

**NEVADA STATEWIDE CMIS/HMIS
Anatomy Of The APR:
How To Get The Most Out Of This HMIS Report
August 21, 2018**

Objective: To provide information regarding the importance and usefulness of the HUD Annual Performance Report (APR) as part of program evaluation and improvement

Trainers:

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- **Welcome & Introductions**
- **APR: Why It Matters**
- **Core APR Data Elements**
- **Demo - Locate and Run Report**
- **Questions/Discussion**
- **Wrap-up**

AGENDA

Anatomy of the APR

August 21, 2018 | 10am

Why It Matters

WHY IT MATTERS

THE APR



- **APR** = HUD CoC Annual Performance Report
- Updated regularly to align with HMIS Data Standards
- Comprehensive view of HMIS client data and program outcomes
- Required to be submitted by direct recipients of HUD funds

WHY IT MATTERS

THE APR



- Agencies that are required to submit will...
 - Have the APR requirement included in subrecipient agreements
 - Receive federal notifications as direct recipients
 - Utilize the online Sage HMIS Reporting Repository to submit
- ALL agencies can utilize report even if not required to submit
- Can help answer program evaluation and improvement questions:
 - Who have we served, and for how long?
 - What has changed for the people we served?
 - What data are we missing?

APR Data Elements

OVERVIEW

| APR REPORT



- Located in HUD Reports of HMIS Report Library
 - [HUDX-227] Annual Performance Report [Oct 2017]
- APR contains over 60 data elements (20+ pages):
 - Overall counts from latest project stay from report period
 - Specific data about Chronic Homelessness and Fleeing DV
 - Specific data about Stayers and Leavers
 - Data quality/missing data information, similar to sections of [HUDX-225] HMIS Data Quality Report

APR Data Elements

Header

Key Parameters

- Report Name
- Agency Name
- Report Period Dates
- CoC Category Filter
- Client Location Filter
 - Limits to only include those households from the selected CoC(s) at project entry

HUD Annual Performance Report
(2017)

Bitfocus: Bitfocus System Agency

Report period 08/01/2017 - 07/31/2018

CoC category filter: Agency CoC

Client Location filter: No

As of 10/1/2017, HUD CoC grantees are now required to submit APR through the Sage HMIS Reporting Repository. You can find instructions for generating the report and submitting to Sage at the [Clarity Help Center](#).

APR Data Elements

Question 4a: Project Identifiers

- Agency Name & HMIS ID
- Program Name & HMIS ID
- HMIS Project Type Code
- For ES: Night-by-Night or Entry/Exit Tracking Code
- For Services Only: affiliations with residential types

Q4a. Project Identifiers in HMIS	
Organization Name	Bitfocus System Agency
Organization ID	1
Project Name	APR Program
Project ID	351
HMIS Project Type	3
Method for Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the housing projects this project is affiliated with	

APR Data Elements

Question 5a: Report Validation Table

How many total clients did we serve, in which categories?

- **Leavers** - exited as of last day of report date range
- **Stayers** - active on last day of report date range
- **Youth** - age 12-24 HoH
- **Chronically Homeless** at entry
 - Disabling condition + 1 year continuous homeless
 - Disabling condition + 4 episodes homeless totaling at least 12 months in past 3 years

Q5a. Report Validations Table	
Program Applicability: All Projects	
Total number of persons served	828
Number of adults (age 18 or over)	520
Number of children (under age 18)	308
Number of persons with unknown age	0
Number of leavers	509
Number of adult leavers	313
Number of adult and head of household leavers	313
Number of stayers	319
Number of adult stayers	207
Number of veterans	162
Number of chronically homeless persons	108
Number of youth under age 25	34
Number of parenting youth under age 25 with children	20
Number of adult heads of household	436
Number of child and unknown-age heads of household	0
Heads of households and adult stayers in the project 365 days or more	7

APR Data Elements

Question 6a: Data Quality PII

How much PII/demographic data are we missing?

- DK/Refused
- Missing: Data not Collected
- Missing: Null/Blank
- Issues:
 - Partial Name Quality Field
 - SSN less than 9 digits, “000”, etc
 - DOB partial, before 1915, after record created, etc

Q6a. Data Quality: Personally Identifiable Information				
Program Applicability: All Projects				
Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	% of Error Rate
Name (3.1)	62	6	1	8.33%
Social Security Number (3.2)	111	1	4	14.01%
Date of Birth (3.3)	2	0	5	0.85%
Race (3.4)	14	5		2.29%
Ethnicity (3.5)	12	3		1.81%
Gender (3.6)	1	0		0.12%
Overall Score				17.03%

APR Data Elements

Question 6b: Universal Data Elements

What errors are showing for other Client Profile data?

- DK/Refused/Missing
- Overlapping dates in same project
- HoH data conflicts
- Conflict where Disabling Condition =No, but type of Condition =Yes

Q6b. Data Quality: Universal Data Elements		
Program Applicability: All Projects		
Data Element	Error Count	% of Error Rate
Veteran Status (3.7)	1	0.19%
Project Start Date (3.10)	0	0.00%
Relationship to Head of Household (3.15)	1	0.12%
Client Location (3.16)	0	0.00%
Disabling Condition (3.8)	1	0.12%

What errors are showing for Income and Housing data?

- DK/Refused/Missing
- Exit Destination (Housing)
- Mismatch between Yes/No and data entered for Income Source

Q6c. Data Quality: Income and Housing Data Quality		
Program Applicability: All Projects		
Data Element	Error Count	% of Error Rate
Destination (3.12)	27	5.30%
Income and Sources (4.2) at Start	3	0.58%
Income and Sources (4.2) at Annual Assessment	2	28.57%
Income and Sources (4.2) at Exit	4	1.28%

APR Data Elements

Question 6d: Chronic Homeless Data

Is anything missing that may be needed to identify a client as “chronically homeless”?

- Count of active adults/HoH who entered the project anytime after 10/1/2016
- Count of enrollments that are missing certain fields for Living Situation questions
- % of enrollments that cannot be used to calculate CH

Q6d. Data Quality: Chronic Homelessness							
Program Applicability: ES, SH, Street Outreach, TH & PH(All)							
Starting into project type	Count of total records	Missing time in institution (3.917.2)	Missing time in housing (3.917.2)	Approximate Date started (3.9.17.3) DK/R/missing	Number of times (3.9.17.4) DK/R/missing	Number of months (3.9.17.5) DK/R/missing	% of records unable to calculate
ES, SH, Street Outreach	0			0	0	0	0.00%
TH	0	0	0	0	0	0	0.00%
PH (all)	449	0	2	0	5	12	3.12%
Total	449						3.12%

APR Data Elements

Question 6e: Timeliness

How long are we taking to enter enrollments and exits into HMIS?

- Days between project start or exit date and the HMIS timestamp

Q6e. Data Quality: Timeliness		
Program Applicability: All Projects		
Time for Record Entry	Number of Project Start Records	Number of Project Exit Records
0 days	145	317
1-3 days	176	74
4-6 days	63	52
7-10 days	26	16
11+ days	66	50

APR Data Elements

Question 6f: Inactive Records

How many clients in our Street Outreach or NbN Shelter are being counted as inactive and need an update or an exit?

- No Contact or Bed Night within 90 days since entry or last Contact/Bed Night
- No Bed Night for more than 90 days (all members of household)

Q6f. Data Quality: Inactive Records: Street Outreach and Emergency Shelter			
Program Applicability: Street Outreach & ES-Night By Night			
Data Element	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	0.00%
Bed Night (All clients in ES - NBN)	0	0	0.00%

APR Data Elements

Questions 7a & 7b: Persons Served

How many adults and children did we serve overall, and on the HUD PIT dates?

- Count of individuals (vs. households)
- Unknown household type is when none of the other categorizations can be determined
- PIT date counts do not include Emergency Shelter or “Other” project types.

Q7a. Number of Persons Served					
Program Applicability: All Projects					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	520	317	203		0
Children	308		307	1	0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	828	317	510	1	0

Q7b. Point-in-Time Count of Persons on the Last Wednesday					
Program Applicability: TH - PSH - Street Outreach - Services Only - SH - PH - RRH - CA					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	217	91	126	0	0
April	353	104	249	0	0
July	320	95	225	0	0
October	285	102	183	0	0

APR Data Elements

Questions 8a & 8b: Households Served

How many households did we serve overall, and on the HUD PIT dates?

- Count of households (vs. individuals)
- Unknown Household Type is when none of the other categorizations can be determined
- PIT date counts includes all project types

Q8a. Households Served

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	436	291	145	0	0

Q8b. Point-in-Time Count of Households on the Last Wednesday

Program Applicability: All Projects

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	118	81	37	0	0
April	167	97	70	0	0
July	150	87	63	0	0
October	148	94	54	0	0

APR Data Elements

Questions 9a & 9b: Contacted and Engaged

How many clients were we in contact with and what was their status as first contact?

- Applies to Adults/HoH only
- “Contacted” means contact service, bed night, or date of engagement (if no contact recorded) - from whole project stay
- “First contact” is first contact within the report date range
- Persons Engaged table shows contacts but only for clients who have an Engagement Date
- Rate calculated by dividing Total Contacted (Q9a) / Total Engaged (Q9b)

Q9a. Number of Persons Contacted				
Program Applicability: ES Night By Night - Street Outreach				
	All Persons Contacted	First contact - NOT staying on the Streets, ES, or SH	First contact - WAS staying on the Streets, ES, or SH	First contact - Worker unable to determine
Once	54	0	26	24
2-5 Times	91	0	8	62
6-9 Times	57	0	7	45
10+ Times	198	0	24	127
Total Persons Contacted	400	0	65	258

Q9b. Number of Persons Engaged				
Program Applicability: ES Night By Night - Street Outreach				
	All Persons Contacted	First contact - NOT staying on the Streets, ES, or SH	First contact - WAS staying on the Streets, ES, or SH	First contact - Worker unable to determine
Once	2	0	2	0
2-5 Contacts	4	0	0	3
6-9 Contacts	6	0	1	4
10+ Contacts	2	0	0	2
Total Persons Engaged	14	0	3	9
Rate of Engagement	3.50%	0.00%	4.62%	3.49%

APR Data Elements

Questions 10a, 10b, & 10c: Gender

What is the gender breakdown of our client population?

- Shows totals in each gender category
- Shows household types that make up the total
- Separate tables for Adults, Children, and Missing Age
- Unknown Household Type is when none of the other categorizations can be determined

Q10a. Gender of Adults						
Program Applicability: All Projects						
	Total	Without Children	With Children and Adults	Unknown Household Type		
Male	233	165	68	0		
Female	284	151	133	0		
Trans Female (MTF or Male to Female)	n	n	n	n		
Trans Male (FTM or Male to Male)						
Q10b. Gender of Children						
Program Applicability: All Projects						
Gender Non-Conforming (i.e. not exclusively male or female)	Total	With Children and Adults	With Only Children	Unknown Household Type		
Male	149	148	1	0		
Female	158	158	0	0		
Client Doesn't Know/Client Refused	0	0	0	0		
Trans Female (MTF or Male to Female)	0	0	0	0		
Data Not Collected						
Subtotal	Q10c. Gender of Persons Missing Age Information					
	Program Applicability: All Projects					
	Gender Non-Conforming (i.e. not exclusively male or female)	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
	Male	0		0		0
	Female	0		0		0
	Trans Female (MTF or Male to Female)	0		0		0
	Trans Male (FTM or Female to Male)	0		0		0
	Gender Non-Conforming (i.e. not exclusively male or female)	0		0		0
	Client Doesn't Know/Client Refused	0		0		0
	Data Not Collected	0		0		0
Subtotal	0		0		0	

What is the age breakdown of our client population?

- Shows totals in each age category
- Shows household types that make up the total
- Very young child-only households may be indicator of data quality issue
- Unknown Household Type is when none of the other categorizations can be determined

Q11. Age					
Program Applicability: All Projects					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	97		96	1	0
5-12	152		152	0	0
13-17	59		59	0	0
18-24	51	18	33		0
25-34	154	67	87		0
35-44	102	49	53		0
45-54	112	89	23		0
55-61	54	49	5		0
62+	47	45	2		0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	828	317	510	1	0

What is the race breakdown of our client population?

- Shows totals in each race category
- Shows household types that make up the total
- Unknown Household Type is when none of the other categorizations can be determined

Q12a. Race					
Program Applicability: All Projects					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	216	103	113	0	0
Black or African American	449	177	272	0	0
Asian	9	7	2	0	0
American Indian or Alaska Native	20	10	10	0	0
Native Hawaiian or Other Pacific Islander	53	3	50	0	0
Multiple Races	62	10	51	1	0
Client Doesn't Know/Client Refused	14	5	9	0	0
Data Not Collected	5	2	3	0	0
Total	828	317	510	1	0

What is the ethnicity breakdown of our client population?

- Shows totals in each ethnicity category
- Shows household types that make up the total
- Unknown Household Type is when none of the other categorizations can be determined

Q12b. Ethnicity					
Program Applicability: All Projects					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	753	299	453	1	0
Hispanic/Latino	60	18	42	0	0
Client Doesn't Know/Client Refused	12	0	12	0	0
Data Not Collected	3	0	3	0	0
Total	828	317	510	1	0

APR Data Elements

Qs 13a1, 13b1 & 13c1: Condition Types

What physical and mental health conditions did our clients have at project entry, project exit, or based on most recent information available if enrollment still active?

- Shows totals in each condition category
- Shows household types that make up the total
- Conditions for Stayers pulled from the most recent screen (i.e., status update screen if available)

Q13a1. Physical and Mental Health Conditions at Start					
Program Applicability: All Projects					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	77	42	35	0	0
Alcohol Abuse	7	6	1	0	0
Drug Abuse	12	6	6	0	0
Both Alcohol and Drug Abuse	7	7	0	0	0

Q13b1. Physical and Mental Health Conditions at Exit					
Program Applicability: All Projects					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	38	25	13	0	0
Alcohol Abuse	1	1	0	0	0

Q13c1. Physical and Mental Health Conditions for Stayers					
Program Applicability: All Projects					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	40	18	22	0	0
Alcohol Abuse	5	5	0	0	0
Drug Abuse	5	0	5	0	0
Both Alcohol and Drug Abuse	5	5	0	0	0
Chronic Health Condition	31	21	10	0	0
HIV/AIDS	0	0	0	0	0
Developmental Disability	16	8	8	0	0
Physical Disability	30	24	6	0	0

APR Data Elements

Qs 13a2, 13b2 & 13c2: Count of Conditions

How many conditions did each of our clients have at project entry, project exit, or based on most recent information available if enrollment still active?

- Shows totals in each count category
- Shows household types that make up the total
- Conditions for Stayers pulled from the most recent screen (i.e., status update screen if available)

Q13a2. Number of Conditions at Start						
Program Applicability: All Projects						
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	
None	557	155	401	1	0	
1 Condition	82	36	46	0	0	
2 Conditions	41	28	13	0	0	
3+ Conditions	37	30	7	0	0	

Q13b2. Number of Conditions at Exit						
Program Applicability: All Projects						
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	
None	331	84	247	0	0	
1 Condition	52	26	26	0	0	
2 Conditions	25	20	5	0	0	
3+ Conditions	18	14	4	0	0	

Q13c2. Number of Conditions for Stayers						
Program Applicability: All Projects						
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	
None	199	55	143	1	0	
1 Condition	29	9	20	0	0	
2 Conditions	17	10	7	0	0	
3+ Conditions	21	16	5	0	0	
Condition Unknown	53	37	16	0	0	
Client Doesn't Know/Client Refused	0	0	0	0	0	
Data Not Collected	0	0	0	0	0	
Total	319	127	191	1	0	

APR Data Elements

Questions 14a & 14b: DV History and Fleeing

How many of our clients report a history of domestic violence?

- Count of all Adults/HoH indicating survivor of domestic violence
- Shows household types that make up the total

How many of our clients are actively fleeing?

- Count of all Adults/HoH with history of DV who were also fleeing at project entry
- Shows household types that make up the total

Q14a. Domestic Violence History					
Program Applicability: All Projects					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	103	62	41	0	0
No	221	121	100	0	0
Client Doesn't Know/Client Refused	2	0	2	0	0
Data Not Collected	194	134	60	0	0
Total	520	317	203	0	0

Q14b. Persons Fleeing Domestic Violence					
Program Applicability: All Projects					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	15	7	8	0	0
No	80	50	30	0	0
Client Doesn't Know/Client Refused	4	1	3	0	0
Data Not Collected	4	4	0	0	0
Total	103	62	41	0	0

APR Data Elements

Question 15: Living Situation

What situations were our clients living in immediately prior to entering our project?

- Count of all Adults/HoH within each category:
 - Homeless Situation
 - Institutional Setting
 - Housed
 - Other
- Related to Chronic Homeless status
- Shows household types that make up the total

Q15. Living Situation					
Program Applicability: All Projects					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Homeless Situations					
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	211	130	81	0	0
Transitional housing for homeless persons (including homeless youth)	27	21	6	0	0
Place not meant for habitation	251	157	94	0	0
Safe Haven	3	1	2	0	0
Interim Housing	0	0	0	0	0
Subtotal	492	309	183	0	0
Institutional Settings					
Psychiatric hospital or other psychiatric facility	1	1	0	0	0
Substance abuse treatment facility or detox center	1	0	1	0	0
Hospital or other residential non-psychiatric medical facility	1	1	0	0	0
Jail, prison or juvenile detention facility	0	0	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Subtotal	3	2	1	0	0
Other Locations					
Permanent housing (other than RPH) for formerly homeless persons	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	2	1	1	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client with GPD TIF subsidy	0	0	0	0	0
Rental by client, with other housing subsidy (including RPH)	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	1	1	0	0	0
Staying or living in a friend's room, apartment or house	6	3	3	0	0
Staying or living in a family member's room, apartment or house	13	1	12	0	0
Client Doesn't Know/Client Refused	3	0	3	0	0
Data Not Collected	0	0	0	0	0
Subtotal	25	6	19	0	0
Total	520	317	203	0	0

APR Data Elements

Question 16: Cash Income Ranges

How much monthly income were our adult clients receiving at project entry, exit, or as reported on their latest annual update in HMIS?

- Count of all Adults within each category
- Sum of column equals Total at bottom and matches counts on first Report Validation Table for
 - Adults
 - Adult Stayers
 - Adult Leavers
 - Stayers 365+

Q16. Cash Income - Ranges			
Program Applicability: All Projects			
	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
No Income	109	1	51
\$1 - \$150	5	0	3
\$151 - \$250	14	0	10
\$251 - \$500	25	0	12
\$501 - \$1,000	96	0	49
\$1,001 - \$1,500	71	2	40
\$1,501 - \$2,000	81	0	53
\$2,001+	116	2	92
Client Doesn't Know/Client Refused	3	0	3
Data Not Collected	0	0	0
Number of adult stayers not yet required to have an annual assessment		200	
Number of adult stayers without required annual assessment		2	
Total Adults	520	207	313

APR Data Elements

Question 17: Cash Income Sources

What types of income were our adult clients receiving at project entry, exit, or as reported on their latest annual update in HMIS?

- Count of all Adults within each source category
- Bottom row shows counts of adult Stayers and adult Leavers that have more than one income record to compare:
 - Start → Annual Update Income
 - Start → Exit Income

Q17. Cash Income - Sources			
Program Applicability: All Projects			
	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	221	2	162
Unemployment Insurance	4	0	5
Supplemental Security Income (SSI)	62	1	30
Social Security Disability Insurance (SSDI)	55	0	30
VA Service - Connected Disability Compensation	29	0	15
VA Non-Service Connected Disability Pension	9	0	4
Private Disability Insurance	1	0	0
Worker's Compensation	2	0	1
Temporary Assistance for Needy Families (TANF)	27	0	12
General Assistance (GA)	12	0	8
Retirement Income from Social Security	12	1	6
Pension or retirement income from a former job	7	0	3
Child Support	14	0	12
Alimony and other spousal support	2	0	0
Other Source	7	0	7
Adults with Income Information at Start and Annual Assessment/Exit		5	309

APR Data Elements

Question 18: Cash Income by Start/Annual/Exit

How many adult clients have “earned” vs. “other” types of income vs. none/missing?

- Count of all Adults within each source category at Start/Annual/Exit
- Bottom rows shows counts of adults that have more than one source to compare:
 - Start → Annual Update Income
 - Start → Exit Income

Q18. Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status			
Program Applicability: All Projects			
Number of Adults By Income Category	Number of Adults at Start	Number of Adults at Annual Assessment (Stayers)	Number of Adults at Exit (Leavers)
Adults with Only Earned Income (i.e., Employment Income)	203	2	149
Adults with Only Other Income	188	2	97
Adults with Both Earned and Other Income	17	0	13
Adults with No Income	109	1	51
Adults with Client Doesn't Know/Client Refused Income Information	3	0	3
Adults with Missing Income Information	0	0	0
Number of adult stayers not yet required to have an annual assessment		200	
Number of adult stayers without required annual assessment		2	
Total Adults	520	207	313
1 or more source of income	408	4	259
Adults with Income Information at Start and Annual Assessment/Exit		5	309

APR Data Elements

Qs 19a1, 19a2 & 19a3: Income Change

How many adult clients have had a change in income amount or type of income over time? How much has their income changed?

- Count of Adults with “earned” and “other” income in each category re: retention and type
- Shows income changes between:
 - Start → Annual Update
 - Start → Exit
 - Start → Annual/Exit
- Calculates the average change across the group of clients that fit the category

Q19a1. Client Cash Income Change - Income Source - by Start and Latest Status										
Program Applicability: All Projects										
Income Change by Income Category (Universe: Adult Stayers with Income Information at Start and Annual Assessment)	Had Income Category at Start and Did Not Have It at Annual Assessment	Retained Income Category But Had Less \$ at Annual Assessment Than at Start	Retained Income Category and Same \$ at Annual Assessment as at Start	Retained Income Category and Increased \$ at Annual Assessment	Did Not Have the Income Category at Start and Did Not Have the Income Category at Annual Assessment	Did Not Have the Income Category at Start or at Annual Assessment	Total Adults (including those with No Income)	Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain	Performance Measure: Percent of persons who accomplished the measure	
Number of Adults with Earned Income (i.e., Employment Income)	0									
Average Change in Earned Income	0.00									
Number of Adults with Other Income	0									
Average Change in Other Income	0.00									
Number of Adults with Any Income (i.e., Total Income)	0									
Average Change in Overall Income	0.00									
Q19a2. Client Cash Income Change - Income Source - by Start and Exit										
Program Applicability: All Projects										
Income Change by Income Category (Universe: Adult Stayers with Income Information at Start and Exit)	Had Income Category at Start and Did Not Have It at Exit	Retained Income Category But Had Less \$ at Exit Than at Start	Retained Income Category and Same \$ at Exit as at Start	Retained Income Category and Increased \$ at Exit	Did Not Have the Income Category at Start and Did Not Have the Income Category at Exit	Did Not Have the Income Category at Start or at Exit	Total Adults (including those with No Income)	Performance Measure: Adults who Gained or Increased Income from Start to Exit, Average Gain	Performance Measure: Percent of persons who accomplished the measure	
Number of Adults with Earned Income (i.e., Employment Income)	6	14								
Average Change in Earned Income	-1,754.00	-741.0								
Number of Adults with Other Income	12	5								
Average Change in Other Income	-665.12	-461.2								
Number of Adults with Any Income (i.e., Total Income)	8	18								
Average Change in Overall Income	-1,313.18	-699.5								
Q19a3. Client Cash Income Change - Income Source - by Start and Latest Status/Exit										
Program Applicability: All Projects										
Income Change by Income Category (Universe: Adult Stayers with Income Information at Start and Annual Assessment/Exit)	Had Income Category at Start and Did Not Have It at Annual Assessment/Exit	Retained Income Category But Had Less \$ at Annual Assessment/Exit Than at Start	Retained Income Category and Same \$ at Annual Assessment/Exit as at Start	Retained Income Category and Increased \$ at Annual Assessment/Exit	Did Not Have the Income Category at Start and Did Not Have the Income Category at Annual Assessment/Exit	Did Not Have the Income Category at Start or at Annual Assessment/Exit	Total Adults (including those with No Income)	Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment/Exit, Average Gain	Performance Measure: Percent of persons who accomplished this measure	
Number of Adults with Earned Income (i.e., Employment Income)	6	14	103	21	25	144	314	46	14.65%	
Average Change in Earned Income	-1,754.00	-741.04	1,031.40	2,435.38	1,794.43					
Number of Adults with Other Income	12	5	100	3	4	190	314	7	2.23%	
Average Change in Other Income	-665.12	-461.27	1,125.33	676.50	868.86					
Number of Adults with Any Income (i.e., Total Income)	8	18	192	32	20	43	314	52	16.56%	
Average Change in Overall Income	-1,313.18	-699.59	1,088.23	2,385.70	1,110.46	1,587.26				

APR Data Elements

Qs 20a & 20b: Non-Cash Benefit Sources

What types of non-cash benefits do our adult clients receive? How many non-cash benefits do our adult clients receive?

- Count of Adults for each type of benefit and number of benefit sources
- Separate counts at project entry, annual update, and exit
- Leavers: HoH who left plus other adult household members who left at the same time

Q20a. Type of Non-Cash Benefit Sources			
Program Applicability: All Projects			
	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutrition Assistance Program (SNAP) (Previously known as Food Stamps)	274	3	161
Special Supplemental Nutrition Program for Women, Infants and Children (WIC)	25	0	22
TANF Child Care Services	6	0	11
TANF Transportation Services	1	0	0
Other TANF-Funded Services	1	0	0
Other Source	0	0	1

Q20b. Number of Non-Cash Benefit Sources			
Program Applicability: All Projects			
	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
No Sources	243	2	148
1 + Source(s)	277	3	164
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	200	0
Total	520	205	312

APR Data Elements

Question 21: Health Insurance

What types of health insurance do our clients have?

- Count of all clients within each source category at Start/Annual/Exit
- Bottom rows shows counts of clients who have only one source vs. more than one source at Start/Annual/Exit

Q21. Health Insurance			
Program Applicability: All Projects			
	At Start	At Annual Assessment for Stayers	At Exit for Leavers
MEDICAID	381	0	264
MEDICARE	82	1	43
State Children's Health Insurance Program	82	1	24
Veteran's Administration (VA) Medical Services	93	3	45
Employer - Provided Health Insurance	56	1	37
Health Insurance obtained through COBRA	0	0	0
Private Pay Health Insurance	10	0	6
State Health Insurance for Adults	92	0	59
Indian Health Services Program	1	0	0
Other	1	0	1
No Health Insurance	72	2	44
Client Doesn't Know/Client Refused	6	0	1
Data not Collected	0	7	0
Number of Stayers not yet Required To Have an Annual Assessment		304	
1 Source of Health Insurance	703	6	449
More than 1 Source of Health Insurance	47	0	15

APR Data Elements

Qs 22a1 & 22b: Length of Participation

How long did our clients participate in our program?

- Count of all clients active during report period, categorized by range of days
- Shows ranges for Total/Leavers/Stayers
- Includes full time in latest project stay, even if project entry before start of report start date

What is the average number of days in our program for clients who exited vs. clients still participating?

- Shows average and median number of days for Leavers and Stayers

Q22a1. Length of Participation - CoC Projects			
Program Applicability: All Projects			
	Total	Leavers	Stayers
30 days or less	75	11	64
31 to 60 days	121	24	97
61 to 90 days	68	25	43
91 to 180 days	178	123	55
181 to 365 days	293	244	49
366 to 730 days (1-2 Yrs)	93	82	11
731 to 1,095 days (2-3 Yrs)	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	828	509	319

Q22b. Average and Median Length of Participation in Days		
Program Applicability: All Projects		
	Leavers	Stayers
Average Length	245	102
Median Length	248	59

APR Data Elements

Q 22c: RRH Time between Start and Move-In

How long between when our clients entered our RRH program and the time the clients moved into housing?

- Count of all clients active during report period, categorized by range of days between project start date and move-in date
- Shows number of clients in each household type that make up the total

Q22c. RRH Length of Time between Project Start Date and Housing Move-in Date					
Program Applicability: PH - Rapid Re-Housing					
Length	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	93	57	36	0	0
8 to 14 days	38	12	26	0	0
15 to 21 days	17	10	7	0	0
22 to 30 days	20	11	9	0	0
31 to 60 days	67	36	31	0	0
61 to 180 days	83	37	46	0	0
181 to 365 days	63	15	48	0	0
366 to 730 days (1-2 Yrs)	7	1	6	0	0
Data Not Collected	440	138	301	1	0
Total	828	317	510	1	0

APR Data Elements

Q23a: Exit Destination: More than 90 Days

What were the exit destinations for our clients who were enrolled in our program for more than 90 days?

- Counts all clients with exit date in report range, including by each household type
- Bottom rows include:
 - Total clients exiting to positive destination
 - % of clients exiting to positive destinations
- “Positive destination” = permanent, with additional positive destinations to temp/institutions for Street Outreach projects

Q23a. Exit Destination - More Than 90 Days										
Program Applicability: All Projects										
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type					
Permanent Destinations										
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0					
Owned by client, no ongoing housing subsidy	1	0	1	0	0					
Owned by client, with ongoing housing subsidy	1	1	0	0	0					
Rental by client, no ongoing housing subsidy	245	71	174	0	0					
Rental by client, with VASH housing subsidy	0	0								
Rental by client, with GPD TIF housing subsidy	0	0								
Rental by client, with other ongoing housing subsidy	55	17	3							
Permanent housing (other than PRH) for formerly homeless persons	11	2								
Staying or living with family, permanent tenure	3	2								
Staying or living with friends, permanent tenure	3	2								
Rental by client, with RRH or equivalent subsidy	0	0								
Subtotal	319	95	21							
Temporary Destinations										
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	31	12	1							
Moved from one HOPWA funded project to HOPWA TH	0	0								
Transitional housing for homeless persons (including homeless youth)	25	7	1							
Staying or living with family, temporary tenure (e.g. room, apartment or house)	9	2								
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	3	2								
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus / train / subway station / airport or anywhere outside)	41	18	2							
Safe Haven	0	0								
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0					
Subtotal	109	41	68	0	0					
Institutional Settings										
Foster care home or group foster care home	0	0								
Psychiatric hospital or other psychiatric facility	0	0								
Substance abuse treatment facility or detox center	0	0								
Hospital or other residential non-psychiatric medical facility	0	0								
Jail, prison, or juvenile detention facility	0	0								
Long-term care facility or nursing home	0	0								
Subtotal	0	0	0	0	0					
Other Destinations										
Residential project or halfway house with no homeless criteria	0	0								
Deceased	0	0								
Other	0	0								
Client Doesn't Know/Client Refused	17	10	7							
Data Not Collected (no exit interview completed)	4	3	1							
Subtotal	21	13	8	0	0					
Total	449	149	300	0	0					
Total persons exiting to positive housing destinations	319	95	224	0	0					
Total persons whose destinations excluded them from the calculation	0	0	0	0	0					
Percentage	71.05%	63.76%	74.67%	0.00%	0.00%					

APR Data Elements

Q23b: Exit Destination - 90 Days or Less

What were the exit destinations for our clients who were enrolled in our program for 90 days or less?

- Counts all clients with exit date in report range, including by each household type
- Bottom rows include:
 - Total clients exiting to positive destination
 - % of clients exiting to positive destinations
- “Positive destination” = permanent, with additional positive destinations to temp/institutions for Street Outreach projects

Q23b. Exit Destination - 90 Days or less																																																																											
Program Applicability: All Projects																																																																											
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type																																																																						
Permanent Destinations																																																																											
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0																																																																						
Owned by client, no ongoing housing subsidy	0	0	0	0	0																																																																						
Owned by client, with ongoing housing subsidy	0	0	0	0	0																																																																						
Rental by client, no ongoing housing subsidy	32	20	12	0	0																																																																						
Rental by client, with VASH housing subsidy	0	0	0	0	0																																																																						
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0																																																																						
Rental by client, with other ongoing housing subsidy	5	5	0	0	0																																																																						
Permanent housing (other than RRH) for formerly homeless persons	1	<table><tr><td colspan="6">Institutional Settings</td></tr><tr><td>Foster care home or group foster care home</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Psychiatric hospital or other psychiatric facility</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Substance abuse treatment facility or detox center</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Hospital or other residential non-psychiatric medical facility</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>					Institutional Settings						Foster care home or group foster care home	0	0	0	0	0	Psychiatric hospital or other psychiatric facility	0	0	0	0	0	Substance abuse treatment facility or detox center	0	0	0	0	0	Hospital or other residential non-psychiatric medical facility	0	0	0	0	0																																							
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Staying or living with family, permanent tenure	1																																																																										
Staying or living with friends, permanent tenure	0																																																																										
Rental by client, with RRH or equivalent subsidy	0																																																																										
Subtotal	39																																																																										
Temporary Destinations																																																																											
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	11	<table><tr><td>Jail, prison, or juvenile detention facility</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Long-term care facility or nursing home</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Subtotal</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>					Jail, prison, or juvenile detention facility	0	0	0	0	0	Long-term care facility or nursing home	0	0	0	0	0	Subtotal	0	0	0	0	0																																																			
Jail, prison, or juvenile detention facility	0						0	0	0	0																																																																	
Long-term care facility or nursing home	0						0	0	0	0																																																																	
Subtotal	0	0	0	0	0																																																																						
Moved from one HOPWA funded project to HOPWA TH	0																																																																										
Transitional housing for homeless persons (including homeless youth)	2	<table><tr><td colspan="6">Other Destinations</td></tr><tr><td>Residential project or halfway house with no homeless criteria</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Deceased</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Other</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Client Doesn't Know/Client Refused</td><td>6</td><td>4</td><td>2</td><td>0</td><td>0</td></tr><tr><td>Data Not Collected (no exit interview completed)</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Subtotal</td><td>6</td><td>4</td><td>2</td><td>0</td><td>0</td></tr><tr><td>Total</td><td>60</td><td>41</td><td>19</td><td>0</td><td>0</td></tr><tr><td>Total persons exiting to positive housing destinations</td><td></td><td>39</td><td>27</td><td>12</td><td>0</td><td>0</td></tr><tr><td>Total persons whose destinations excluded them from the calculation</td><td></td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Subtotal</td><td>15</td><td>Percentage</td><td>65.00%</td><td>65.85%</td><td>63.16%</td><td>0.00%</td></tr></table>					Other Destinations						Residential project or halfway house with no homeless criteria	0	0	0	0	0	Deceased	0	0	0	0	0	Other	0	0	0	0	0	Client Doesn't Know/Client Refused	6	4	2	0	0	Data Not Collected (no exit interview completed)	0	0	0	0	0	Subtotal	6	4	2	0	0	Total	60	41	19	0	0	Total persons exiting to positive housing destinations		39	27	12	0	0	Total persons whose destinations excluded them from the calculation		0	0	0	0	0	Subtotal	15	Percentage	65.00%	65.85%	63.16%	0.00%
Other Destinations																																																																											
Residential project or halfway house with no homeless criteria	0						0	0	0	0																																																																	
Deceased	0						0	0	0	0																																																																	
Other	0						0	0	0	0																																																																	
Client Doesn't Know/Client Refused	6						4	2	0	0																																																																	
Data Not Collected (no exit interview completed)	0						0	0	0	0																																																																	
Subtotal	6	4	2	0	0																																																																						
Total	60	41	19	0	0																																																																						
Total persons exiting to positive housing destinations		39	27	12	0	0																																																																					
Total persons whose destinations excluded them from the calculation		0	0	0	0	0																																																																					
Subtotal	15	Percentage	65.00%	65.85%	63.16%	0.00%																																																																					

- Question 25(a-i) is similar to previous data elements, but with a focus on Veterans and Veteran Households:
 - **Veterans:** a client is counted as a Veteran when the client is an adult (age 18+) and when Veteran Status = Yes
 - **Veteran Households:** a household is considered a Veteran Household when any of the adults in the household has Veteran Status = Yes (for HoH's latest project stay in report range)
- Elements include:
 - Counts of Chronically Homeless Veterans and CH Vet Households
 - Gender, Age, Conditions, Cash Income Type/Change, Benefits Type/Change, and Exit Destination

- Question 26 (a-h) is similar to previous data elements, but with a focus on Chronically Homeless (CH) Clients and Households
 - **CH Households** determined based on whether any of the adults or heads of household are chronically homeless at project start.
- Elements include:
 - Counts of CH Household and CH Clients per Household
 - Gender, Age, Conditions, Cash Income Type/Change, Benefits Type/Change, and Exit Destination

APR Data Elements

Question 27: Youth

Question 27 (a-e) is similar to previous data elements, but with a focus on Youth (12-24yrs). Elements include: Age, Parenting Status, Gender, Living Situation, Length of Participation (number of days in program), and Exit Destination

How many young parents as HoH did we serve? How many of our clients are the children of those young parents?

- Count of HoH/Adults under 25 yrs and the count of children
- Shows Total clients and total households
- Total Parenting Youth includes count of any other adults that are in the household
-

Q27b. Parenting Youth				
Program Applicability: All Projects				
	Total parenting youth	Total children of parenting youth	Total Persons	Total Households
Parent youth < 18	0	0	0	0
Parent youth 18 to 24	20	22	42	18

APR Data Elements

Footer

Report Footer

- CoC ID & Name
- Agency included in report
- Programs included in report
- Date/time report was run

CoC(s) Included in Dataset	
CoC Id	CoC Name
Bitfocus	Bitfocus
Programs Included in Dataset	
Agency	Program Name
Bitfocus System Agency	APR Program
Fri Aug 17 08:11:18 AM 2018	
Powered By  CLARITY HUMAN SERVICES 1 / 1	

A background image of a dense evergreen forest shrouded in mist or fog, with tall, thin trees visible in the distance.

How to Locate and Run the APR

Demo

Questions?

UPDATES & RESOURCES | THE APR



Reports updated with new data standards or corrections:

- Current version effective until September 30 2018
- New version expected October 1 2018

HUD Report Info Online:

- [APR Report Programming Specifications](#)
- [HMIS Reporting Glossary](#)

Bitfocus Customer Help Center - [Sage Upload Instructions](#)

Nevada CMIS/HMIS Support - nevada@bitfocus.com



Final Questions?