



Santa Cruz HMIS News

March 2024

Welcome to the Santa Cruz HMIS March 2024 newsletter!

In this edition you'll find the following:

- Upcoming Events
- Federal Reporting Updates: SPM and PIT/HIC
- HMIS Reports Survey - Agency Leads & Manager License Holders
- HMIS Training Update
- HMIS Policies & Procedures Reminder: 90-Day Assessment Policy
- Report Spotlight: Service Census [Program Based]
- Bitfocus is Hiring!



Upcoming Events

Upcoming Events

Housing for Health - HMIS Workgroup

Monday, April 22 | 1:00 - 2:30 p.m. | Register [HERE](#)

This monthly virtual meeting provides a regular opportunity for sharing related to HMIS implementation among all HMIS Leads and users. In this meeting, we

discuss specific solutions to system issues end users may be experiencing, along with community-wide initiatives. We would love to have you join us! ***Please note that this meeting is required for HMIS Agency Leads.***

Clarity Human Services Office Hours

Tuesday, April 23 | 3:00 - 4:00 p.m. | Register [HERE](#)

We host office hours every fourth Tuesday of each month. Drop-in for as long or as short as you'd like to ask any and all questions related to HMIS or Clarity Human Services. All users are welcome. Please join us within the first 15 minutes or we will assume nobody will be joining us for Office Hours and we will close out the Zoom meeting.



Announcements

Federal Reporting Updates: SPM and PIT/HIC

System Performance Measures (SPM) - Submitted!

The 2023 System Performance Measures were submitted earlier this month before the submission deadline on 3/13. 🎉

Thank You so much for your responsiveness to all our data quality emails related to federal reporting. Federal reporting is a stressful and time-consuming time for all, and we are grateful to have such a great team to work alongside and get it done! All of us at Bitfocus thank you for your effort to maintain high data quality!

Point-in-Time Count and Housing Inventory Count Updates

The submission deadline for the 2024 PIT and HIC reports to HUD is April 30, 2024. We have been reaching out to Agency Leads with data quality information to review and/or correct, and we are now in the final stages of PIT/HIC data quality review! If we have reached out to you, please reply ASAP so that we can finalize all the data! If any data quality clean-up, program changes, or back data entry is necessary, this will take time and we want to stay well ahead of the deadline. These are the final reports on the horizon for the 2023-2024 Federal Reporting season. We are so close - the finish line is in sight! Hang in there with us! If you have

any questions related to federal reporting, please do not hesitate to reach out to santacruz@bitfocus.com.

Curious about past reports?

- [CoC Housing Inventory County Reports](#)
- [CoC PIT and HIC Data Since 2007](#)
- [PIT Trendinator by Matt Schnars](#)



Updates

HMIS Reports Survey - Agency Leads & Manager License Holders

This survey was sent out earlier this month by H4H to all HMIS Agency Leads and HMIS Users with a Manager's License.

If you are an **Agency Lead** or a **Manager license holder** and you did **not** get a chance to fill this survey out, please email Loren with your feedback on HMIS reports.

We want to be sure we hear back from all **Agency Leads** and **Manager license holders!** Your feedback is very important and will help inform the next in-person training series, the **HMIS Leads training**, that is currently in development.



Clarity Human Services Updates

HMIS Training Update

With the last **General HMIS: Module #2** training on **March 12**, our three part in-person training initiative for existing **HMIS license holders** has come to a **close**. For any existing users who have not yet completed the three trainings and

for all new HMIS license requesters, we will now be switching to a once a quarter cadence for each of the three trainings.

For those current users, who have had their license for six or more months and missed one or more of the trainings, we will be reaching out in the next two weeks to you and your Agency Leads to discuss your situation and determine if/when we will be inactivating your HMIS license. When making these determinations we will of course be taking in to consideration any extenuating circumstances that may have given you a justifiable reason for missing a training (e.g., were on extended leave, family emergency day of the training, etc.), and will coordinate with you to try and minimize any negative impact to your work.

Here are the upcoming trainings that are open for registration (please note there are limited seats and they will book up):

- **April 4, 1 p.m. - 4 p.m. Privacy & Security** at 18 West Beach St, Room 2&3 in Watsonville. **Register [here!](#)**
- **May 7, 1 p.m. - 4 p.m. General HMIS: Module #1** at 1040 Emeline Ave, Room 202 in Santa Cruz. **Register [here!](#)**
- **June 4, 1 p.m. - 4 p.m. General HMIS: Module #2** at 1040 Emeline Ave, Room 202 in Santa Cruz. **Register [here!](#)**

If you have any questions regarding the trainings, please contact Housing for Health's HMIS Lead Loren White at loren.white@santacruzcountyca.gov.



Clarity Human Services Updates

HMIS Policies & Procedures Reminder

Current Living Situation & Status Update Assessments

This is a friendly reminder of the policy change to the collection of a participant's Current Living Situation (CLS) Assessment and Status Update Assessment. Here are the details:

- **A Current Living Situation Assessment is required at the time of program enrollment, and must be completed immediately after**

completing a client’s program enrollment. It’s important to note that the Current Living Situation Assessment collects where the client anticipates staying *that night*, which is different from the Prior Living Situation questions, which ask where the participant stayed *the night before*, collected during the program enrollment.

- **Whenever a participant’s situation changes, or at least every 90 days,** another Current Living Situation Assessment must be completed. A Status Update Assessment must be completed at this time as well.

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Report Spotlight

[GNRL-406] Service Census [Program Based]

There are a number of service-based reports you can run to get summary views of services provided. We find the program-based [GNRL-406] Service Census report to be especially helpful. Unlike the [GNRL-103] Service Census report, the program-based Service Census has a table for each program to differentiate where the participant received the service.

Similar to the [GNRL-103] Service Census, this report provides the number of participants who received selected services on each date during a chosen reporting timeframe. Services are displayed by month, and services only display if they have been provided to a participant during the report period. Each month included in the report is broken down into calendar days. The individual cells indicate the number of participants receiving that particular service for that particular day.

Service / January 2023	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Bus Pass: Bus Pass	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Service	# of Services Provided	# of Unduplicated Clients Served
Bus Pass: Bus Pass	3	2
Total	3	2

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News

Bitfocus is Hiring!!

Bitfocus hiring for multiple positions! Check out our job postings [here](#).

Apply today!

Questions? Your HMIS Administrator is happy to help.

Phone: 831-713-2288

Email: santacruz@bitfocus.com



Bitfocus, 5940 S Rainbow Blvd, Ste 400 #60866, Las Vegas, NV 89118, United States, 800-594-9854

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