Santa Clara County HMIS

Bitfocus | (408) 596-5866, Ext. 2   🎧 Open A Support Ticket

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January 2021 Agency Admin Meeting

January 2021 Agency Admin Meeting

Date: Thursday, January 7th, 2021
Time: 2:00PM– 3:30PM
Place: ZOOM Only Meeting

Agency Admin. Lead and/or Representative in Attendance:

First Name	Last Name	Agency
Rani	Jain	Abode Services
Aida	Tesfai	Abode Services
Aurora	Olivares	Amigos de Guadalupe: Center for Justice & Empowerment
JoEllen	Reece	BHSD
Lorena	Madrid	BHSD
Sujata	Panda	Bill Wilson Center
Ashley	Wynn	bitfocus
Anthony	Ortiz, Jr.	Breakout Prison Outreach
Laura	Foster	BWC
Julian	Delgadillo	California Youth Outreach
Consuelo	Collard	Catholic Charities of Santa Clara County
Yvette	Avila	Center for Employment Training
Simone	Berkowitz	Community Services Agency
Maria	Del Villar	community solutions
mark	fries	Community Solutions
Caroline	Mireles-Sailor	Conxion to community
Shelby	Booker	Covenant House California
Ariana	Ayala	Custody Behavioral Health
Alexander	Senegal	Destiny Re-Entry/Bibleway Christian Center
Justin	Damrel	Downtown Streets Team
Alexander	Le	Family Supportive Housing
Sophie	Smith	Gardner Health Services
David	Marez	Good Samaritan Re-entry Center
Rafael	Cardoza	home
Teresa	Moore Schmitz	HomeFirst
Alisha	Parret	HomeFirst
Janette	Stokley	Housing Choices
Shireen	Alinani	Housing Choices
Traci	Creel	HVEHF
Kenya	Rawls	JobTrain
Cynthia	Mar	LifeMoves
Mai	Nguyen	Momentum for Health
Jessica	Lwi	Move Mountain View
Teresa	Garcia	New Directions
Rachel	Hileman	New Directions
Leila	Qureishi	OSH
Steven	Tong	OSH
Rebecca	Siqueiros	OSIT-Whole Person Care
Aiko	Yep	PATH
Rita	Anzualda	Pathway Society Inc.

Roseann	Martinez	Pathway Society, Inc
Elizabeth	Frakes	Public Health
Emrica	Agossa	Roots Community Health Center
Paulina	Soto	Sacred Heart
Maria	Belusar	Salvation Army Silicon Valley
Mark	Lopez	Salvation Army Silicon Valley
Shawna	Cagle	Santa Clara Family Health Plan
KJ	Kaminski	SCC – Office of Supportive Housing
Angelica	Holguin	Silicon Valley Independent Living Center
Cindy	Parra	SJSU Service Navigation
Khoi	Nguyen	Social Services Agency
Chennan	Liu	SSA
Jose	Macias	St. Joseph's Family Center
Catherine	Farry	Sunnyvale Community Services
Roxanna	Frias	Superior Court of California, Santa Clara County
Hameeda	Sharifi	Telecare
Daniel	Guhl	the Salvation Arm
Ngoc	Ho	THT
Camika	thomas	VA
MARIA	MAGALLANES	VAPAHCS
Traci	Pickett	Veterans Housing Facility
Lindsay	Cross	VHHP
Audrey	Bui	West Valley Community Services
Guillermo	Munoz	Whole Person Care
Jade	Bradley	WVCS
Kerry	Lao	YWCA Silicon Valley

Slides from the presentation are here:

Loading...

Please use this link to download slide deck if desired.

Agenda

- CoC|Coordinated Assessment|UPLIFT Updates
- HMIS Newsletter
- HIC/PIT Updates
- SPM Updates
- Annual Privacy Training Recertification Process
- Security Compliance Checklist Process
- LSA
- Reminders
- Next Months Meeting

CoC Updates

- NOFA postponed because of COVID-19

- Omnibus Bill included language to renew 19 grants for 2021; all ongoing received funding

- No 2020 NOFA

- Funding for CoC/ESG

- PIT; HUD is providing a waiver, we are considering making a request

- Will reach out to partners to get a better understanding of any concerns

- We have strong HMIS data that we can use for n estimations if needed; this is all because of you all

UPLIFT Updates

- **As of 1/7/2020 there are 1066 Jan-Mar 2021 Passes left for this quarter.**

Friendly Reminder for all providers:

- This Jan-Mar 2021 quarter, there are no allocation limits, all passes will be offered on a first come, first serve basis for the whole quarter.
- The replacement period will start on Feb 1st.
- Before making your request, check your client's HMIS ROI (Release of Information) to ensure it is valid
  - If client did not consent to have a photo posted, **DO NOT** upload a photo of the client
  - All 5 pages of the ROI must be uploaded for ROI to be valid

- **Requests with Invalid ROIs will not be processed**
  - Remember to email the UPLIFT email address uplift@hhs.sccgov.org) a correction is made to prevent delays

Upcoming: Please note there will be modifications made to the UPLIFT enrollment screen under the ***UPLIFT ELIGIBILITY AND REFERRAL SECTION.*** A notification when these changes go into effect will be sent out.

Please note the SCC UPLIFT Upcoming Calendar Schedule:

2021 UPLIFT Schedule and Important Days		
UPLIFT Related Days		
County Holidays		
Date	**Day of Week**	**Day**
January 1, 2021	Friday	New Year's Day
January 18, 2021	Monday	Martin Luther King Day
February 15, 2021	Monday	Presidents' Day
March, 19, 2021	Friday	1st Day of Apr-Jun 2021 Quarter
March 31, 2021	Wednesday	Cesar Chavez Day
May 1, 2021	Saturday	1st Day of Pooled Sticker and Replacement Period
May 31, 2021	Monday	Memorial Day
June 18, 2021	Friday	1st Day of Jul-Sep 2021 Quarter
June18.2021	Friday	Juneteenth Day
July 4, 2021	Monday	Independence Day
August 1, 2021	Sunday	1st Day of Pooled Sticker and Replacement Period
September 6, 2021	Monday	Labor Day
September 17, 2021	Friday	1st Day of Oct-Dec 2021 Quarter
October 11, 2021	Monday	Columbus Day
November 1, 2021	Monday	1st Day of Pooled Sticker and Replacement Period
November 11, 2021	Thursday	Veterans Day
November 25, 2021	Thursday	Thanksgiving
November 26, 2021	Friday	Day After Thanksgiving
December 17, 2021	Friday	1st Day of Jan-Mar 2021 Quarter
December 24, 2021	Friday	Christmas Day
December 31, 2021	Friday	New Year's Day

If there are changes who your UPLIFT Point of Contact is – please inform us @ **UPLIFT@hhs.sccgov.org**

For all UPLIFT related inquiries please email UPLIFT@hhs.sccgov.org

HMIS Newsletter

Santa Clara HMIS News, December 2020

Welcome to the Santa Clara County HMIS Newsletter! In this edition you'll find the following:

- That Time Again! 2020 HUD System Performance Measure Reporting
- New Features in Clarity Human Services
- Report Spotlight [HUDX-225] HMIS Data Quality Report
- 2021 Privacy & Security Retraining
- Upcoming Events
- Bitfocus is Hiring!

Web link to the newsletter

HIC/PIT Updates

PIT Count

Based on health risks from the pandemic and insufficient volunteer recruitment, we are leaning towards requesting a waiver for the unsheltered Point in Time Count this year. We will plan to conduct a full unsheltered Count and survey in January 2022. Many counties in the Bay Area have already requested a

waiver for the Count.

We will be reaching out to the cities this week to make sure they are on board with this decision and hope to finalize our decision this week.

Service Providers Network Meeting
When Wed, January 13, 9:30am – 11:00am

Coordinated Assessment Work Group
When Thu, January 14, 1:00pm – 2:30pm
Description Zoom Meeting Registration Link

SPM Updates

- Annual HUD report that measures CoC's performance as a coordinated system

- Unlike other HUD reports, System Performance Measures analyze clients across programs.

- Measures include:

    - Length of time homeless
    - Returns to homelessness within 2 years
    - Number of homeless persons
    - Income growth (CoC funded projects only)
    - Number of persons who become homeless for the first time
    - Successful exits to, and retention of permanent housing

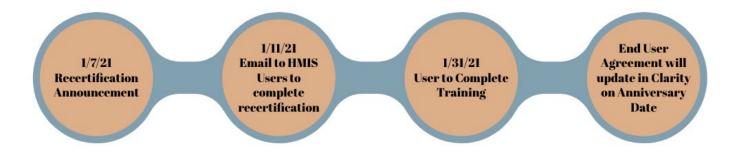- Report Date Range: 10/1/2019 – 9/30/2020
- Report Due to HUD: 3/1/2021

What to Expect for Next Several Weeks

- The Bitfocus team is reviewing the current year's performance and data quality

- We may reach out to your agency to address data quality issues related to:

Data Element	System Performance Impact
Approximate Date Homelessness Started	Length of time homeless
Annual Assessments for CoC funded projects	Income Growth
Exit Destinations	Successful exits to, and retention of permanent housing & Data Quality

- Be on the lookout for emails from us
- You can also help by reviewing your program's data for:
- Accurate household set-up
- Appropriate exits in Clarity for discharged clients
- Housing Move-in Dates for clients in housing

Annual Privacy Training Recertification Process-Timeline

Security Compliance Checklist

- Submission deadline is Jan 31st, 2021
- This submission should include certification for all staff members who access HMIS
- Self certification form is optional and available on our website
- Only the final checklist needs to be submitted to scc-admin@bitfocus.com

SCC HMIS Quarterly Compliance Certification Checklist

Link To Full Announcement

LSA Updates

- COUNTDOWN HAS BEGUN: **Due Friday, January 15th, 2020**
- Finalizing clean-up of warnings/flags within the next week
    - If you hear from us, we appreciate you getting back to us as soon as possible
- Overlapping Enrollments
    - A huge thank you to all of you that have been working diligently at getting these records cleaned up

- We would like to recognize Teresa Schmidt, Aida Tesfai, Laura Foster, Alex Le and Daniel Guhl for making their continuous efforts in getting these fixed – WE APPRECIATE YOU!

Reminders

Office Hours

Conducted from the comfort of your own office! Each Office Hours session is hosted online by your Santa Clara County Clarity System Administration team. You can connect using your computer (recommended so that you can see demos and post questions) and/or dial in by phone using the Zoom links provided below.

Where Are Office Hours Held?

Looker Office Hours

When: Every other Monday of the month from 2:00pm-3:00pm

Zoom Link: https://bitfocus.zoom.us/j/94622680152
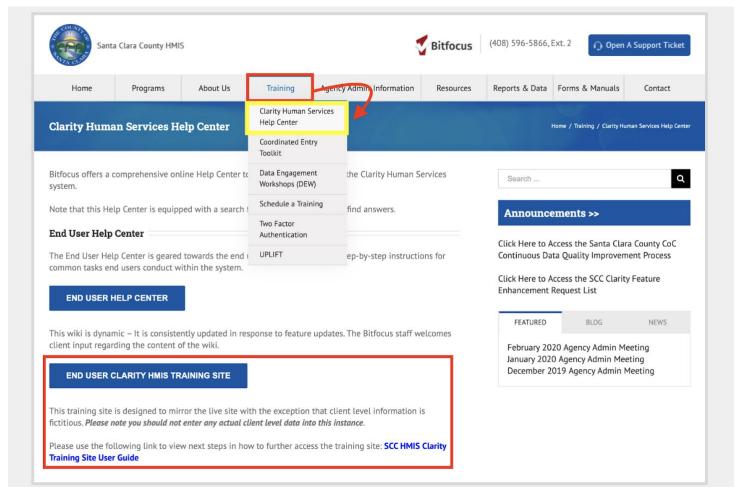
Clarity (HMIS) Office Hours

When: Every other Thursday from 10:00am-11:30am

Zoom Link: https://bitfocus.zoom.us/j/617946839

SCC Clarity HMIS Training Site

Want to hone your skills at data entry without compromising actual client data?

Use the End User **Clarity HMIS Training Site**

SCC Virtual Suggestion Box

We value your opinion and insight. Please share with us your suggestions by using our new SCC Virtual Suggestion Box. You can access it by using the link above or directly from the **HMIS Support** page under the CONTACT tab and scrolling to *Virtual Suggestion Box* option.

Next Agency Admin Meeting

Meeting Location: Zoom Link

When: Thursday, February 4th, 2021

Time: 2:00pm – 3:30pm

Dates and locations for 2020 meetings are listed on the OSH website:

https://www.sccgov.org/sites/osh/continuumofcare/osh-events/pages/home.aspx

Bitfocus Contact Information

Support Team: sccsupport@bitfocus.com

Bitfocus System Administration Team: scc-admin@bitfocus.com

Trevor Mells (trevorm@bitfoucs.com)

Lesly Soto Bright (leslys@bitfocus.com)

By Lesly Soto Bright | January 14th, 2021 | Blog, Uncategorized | Comments Off on January 2021 Agency Admin Meeting