

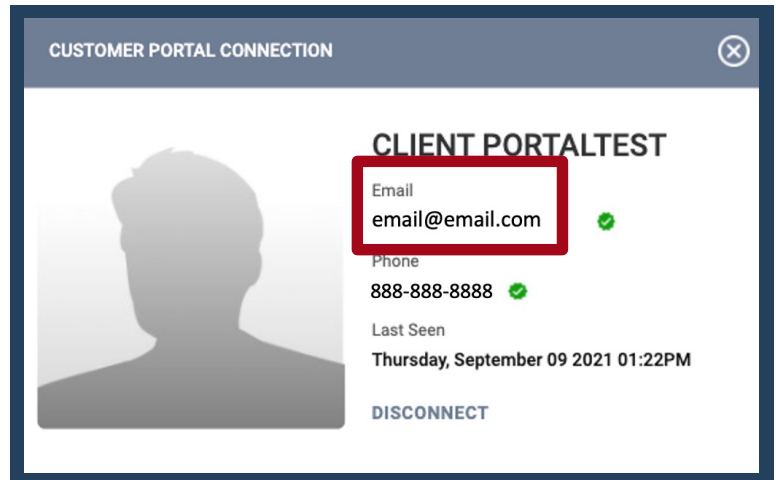
# TROUBLESHOOTING LOGIN ISSUES

If a participant reports that they are having difficulty logging into their MyConnectSV account, you can start by trying the following:



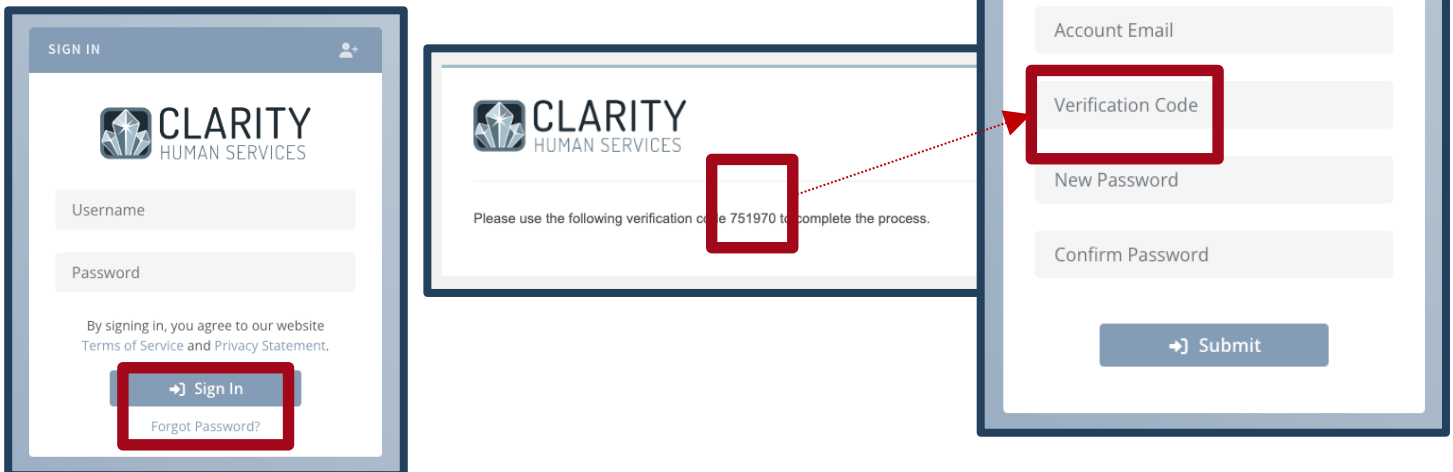
Navigate to the client's profile in Clarity and confirm they have a **Connected** icon above their unique identifier.

Clicking on the **Connected** button will display a summary of MyConnectSV account information including the **email address** associated with the MyConnectSV account. Confirm they are using this exact email address to log in. If they need to change their email address, click **Disconnect** and send a new invitation to their new email address.



## Resetting Account Password

If a client forgets their MyConnectSV password, they can easily reset it by visiting [portal.clarityhs.com](http://portal.clarityhs.com) and clicking the "Forgot Password?" link under "Sign In." On the next screen, enter the email address connected to the MyConnectSV account; the client will receive an email with a verification code, which they will enter on the next screen and set a new password.



If a participant with an active MyConnectSV account is still having login issues after attempting these steps, providers can submit a support request for our team to investigate further by emailing [sccsupport@bitfocus.com](mailto:sccsupport@bitfocus.com). Please do not have participants contact Bitfocus for support directly.