

ONE System Agency Lead Meeting

26Mar18



Agenda

1. APR Updates
2. Housing Inventory Count
3. ONESF Help Desk
4. SSVF Data Standards Update
5. Review of Data Quality (regular monthly agenda topic)
6. Review User Engagement Dashboard (regular monthly agenda topic)
7. Integration Project/ Survey on HMIS Systems Used at Agencies

APR Updates

APR Submission Status Updates

APR Submission Status

- Agencies should have received an email from HomeBase:
 - Notification to review an attachment of the APR
 - Notification that the APR for the program is late/or not submitted

Prior to Submission (Details in handout):

- Review the APR for Data Quality and make any corrections
- Complete the Performance-Accomplishments question (**Q29**) in Sage
- Upload the APR from the ONE System into Sage
- Notify HSH that the APR is uploaded. **Do not submit.**

Who do I contact if I have questions?

Bitfocus:

onesf@bitfocus.com

- Review data quality prior to submission
- Generating the HUD CSV files to upload into Sage
- Data Quality questions

HomeBase:

SFNofa@homebaseccc.org

- Sage setup questions
- Project name differences
- Operating period

HSH:

Nicole.McCray-Dickerson@sfgov.org

- APR is ready for submission
- Questions about draw downs

Housing Inventory Count

Housing Inventory Count

The HIC is an inventory of projects within the Community that provide beds and units dedicated to serving persons who are homeless.

It is intended to provide HUD and the community with information about the shelter and housing capacity of their homeless crisis response systems.

Beds and units in the HIC must be dedicated to serving homeless persons, or for permanent housing projects, dedicated for persons who were homeless at entry

The Project Types included in the HIC:

- A. Emergency Shelter (ES)
- B. Transitional Housing (TH)
- C. Safe Haven (SH)
- D. Permanent Housing (PH)
 - 1) Permanent Supportive Housing (PSH)- disability required
 - 2) Rapid Re-housing (RRH)
 - 3) Other PH (OPH) – combines two project types from the 2017 HMIS Data Standards:
 - PH – Housing with Services (no disability required for entry); and
 - PH – Housing Only

Housing Inventory Count

- Review Data Elements Key
- [San Francisco Housing Inventory Count Version 1](#)

HIC Data Elements: Inventory Type

Inventory Type: Identify whether the bed inventory is current, new, or under development.

1) **Current inventory (C):** Beds and units available for occupancy on or before January 31, 2017.

2) **New inventory (N):** Beds and units that became available for occupancy between February 1, 2017 and January 31, 2018. Should represent an increase in capacity for the project from the previous year.

3) **Under development (U):** Beds and units that were fully funded but not available for occupancy as of January 31, 2018., CoCs must identify whether the bed/unit inventory is expected to be available for occupancy by January 31, 2019.

HIC Data Elements: Target Population A

Target Population A: the project is intended to serve one of the below listed target populations. 75% of the clients served match the target group descriptor

SM	Single Males 18 years old and over
SF	Single Females 18 years old and over
SMF	Single Males and Females 18 years old and over
CO	Couples Only, No Children
HC	Households with Children
SMHC	Single Males 18 years old and over and Households with Children
SFHC	Single Females 18 years old and over and Households with Children
SMF+HC	Single Males and Females 18 years old and over plus Households with Children
YM	Youth Males under 25 years old
YF	Youth Females under 25 years old
YMF	Youth Males and Females under 25 years old

HIC Data Elements: Target Population B

Target Population B: the project is intended to serve one of the below listed target populations. 75% of the clients served match the target group descriptor

DV	People who are Survivors of Domestic Violence
HIV	Persons with HIV/AIDS
NA	Not Applicable

HIC Data Elements: Bed Type (Shelter Only)

Bed Type: The Bed Type describes the type of beds offered by emergency shelter projects according to the following:

- 1) **Facility-based:** Beds (including cots or mats) located in a residential homeless assistance facility dedicated for use by persons who are homeless.
- 2) **Voucher:** Beds located in a hotel or motel and made available by the homeless assistance project through vouchers or other forms of payment.
- 3) **Other:** Beds located in a church or other facility not dedicated for use by persons who are homeless.

HIC Data Elements: Household Type

Columns J through T: Record the number of beds for each applicable household type served by your program.

<ul style="list-style-type: none">• Beds HH w/ Children	<ul style="list-style-type: none">• CH Beds HH w/ Children
<ul style="list-style-type: none">• Units HH w/ Children	<ul style="list-style-type: none">• Veteran Beds HH w/o Children
<ul style="list-style-type: none">• Beds HH w/o Children	<ul style="list-style-type: none">• Youth Beds HH w/o Children
<ul style="list-style-type: none">• Beds HH w/ only Children	<ul style="list-style-type: none">• CH Beds HH w/o Children
<ul style="list-style-type: none">• Veteran Beds HH w/ Children	<ul style="list-style-type: none">• CH Beds HH w/ only Children
<ul style="list-style-type: none">• Youth Beds HH w/ Children	

HIC Data Elements: Additional Federal Funding

Columns U through AE: Record a yes or no response for applicable federal funding types received by your program.

<ul style="list-style-type: none">• HUD/VASH	<ul style="list-style-type: none">• HHS: RHY Transitional Living Program (TLP)
<ul style="list-style-type: none">• VA: (SSVF)	<ul style="list-style-type: none">• HHS: RHY Maternity Group Homes for Pregnant and Parenting Youth (MGH)
<ul style="list-style-type: none">• VA: Grant and Per Diem Program (GPD)	<ul style="list-style-type: none">• HUD: HOPWA
<ul style="list-style-type: none">• VA: Community Contract Safe Haven Program (HCHV/SH)	<ul style="list-style-type: none">• HUD Public and Indian Housing (PIH)
<ul style="list-style-type: none">• VA: Compensated Work Therapy-Transitional Residence (CWT/TR)	<ul style="list-style-type: none">• CH Beds HH w/ only Children
<ul style="list-style-type: none">• HHS: RHY Basic Center Program (BCP)	<ul style="list-style-type: none">• Other

HIC Data Elements: Housing Type

Housing Type (column AF): CoCs indicate the “Housing Type” in the organization and project information section.

- 1) Site-based – single site
- 2) Site-based – clustered / multiple sites
- 3) Tenant-based - scattered site

HIC Data Elements: McKinney Vento Funding

Columns AG through AQ: Record a yes or no response for applicable federal funding types received by your program.

<ul style="list-style-type: none">• HUD: ESG – Emergency Shelter	<ul style="list-style-type: none">• HUD: CoC – Rapid Re-Housing
<ul style="list-style-type: none">• HUD: ESG – Rapid Re-Housing	<ul style="list-style-type: none">• HUD: CoC – Single Room Occupancy
<ul style="list-style-type: none">• HUD: CoC – Safe Haven	<ul style="list-style-type: none">• Shelter Plus Care program (S+C)
<ul style="list-style-type: none">• HUD: CoC – Transitional Housing	<ul style="list-style-type: none">• Section 8 Moderate Rehabilitation Single Room Occupancy program (SRO)
<ul style="list-style-type: none">• HUD: CoC – Permanent Supportive Housing	<ul style="list-style-type: none">• Supportive Housing Program (SHP)

HIC Data Elements: Housing Type

Housing Type (column AF): CoCs indicate the “Housing Type” in the organization and project information section.

- 1) Site-based – single site
- 2) Site-based – clustered / multiple sites
- 3) Tenant-based - scattered site

Point in Time Count

Each project recorded in the HIC must provide a PIT count. This number should be the unduplicated number of persons served on the night of the count in the beds reported for the project.

Column BE of the spreadsheet. HIC Date: January 31, 2018

Rapid re-housing projects should only count persons who are residing in permanent housing and being assisted by the RRH project on the night of the count.

CoCs must count the total number of VASH vouchers available for use on the night of the HIC and PIT count, regardless of whether the voucher is presently being used.

ONE SF Help Desk



ONE SF Help Desk

Website: <https://onesf.clarityhs.help/hc/en-us>

Email: Onesf@bitfocus.com

Functions:

- ONE System user support
- Access ONE System training registration portal
- Merge Duplicates
- Create New Accounts

SSVF Data Standards Update

SSVF - Employment Status (R6)

- Employment Status data collection for actively enrolled heads of households and adults served by SSVF programs should begin as soon as your HMIS providers (leads and/or vendor) make it available in your system, no later than **April 30, 2018**.
- Please note, SSVF Grantees **are** required to “back-enter” R6 data at project start for active heads of households and adults.
- The VA will check for data quality in the R6 Employment Status field in the June 2018 upload period for all SSVF HMIS Repository Uploads for clients served as of **May 1, 2018**.
-

VA SSVF Program Eligibility change

- HUD's current definition of "Veteran" excludes those individuals who attended training but were discharged before reporting to a duty station.
- Currently, HUD and VA are reviewing this definition. However, effective immediately, it is expected that SSVF grantees will serve this group of Veterans if they are otherwise eligible for services.
- The "3.7 Veteran Status" for clients served under this expanded SSVF program eligibility criteria (where SSVF projects can serve clients who only had service time in Basic Training) should be entered with a "3.7 Veteran Status" of "No" in HMIS, as stated in the [HMIS Data Manual](#)

Review of Data Quality

Review of Data Quality (Monthly Agenda Topic)

Data Quality items to review over the last month:

- Review client profiles
- Audit preparation
- Review & Rank + HSH Data Quality plans

- <https://looker.clarityhs.com:9999/dashboards/508>

User Engagement Dashboard

- <https://looker.clarityhs.com:9999/dashboards/441>

Integration
Project/Survey on
HMIS Systems used at
Agencies



DEPARTMENT OF
HOMELESSNESS AND
SUPPORTIVE HOUSING

ONE System

**Non-Profit Service Provider
Data Integration**



ONE System - Data Integration Goals

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- *Eliminate duplicate information demands on clients*
- *Eliminate duplicate agency data entry burden*
- *Reduce nonprofit administrative infrastructure burden and management costs*
- *Improve ONE System data quality*



Data Integration – Providence Foundation

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- **Providence Bayview**
 - Serves up to 25 homeless family members nightly
 - Food, showers, shelter, and a place to sleep
- **First Friendship**
 - Serves up to 75 homeless family members nightly
 - Food, shelter, and a place to sleep
- **Minimal technology & data management**



Data Integration – Providence Foundation

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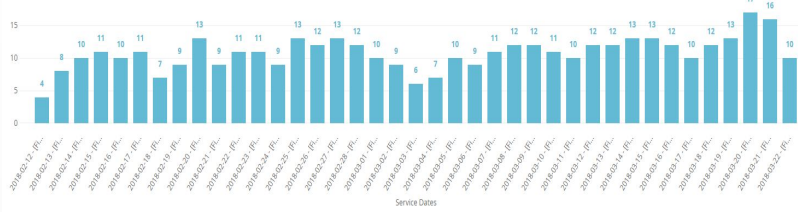
• Results

- Technology installed & working at Family Shelter sites
- 10 staff members trained onsite
- Family Coordinated Data Entry online 02/12/18

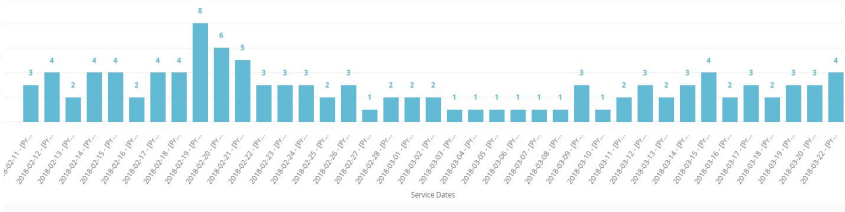


Data Integration – Providence Foundation

First Friendship Unique Clients



Providence Bayview Unique Clients





Data Integration – 3rd Party Delivery

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- **Goals for Data Transfer to Non-Profit Homelessness Service Providers**
 - *Eliminate duplicate information demands on clients*
 - *Eliminate duplicate agency data entry burden*
 - *Reduce nonprofit administrative infrastructure burden and management costs*



Data Integration – 3rd Party Delivery

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- **Pilot Participation Selection Process**
 - **6 Agencies expressed interest in pilot participation**
 - 1 withdrew during selection process, 1 was added based on assessment of their data management
 - **Each agency interviewed individually for scoring & evaluation**
 - **Scored on multiple factors, including Client Volume, Program Components, Data Culture, Outreach, etc.**
 - **Selected 4 top scorers**

Swords To Plowshares	58
Compass Family Services	57
ECS	56
Hamilton Families	56



Data Integration – 3rd Party Delivery

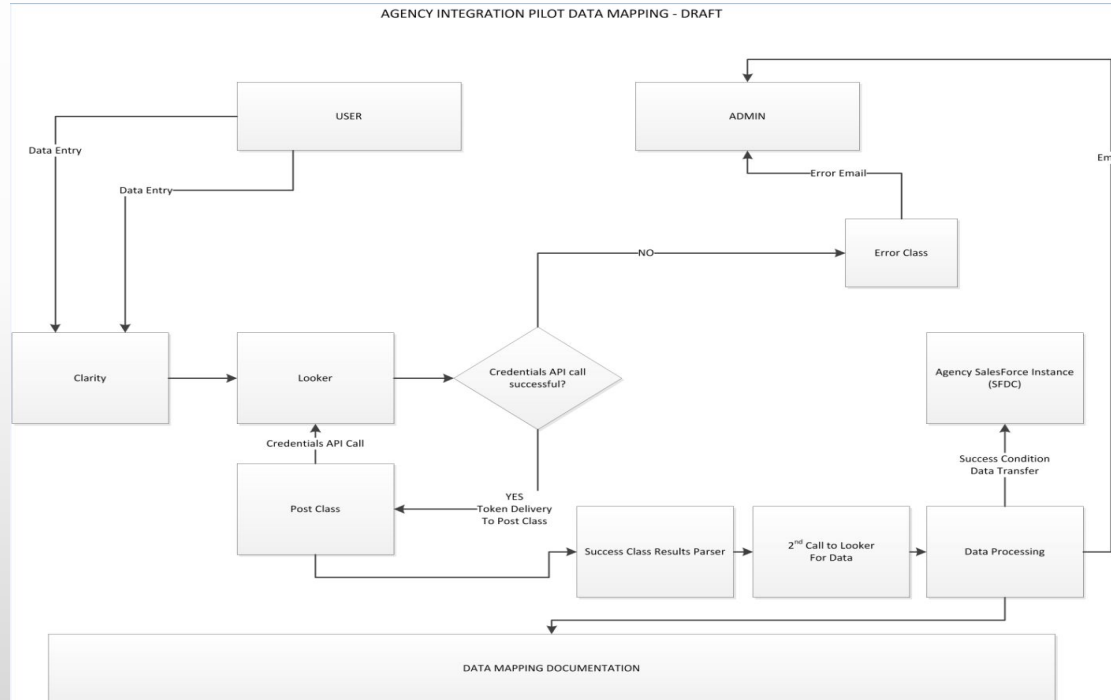
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- **Results**
 - **4 Agencies engaged**
 - **Data delivery design completed**
 - **First data pull test successful – 1st time out!!**
(Yay, Compass!!)



Data Integration – 3rd Party Delivery

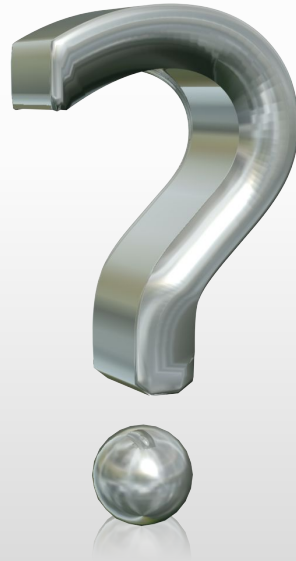
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Non-Profit Service Provider Data Integration

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<http://hsh.sfgov.org>