HMIS Agency Administrators Meeting

June 1, 2017

Agenda
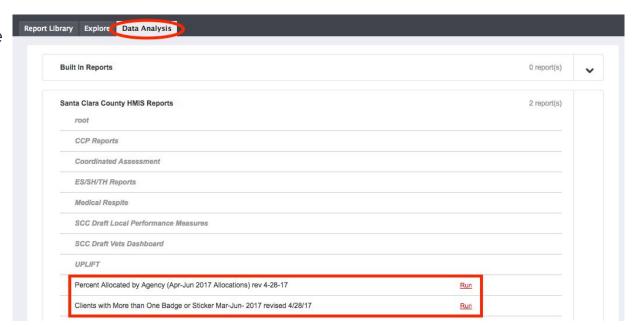
1. CoC / Coordinated Assessment / UPLIFT Updates
2. Performance Management Work Group and Agency Admin Meeting
3. New Partner Agency and End User Agreements
4. 2014 Version of APR Retiring
5. Current and Upcoming Projects
6. System Performance Measures Update
7. Continuous Data Quality Improvement (CDQI)

CoC / Coordinated Assessment / UPLIFT Updates

UPLIFT Reports Available in Data Analysis Tab

For Agency Managers who have UPLIFT access, there are 2 reports available

1. Go to Reports Library
2. Click Data Analysis tab
3. Under Santa Clara County HMIS Reports section, click "Run" next to the report you would like to view
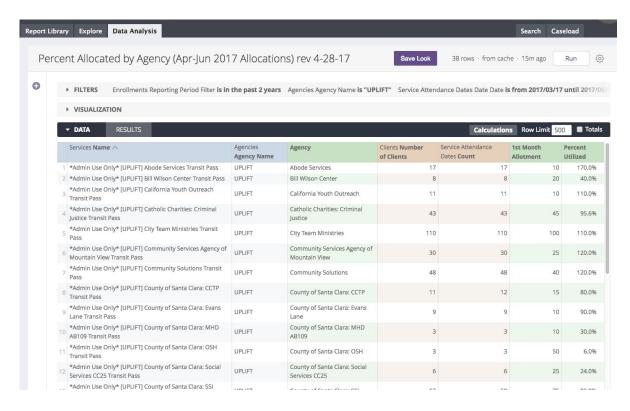
UPLIFT Percent Allocated by Agency

For the current quarter, shows each agency's

- Clients with an UPLIFT sticker (Clients Number of Clients)
- Stickers given out (Service Attendance Dates Count)
- Allocation (1st month Allotment)
- Percent of allocation used (Percent Utilized)

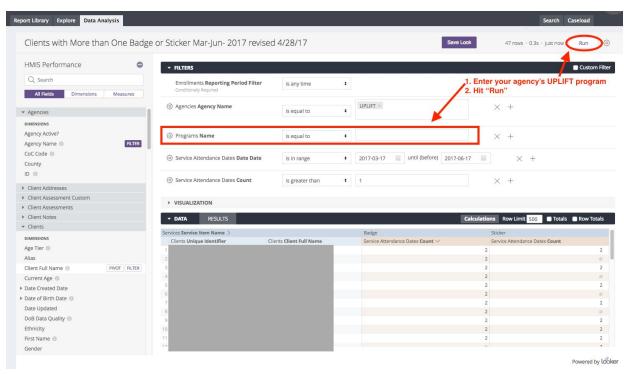A new version for July-Sept will be available in mid-June

UPLIFT Clients with More than One Badge or Sticker

Report that lists clients who have received 2+ badges or 2+ stickers in the same quarter

Use the Programs Name filter to find clients at your agency

A new version for July-Sept will be available in mid-June

Performance Management Work Group & Agency Admin Meeting

New Partner Agency and End User Agreements

New Partner Agency and End User Agreements are being reviewed and finalized

The new forms will include Coordinated Entry items, based on feedback from the Coordinated Assessment Working Group
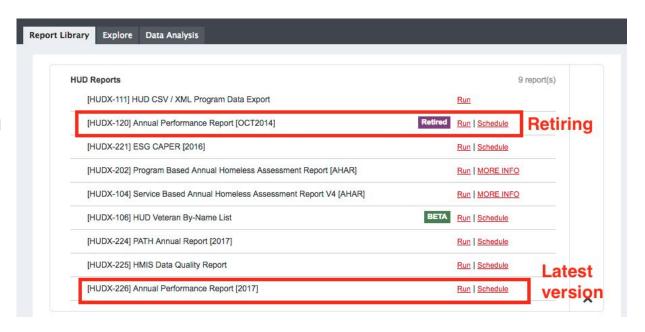
More details will be announced at a later date

2014 Version of APR Retiring

The [HUDX-120] Annual Performance Report [OCT2014] will be retired on August 1, 2017

From now until August 1, the report will no longer be supported

The new version of the APR is [HUDX-226] Annual Performance Report [2017]

Current and Upcoming Projects

- June
    - HUD System Performance Measures (SPM) due 6/5
    - PIT Report released end of the month
- July - Sept
    - Launch of new Homeless Prevention programming
    - Standardizing Rapid Rehousing workflow
    - CCP workflow review
- Oct
    - New Data Standards go live
- Nov
    - Annual Homeless Assessment Report (AHAR) due (exact date TBA)

HUD System Performance Measures

System Performance Measures Update

Over the last month, Bitfocus asked agencies to review Data Quality and other information related to the HUD SPM report.

The report is due 6/5, and covers:

- SPM results for 10/1/2015 - 9/30/2016
- Data Quality for 10/1/2012 - 9/30/2016

Thanks for your help!

System Performance Measures

1. Length of Time Persons Remain Homeless
2. Returns to Homelessness within 6 to 12 months
3. Number of Homeless Persons
4. Employment and Income Growth
5. Number of Persons who become Homeless for the First Time
6. N/A
7. Successful Placement in or Retention of Permanent Housing

SPM Highlights:
Data Quality

Data review in May improved
2015-2016 exit destination data quality
by 3-4% for Transitional Housing and
Rapid Rehousing

Data quality has been improving year
after year for almost all program types

We still have some way to go to meet
our CDQI goals

Destination Data Quality (% Error Rate)

Legend:
- 2012 - 2013
- 2013 - 2014
- 2014 - 2015
- 2015 - 2016

Continuous Data Quality Improvement Process

June's CDQI Focus: Data Completeness

By next Agency Admin meeting, start to review:

- Age
- Gender
- Ethnicity
- Race
- Veteran Status
- Disabling Condition
- Residence Prior to Project Start
- Length of Stay at Prior Place
- Income
- Exit Destination

Time period to look at: 10/1/2016 - 5/31/2017

Reports affected:

- AHAR
  - Covers 10/1/2016 - 9/30/2017
  - For ES & TH
  - Due Nov
- SPM
  - Covers 10/1/2016 - 9/30/2017
  - For ES, TH, PH, RRH, SO
  - Due next year
- CoC Local Measures

Ways to Check Data Quality

- [HUD-225] HMIS Data Quality Report
- Looker Data Quality Report (new option)
- Reports listed on the CDQI document
  - [HUDX-120] Annual Performance Report [OCT2014] (now being replaced by 2017 version and [HUD-225] Data Quality report)
  - [DQXX-110] Duplicate Clients
  - [DQXX-103] Monthly Staff Report
  - [DQXX-102] Program Data Review
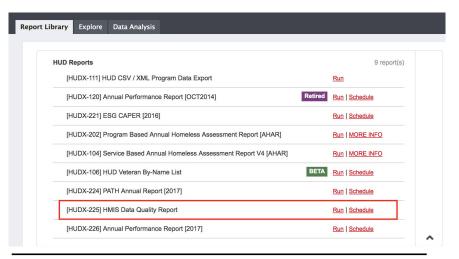 - [DQXX-105] Monthly Agency Utilization Report

[HUDX-225] HMIS Data Quality Report

Where to find it:

- Reports Library, HUD Reports folder

Important Notes:

- Uses HUD-defined requirements for data quality
- Required to be used with APRs and SPM
- Web Page format has drilldown option

Report Library	Explore	Data Analysis

HUD Reports — 9 report(s)

[HUDX-111] HUD CSV / XML Program Data Export	Run	
[HUDX-120] Annual Performance Report [OCT2014]	Retired Run | Schedule	
[HUDX-221] ESG CAPER [2016]	Run | Schedule	
[HUDX-202] Program Based Annual Homeless Assessment Report [AHAR]	Run | MORE INFO	
[HUDX-104] Service Based Annual Homeless Assessment Report V4 [AHAR]	Run | MORE INFO	
[HUDX-106] HUD Veteran By-Name List	BETA Run | Schedule	
[HUDX-224] PATH Annual Report [2017]	Run | Schedule	
[HUDX-225] HMIS Data Quality Report	Run | Schedule	
[HUDX-226] Annual Performance Report [2017]	Run | Schedule	

HMIS Data Quality Report | **Santa Clara County CoC: System**
Report period 10/01/2016 - 05/31/2017

Q1. Report Validations Table

Program Applicability: All Projects

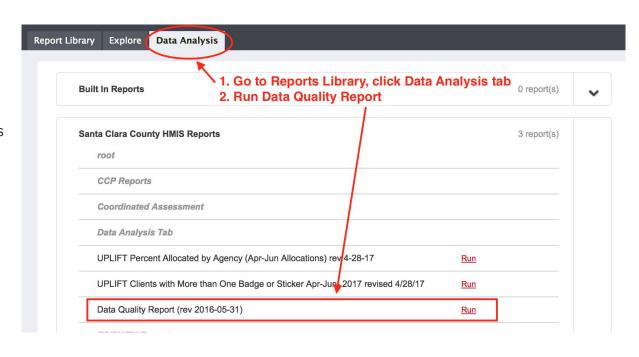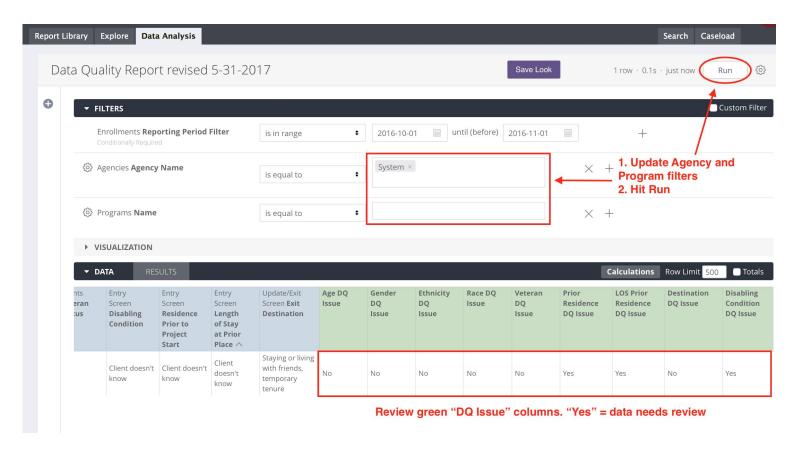|	
Total number of persons served	11
Number of adults (age 18 or over)	8
Number of children (under age 18)	3
Number of persons with unknown age	0
Number of leavers	2
Number of adult leavers	1
Number of adult and head of household leavers	1
Number of stayers	9
Number of adult stayers	7
Number of veterans	2
Number of chronically homeless persons	1
Number of youth under age 25	1

Looker Data Quality Report

Where to find it:

- Reports Library, Data Analysis tab
- Available to Agency Managers (if your agency needs access, please let Bitfocus know)

Important Notes:

- Shows data quality by client
- First version of data quality report in Looker, more basic than [HUD-225] HMIS Data Quality Report (Income information not yet included)

Report Library	Explore	**Data Analysis**		

1. Go to Reports Library, click Data Analysis tab
2. Run Data Quality Report

Built In Reports		0 report(s)	⌄

Santa Clara County HMIS Reports		3 report(s)
root		
CCP Reports		
Coordinated Assessment		
Data Analysis Tab		
UPLIFT Percent Allocated by Agency (Apr-Jun Allocations) rev 4-28-17	Run	
UPLIFT Clients with More than One Badge or Sticker Apr-Jun 2017 revised 4/28/17	Run	
Data Quality Report (rev 2016-05-31)	Run	

Looker Data Quality Report

Data Quality Reminders

- If the client does not have a valid ROI, please complete one before updating their information
- Check the full list of options before choosing "Other" (for example, when choosing the client's exit destination, "Other" does not count as a successful exit)