



ONE System Report Library Quick Reference Guide

<u>LOCATION IN REPORT LIBRARY</u>		
SECTION	TITLE	CONTENT
Program Based	[GNRL-106] Program Roster	This report provides an overview of program stay information for all active, enrolled, or exited clients.
Program Based	[GNRL-220] Program Details Report	This report is based on program enrollments. Includes all client data at entry, annual assessment, or exit.
Program Based	[OUTS-106] Client Demographics	Provides client demographic details with charts for all enrolled clients for selected programs.
Program Based	[GNRL-400] Program Linked Service Review	Lists all services provided during the reporting period and a detailed listing of services linked to selected programs.
Program Based	[OUTS-720] Client Program Service	Provides a detailed listing of program-linked services by client.
Service Based	[GNRL-104] Service Summary	Provides service counts and the number of unique clients who received selected services.
Service Based	[GNRL-103] Service Census	Provides a list of clients who received specific services on specific dates.
Data Quality	[DQXX-103] Monthly Staff Report	Provides three categories of information: <i>General Data Quality</i> , <i>User Activity</i> , and <i>Data Quality by Data Element</i> for all clients served.
HUD Reports	[HUDX-225] HMIS Data Quality Report	Reviews data quality across a number of HMIS data elements.
Agency Management	[STFF-104] Staff Client Data Activity Report	Provides program management with a record of staff/user client record activity in the ONE System.
Agency Management	[STFF-101] User Activity Report	This report provides information regarding login dates, times, and durations.
Community and Referrals	[RFRL-120] Community Queue Detail	Provides details about clients that were referred to the Community Queue by the agencies with the same CoC as the current agency.
Community and Referrals	[RFRL-122] CE Community Queue Detail Report	This is a referral-based report that provides details about clients on coordinated entry queues.
Community and Referrals	[RFRL-102] Referral Outcomes Statistics	This report returns a detailed breakdown of referral outcomes by agency and program.

All reports can be run for a specified date range.

More detailed information on the Report Library is available on the [Bitfocus Help Site](#).