Alex Werner Alex@appliedsurveyresearch.org

Continue reading

Spotlight

Report Spotlight

Review Your Data for the Point-in-Time Count

The Santa Cruz sheltered Point-in-Time Count will occur on January 26, 2023. This means that you will need to make sure your shelter, transitional housing,
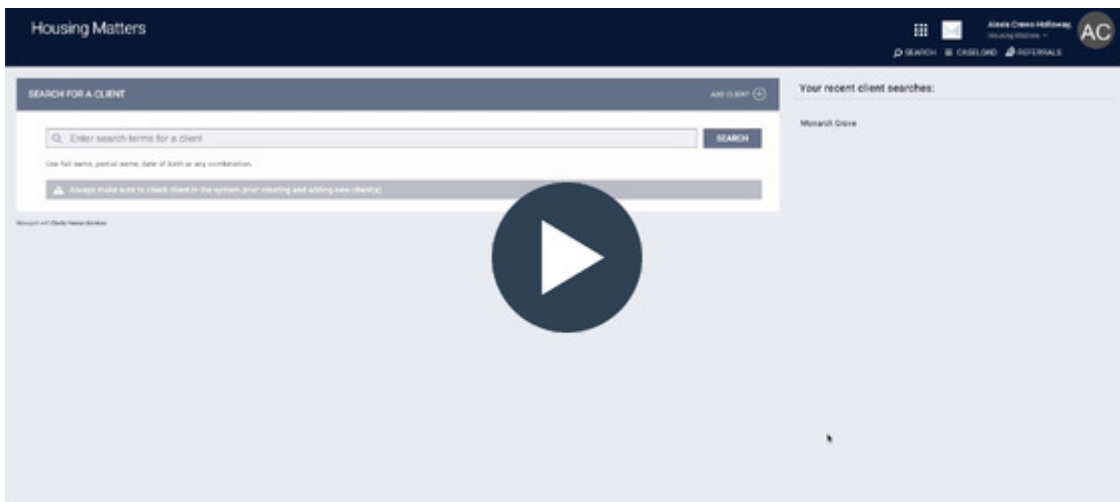
and/or permanent housing program has complete and up-to-date data for the night of January 26, 2023, and make sure it's entered accurately into the HMIS no later than February 2, 2023. To check your data, please run the following reports as soon as your January 26, 2023 enrollments, exits, and services are entered.

First Check Occupancy

Check your occupancy by running the **Housing Census Report** for one night: January 26, 2023. There are two Housing Census Reports. Both can be found in the Housing folder in the Report Library.

- For night-by-night shelters, use [HSNG-101] Housing Census [Service Based]
- For entry-exit programs of all types, use [HSNG-108] Housing Census [Program Based]

To Run the Housing Census reports:

Continue reading

Clarity Human Services Updates

Resource Highlight

FAQ Page:

Have you visited the **FAQ page** before? This page includes answers to many

general questions you may run into as you are entering client or program data

into Clarity. These questions are also searchable, so you can easily search by

keyword to see if any of your general questions are answered here. Check it out!

The HMIS Standard Intake asks the question of race and ethnicity. What is the difference?	+
How does HUD define employment income?	+
Clients in my program are sometimes unwilling to provide identifying information. Can I just record "client refused" rather than asking?	+
What happens when a household remains working with the same program, but moves from one unit to another without any days of homelessness in between?	+
What happens when a household remains working with the same program, but temporarily experiences homelessness before moving into a new unit?	+
What happens when a household transfers programs, but remains in the same unit?	+
Is the move-in date the same as the "lease date"?	+
What happens if there appears to be an overlapping enrollment?	+
What happens if the household never moves into a unit?	+

Check out the details.

Questions? Your HMIS Administrator is happy to help.

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