



Timelines/Thresholds

Functionality Name	Timeframes	What functionality does	What will keep the client active?
Auto-Exits	90 days	Clients will be automatically exited from a program enrollment after 90 days of inactivity	Services and program level assessments
Inactive Referral Expiration Threshold	90 days	Clients will be removed from the community queue after 90 days of inactivity	Referral activity, assessments, notes, "check-in", uploaded files, location added
Community Referral Threshold	90 days	If a client has been referred to a housing program and the referral sits pending for more than 90 days, the client will be sent back to the community queue	The provider needs to change the status of the referral from pending to pending in process
Assessment Expiration	6 months	Length of time for validity of assessments	
Unreachable Clients	90 days	If a client has been unreachable for 90 days, they should be removed from the community queue and exited from the CE program	