**Marin- Problem-Solving Services**

**How to Enter a Problem-Solving Service for Coordinated Entry**

* Go to the Client’s Enrollment and click the *Provide Services* Tab (*figure 1*)



figure 1

* Select the Diversion service that the client is receiving (*figure 2*)



figure 2

* Enter the date of the service (*figure 3*)
* *\*NEW\** Specify whether or not the service is resulting in the client becoming housed/re-housed in a safe alternative and the date that the event occurred. (Note: If Yes, exit the client from CE) *(figure 3)*
* Click Submit when done *(figure 3)*



figure 3