



# WELCOME!

**Agency Lead Meeting**  
**Monday, April 29th, 2019**





# WELCOME & INTRODUCTIONS



# AGENDA

- ★ **Training Plan Updates**
- ★ **Access Roles - Adult Coordinated Entry (Recap)**
- ★ **Program Enrollment Date vs. Housing Moving-in Date**
- ★ **HIC/LSA Updates**
- ★ **Announcements | Reminders**
- ★ **Next Month's Meeting**

# TRAINING PLAN UPDATES





# ACCESS ROLES-AGENCY LEAD RESPONSIBILITY

- ★ Confirm staff has completed the necessary training
- ★ Determine the appropriate access needed for staff (please refer to document provided)
- ★ Contact the [HelpDesk](#) and specify the access role being requested for staff (e.g., Program Supervisor or Shelter Case Manager)
- ★ If uncertain of the access level staff should have, please contact **[sarah@bitfocus.com](mailto:sarah@bitfocus.com)**



# PROGRAM ENROLLMENT DATE vs. HOUSING MOVE-IN DATE

## PROGRAM ENROLLMENT DATE

- ★ Helps determine the start of each client's participation in a program
- ★ Paired with Housing Move-In Date it makes it possible to determine the length of time from program start to housing placement

## HOUSING MOVE-IN DATE

- ★ Documents the date a client moved into housing
- ★ Differentiates clients in housing from those still experiencing homelessness

# PROGRAM ENROLLMENT (start) DATE

## Enroll Program for client Test Test

Project Start Date

01/18/2019



Is the Client an Adult or Head of Household?

Yes (Automatically Generated Response)



Is the Program Type Either Emergency Shelter, Safe Haven, or Street Outreach?

Yes (Automatically Generated Response)



### LIVING SITUATION

Type of Residence

Place not meant for habitation



Length of Stay in Prior Living Situation

One night or Less



Approximate Date Homelessness Started

11/02/2018



Number of times on the streets, in ES, or Safe Haven in the past three years

One Time



Total number of months homeless on the streets, in ES, or Safe Haven in the past three years

Two Months





# HOUSING MOVE-IN DATE

Enroll Program for client Snarf Thundercat

Project Start Date

04/22/2019



Is the Client an Adult or Head of Household?

Yes (Automatically Generated Response)



Is the Program Type a Permanent Housing Program Type?

Yes (Automatically Generated Response)



COMPLETE HOUSING MOVE-IN DATE WHEN CLIENT MOVES INTO A PERMANENT HOUSING UNIT

Housing Move-In Date

04/15/2019



# HOUSING MOVE-IN DATE



# LSA UPDATES

★ The **Longitudinal System Analysis (LSA)** - Due April 22nd

- **WHAT IS IT:** Replacement report for the **Annual Homeless Assessment Report (AHAR)**.
  - **LSA** is produced from a CoC's Homelessness Management Information System (HMIS) and submitted annually to HUD
- **WHAT IS IT FOR:** Provides HUD and Continuums of Care (CoCs) with critical information about how people experiencing homelessness use their system of care
- ★ LSA includes additional data about households and populations who exited the system in three discrete periods—
  - The cohort that exited two years prior to the report period
  - The cohort that exited one year prior to the report period
  - The cohort that exited in the first six months of the report period

# HIC UPDATES

- ★ Homeless Assistance Programs **Housing Inventory Count (HIC)** - Due April 30th
  - **WHAT IS IT:** A point-in time inventory of projects within your CoC that provide beds and units dedicated to serving persons who are homeless
  - **WHAT IS IT FOR:** It is intended to provide information about the shelter and housing capacity of homeless crisis response systems

# HIC UPDATES

## What's New This Year for the **HIC**

- In the FY2017 CoC Program Competition, HUD began funding joint component grants that combine the activities of transitional housing (TH) with rapid re-housing (RRH) projects
  - *CoCs should report these grants on the HIC by entering two separate projects – one for TH and one for RRH*
- Under the Inventory Type section of the HIC, HUD no longer distinguishes new inventory from current inventory
- CoCs will report their HMIS participation based on the entire project
  - *Either the project completely participates in HMIS or it does not*

# HIC UPDATES

## ★ What's New This Year for the **HIC**

- HUD is requiring CoCs to include the HMIS Project ID of all projects on the HIC
- CoCs will no longer report their VA-funded Compensated Work Therapy, Transitional Residence (CWT/TR) grants in the HIC
- While Victim Service Providers (VSP) are exempted from providing address information, HUD encourages providers to enter a zip code associated with the project

# ANNOUNCEMENTS | REMINDERS

- ★ Please be sure to review and update any of your staffs Access Roles
- ★ Please note we are making updates to the SF ONE Forms online and the SF ONE Support page
- ★ **REPORT UPDATES: Client-Level System Use & Length of Time Homeless Report [HUDX-233]**
  - Better aligned with HUD guidance
  - Requires System Administrator activation (to meet the communities privacy requirements)
  - Detailed instructions can be found here in the [Report Library Overview](#)



# ANNOUNCEMENTS | REMINDERS

## HMIS Client-Level Length of Time Homeless Report

Unique Identifier: [REDACTED]

Activity Between: 01/01/2013 - 01/01/2017

Year & Month	Documented Street/Shelter	Self-Reported Street/Shelter	Documented Break	Self-Reported/ Potential Break
2017 January		X		
2016 December		X		
2016 November		X		
2016 October		X		
2016 September		X		
2016 August	X	X		
2016 July		X		
2016 June		X		
2016 May		X		



# ANNOUNCEMENTS | REMINDERS

## ★ Local Homeless Coordinating Board Monthly Meeting

- **When:** Mon, May 6, 11am – 1pm
- **Where:** San Francisco City Hall Room 416

## ★ Coordinated Entry/Online Navigation and Entry System for Adults & Families

- **When:** Tue, May 7, 9:30am - 11:00am
- **Where:** City Hall, Room 408



# NEXT MONTH'S MEETING



**When:** Monday, June 3rd, 2019

**Where:** 1360 Mission Street  
Collaborative Space, Second Floor

**Time:** 10:30am - 11:30am





# Thank You!

Any questions?

Contact Information

**OneSF Help Center**

**ONESF@Bitfocus.com**

