Monthly Agency Leads Meeting

San Francisco, January 2023

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TODAY'S AGENDA

- Welcome!
- 2023 HIC/PIT
- Presentation from SFHOT
- System Updates

WELCOME!

Icebreaker!

What movie can you watch over and over again?

Please share name, pronouns, and agency when responding.

2023 HIC/PIT

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What is the HIC/PIT?

The Point-in-Time (PIT) Count is a count of sheltered and unsheltered people experiencing homelessness on a single night in January.

- HUD requires that Continuums of Care conduct an annual count of people experiencing homelessness who are sheltered in emergency shelter, transitional housing, and Safe Havens on a single night.
- Continuums of Care also must conduct a count of unsheltered people experiencing homelessness every other year.
- Each count is planned, coordinated, and carried out locally.

What is the HIC/PIT? (cont.)

The Housing Inventory Count (HIC) reports on shelter and housing programs (ES, TH, RRH, PSH), including non-participating HMIS programs (e.g. DV programs) and includes:

- Bed/unit capacity
- Federal funding source
- HMIS participation
- Location (geocode and address)
- Other project details
- Utilization rate based on clients in shelter/housing during one night in January (point-in-time count)

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2023 HIC/PIT – Jan 26

- San Francisco will conduct the HIC/PIT Count on **January 26, 2023**
- All Shelter and Housing projects will need to report the actual number of clients served on the night of January 26. Information will be used to calculate Utilization Rates for each project.
  - PSH, RRH, and OPH (Other Permanent Housing) Projects will be based on clients housed
  - RRH bed/unit inventory will be based on housed clients on the night of the HIC/PIT

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2023 HIC/PIT

- How can you prepare?
  - Run the [GNRL-106] Program Roster and review the list of active clients
    - Exit clients who are no longer in the project
    - Enroll missing clients
  - RRH and PSH projects - Fill out the Housing Move-In Date for your housed clients in the enrollment screen
    - Housing Move-In Date should always be on or after the Project Start Date (if the client was housed at entry, use the Project Start Date)
  - The deadline for any review and correction of program rosters for the night of the HIC/PIC is **February 10, 2023**

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2023 HIC/PIT: Helpful Reports

- [GNRL-106] Program Roster
- [HUDX-225] HMIS Data Quality
- [GNRL-220] Program Details Report

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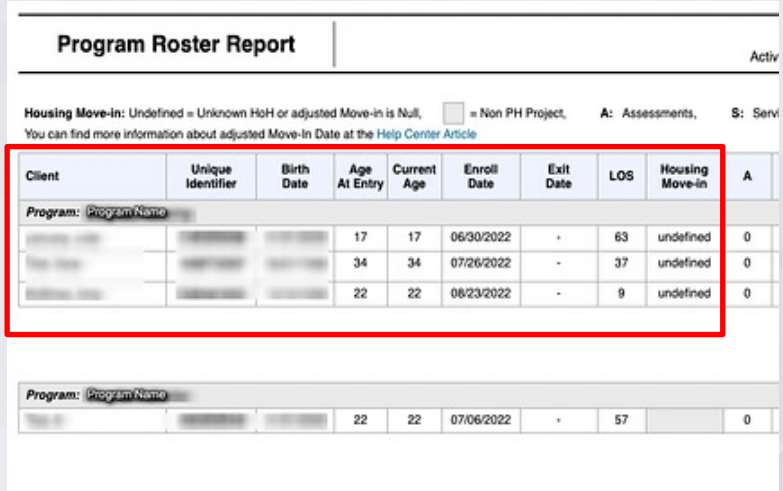
[GNRL-106] Program Roster Report

To run the [GNRL-106] Program Roster report:

1. Log into the **ONE System** and navigate to the **Report Library** (**Reports** under the **Launchpad** menu in the upper right corner)
2. Locate **[GNRL-106] Program Roster** under the **Program Based Reports** section and click Run
3. Choose the Program or Programs you wish to include in the report
4. Select the **Status** as "Active within Report Date Range"
5. For **HoHs only?** select "No"
6. Enter the start date (01/26/2023) and end date (01/27/2023) for the report to focus on the PIT reporting period
7. Click **Submit**



Program Roster Report

Housing Move-in: Undefined = Unknown HoH or adjusted Move-in is Null, = Non PH Project, A: Assessments, S: Servi

You can find more information about adjusted Move-In Date at the Help Center Article

Client	Unique Identifier	Birth Date	Age At Entry	Current Age	Enroll Date	Exit Date	LOS	Housing Move-in	A
Program: Program Name									
			17	17	06/30/2022	-	63	undefined	0
			34	34	07/26/2022	-	37	undefined	0
			22	22	08/23/2022	-	9	undefined	0
Program: Program Name									
			22	22	07/06/2022	-	57		0

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[HUDX-225] HMIS Data Quality

Demographic data pulled into the HIC/PIT report includes:

- Number of children, adults aged 18-24, adults over 24
- Race, Ethnicity, Gender, Chronic Homelessness
- Disability, i.e. Substance Abuse, Mental Illness, DV, HIV/AIDS
- Subpopulations i.e. Veterans, Parenting Youth, Unaccompanied Youth

[HUDX-225] HMIS Data Quality

- Reviews data quality across a variety of HMIS data elements
- Highlights errors in data quality, and gives opportunity to drill down by client and household

HMIS Data Quality Report [FY 2022]

Demo Agency
CoC Category Filter: Agency CoC
Date Range: 09/01/2022 thru 10/31/2022

Q3. Universal Data Elements
Program Applicability: All Projects

Data Element	Error Count	% of Error Rate
Veteran Status (3.7)	1	33.33%
Project Start Date (3.10)	0	0%
Relationship to Head of Household (3.15)	2	50%
Client Location (3.16)	0	0%
Disabling Condition (3.8)	1	25%

Q4. Income and Housing Data Quality
Program Applicability: All Projects

Data Element	Error Count	% of Error Rate
Destination (3.12)	0	0%
Income and Sources (4.2) at Start	4	100%
Income and Sources (4.2) at Annual Assessment	2	100%
Income and Sources (4.2) at Exit	0	0%
Non-Cash Benefits (4.3) at Start	4	100%
Non-Cash Benefits (4.3) at Annual Assessment	2	100%
Non-Cash Benefits (4.3) at Exit	0	0%

SFHOT Presentation

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System Updates

- LSA 2023 submitted on January 11!
  - 0 data errors
- ULI launched for HAT units and Navigation Centers
  - Continued progress on integrating ULI functionality for all openings in ONE

Announcements

Monthly Office Hours:

- January 24 @ 2pm
- February 28 @ 2pm

Next Agency Leads Meetings:

- February 27 @ 10:30am
- March 27 @ 10:30am

Presenters are welcome!

Registration Links: onesf.bitfocus.com

Helpful Resources

ONESF Help Center Website

https://onesf.bitfocus.com

Bitfocus Helpdesk

onesf@bitfocus.com

415.429.4211

Thank You From Your SF Team!

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