



Santa Cruz HMIS News

February 2023

Welcome to the Santa Cruz HMIS February 2023 newsletter!

In this edition you'll find the following:

- Upcoming Events
- Point-in-Time Count Reminder: Review your data by 3/2/23!
- Clarity Toolbox: Data Quality Edition
- Report Spotlight: Program Data Review



Updates

Upcoming Events

Housing for Health - HMIS Workgroup

In this meeting, we discuss specific solutions to system issues end users may be experiencing, along with community-wide initiatives. We would love to have you join us!

- Monday, March 27 - 1:00-2:30 p.m. | Register [HERE](#)

Clarity Human Services Office Hours

We host office hours every fourth Tuesday of each month. Drop in for as long or as short as you'd like to ask any and all questions related to HMIS or Clarity Human Services. All users are welcome. Please join us within the first 15 minutes.

- Tuesday, March 28 - 3-4 p.m. | Register [HERE](#)



News

Point-in-Time Count Reminder

Reminder to Review your Data by March 2, 2023

Sheltered PIT/HIC Count:

Data for this count comes exclusively from HMIS. It is critical that all emergency shelter, safe haven, and transitional housing projects in the HMIS reflect accurate enrollments, exits, and night-by-night services for the February 23, 2023 night as part of this annual count of households experiencing homelessness in Santa Cruz County.

Permanent housing projects too? Yes!

HUD requires us to report the unduplicated number of persons served on the night of the PIT count in the beds that we report on the Housing Inventory Count (HIC), which includes all Emergency Shelter (ES), Transitional Housing (TH), Safe Haven (SH), Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and Other Permanent Housing (OPH) projects. The HIC also includes non-participating HMIS programs and DV programs. In order to provide the best quality data to HUD from our community, agencies must review and ensure that all relevant client records (profiles, enrollments, and exits) are up-to-date and complete for the PIT count date (2/23/23.)

What you need to do by March 2, 2023

Since your community's PIT date was pushed out by 1 month, it is especially important to ensure that all clients served by your projects during February 23,

2023 are accurately represented in the HMIS **no later than March 2**, as the **deadline to submit this report to HUD will not be extended regardless of your later PIT date**. This includes all available demographic data, all enrollment/exit data, and accurate housing bed night services (for night-by-night emergency shelters). If there are household move-in dates that you haven't recorded yet in your clients program enrollments, you must make sure the move-in dates are entered accurately for a date *before* the PIT count.

For all projects, please use [this form](#) if the number of available beds, units, and/or vouchers have changed over the past year.

Want more information?

If you are interested in learning more about the PIT count and HIC processes, see [HUD's announcement regarding the 2023 PIT/HIC count](#).



Clarity Human Services Updates

Clarity Toolbox: Data Quality Edition

Data Quality Matters

We talk about data quality frequently because it is the most essential, and often the most difficult, part of managing client data. The reality is that the time, energy, and resources we invest in collecting, entering, and reporting client data would be of little use if the data were not complete, up-to-date, accurate and consistent. While we recognize that clients may not want to share some or all of the data that we are required to collect, we can strive to present the HMIS system and the data collection process in an accurate way that facilitates client confidence. When clients provide information about themselves, it is essential that we make sure it is recorded completely and accurately.

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Report Spotlight

[DQXX-102] Program Data Review

This is a program enrollment-based report utilizing information from both the enrollment screen and, if applicable, the exit screen. The report provides a list of client enrollments, their time in the program and highlights data quality problems. All users can run the report. There are restrictions for which information can be accessed based on the rights of the user. The report can be found in the Data Quality section of the Report Library.

To run the [DQXX-102] Program Data Review:

1. Log into Clarity Human Services and navigate to the **Report Library** (**Reports** under the **Launcher** menu in the upper right corner)
2. Locate **[DQXX-102] Program Data Review** under the **Data Quality Reports** section
3. Choose the Program you wish to include in the report.
4. **Choose the Client Status to include in the report**
5. Choose the report format (Web Page recommended)
6. Click **SUBMIT**

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Questions? Your HMIS Administrator is happy to help.

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