

Generic Course Registration and Course Completion



- [Introduction to Networking \(2018\)](#)
- [Introduction to Windows Server and Active Directory \(2018\)](#)
- [Introduction to Windows Server \(2018\)](#)
- [Introduction to Windows Server, Client, and Active Directory \(2018\)](#)
- [Introduction to Windows Server \(2018\)](#)
- [Introduction to Windows Server \(2018\)](#)



Clarity Human Services General Training

General End User Training of Clarity Human Services was designed with the end user in mind.

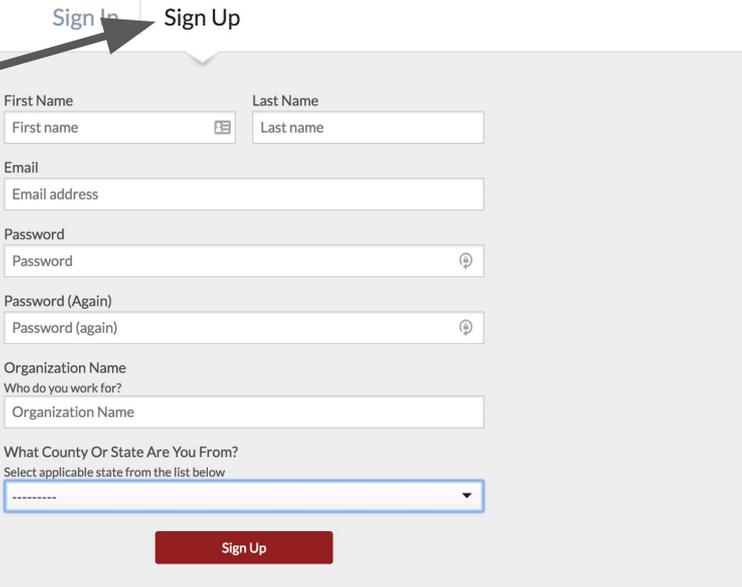
[Register | FREE](#)

Already registered? [Sign In](#)

[Share](#)

[Tweet](#)

1. 'Click' Register



The image shows a 'Sign Up' form with the following fields and annotations:

- Sign In / Sign Up**: Navigation links at the top.
- First Name**: Input field with placeholder 'First name' and a calendar icon.
- Last Name**: Input field with placeholder 'Last name'.
- Email**: Input field with placeholder 'Email address'.
- Password**: Input field with placeholder 'Password' and a visibility icon.
- Password (Again)**: Input field with placeholder 'Password (again)' and a visibility icon.
- Organization Name**: Input field with placeholder 'Organization Name' and a question 'Who do you work for?' above it.
- What County Or State Are You From?**: A dropdown menu with placeholder '-----' and a question 'Select applicable state from the list below' above it.
- Sign Up**: A red button at the bottom.

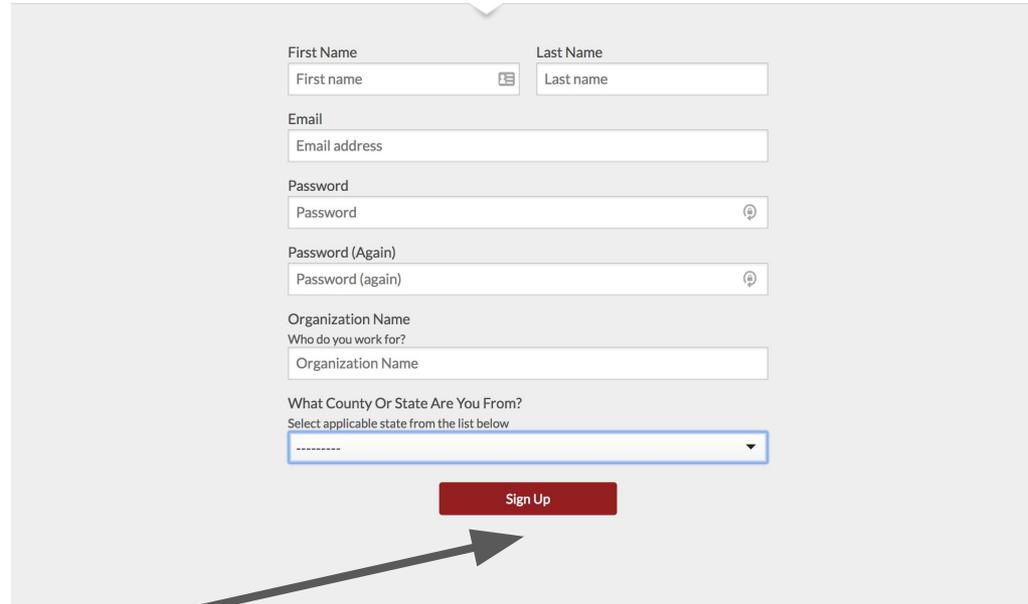
Two arrows point to the 'Sign Up' link and the 'What County Or State Are You From?' dropdown menu.

2. Click 'Sign Up' and fill out fields

3. "What County or State Are You From?" NOTE: This is an important field correctly selecting response will put you in the right group e.g. (Washington = King County) If you select "None of the Above" you won't be able to access the course

NOTE: If you have registered for Skilljar in the past no worries, just click on 'Sign In'

[Sign In](#) | [Sign Up](#)



First Name
First name

Last Name
Last name

Email
Email address

Password
Password

Password (Again)
Password (again)

Organization Name
Who do you work for?
Organization Name

What County Or State Are You From?
Select applicable state from the list below

4. Complete Registration Fields and 'Click' Sign Up



Clarity Human Services General Training

0 of 26 lessons completed (0%)

Curriculum

About this course

Course Overview (73 min) [\(Show All\)](#)

▼ Unit One

- Lesson One - Login Page/Two Factor Authentication (2FA) (2 min)
- Lesson Two - User Policy (3 min)
- Lesson Three - Homepage/Launchpad (2 min)
- Unit One - Knowledge Check (5 min)
- Bitfocus Help Center

▶ Unit Two

▶ Unit Three

▶ Unit Four

▶ User Name & Password and Resource Slides

▶ Clarity Human Services General Training - Survey

5.Play video

Lesson One - Login Page/Two Factor Authentication (2FA)



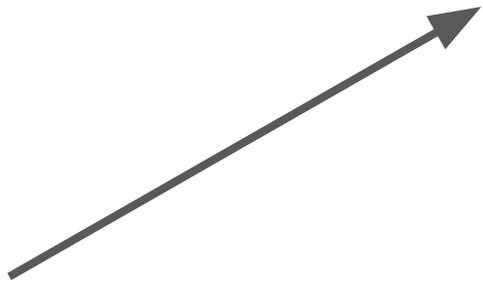
Next

6. Watch Video

Unit One - Knowledge Check

Next

7.'Click' Next when video finishes



Unit One - Knowledge Check



Unit One - Knowledge Check

In this Knowledge check, we'll test your knowledge on the information presented in Unit One of Clarity Human Services General Training.

Sincerely,

The Bitfocus Training Department

5 questions

Start Quiz



Summary

In this Knowledge check, we'll test your knowledge on the information presented in Unit One of Clarity Human Services General Training.

Sincerely,

The Bitfocus Training Department

8. Click 'Start' and Complete Quiz

[Curriculum](#) [About this course](#)**Course Overview** (73 min)**Unit One**

- Lesson One - Login Page/Two Factor Authentication (2FA) (2 min)
- Lesson Two - User Policy (3 min)
- Lesson Three - Homepage/Launchpad (2 min)
- Unit One - Knowledge Check (5 min)
-  Bitfocus Help Center

Unit Two

- Lesson One - Account Settings (3 min)
- Lesson Two - Mailbox, Reports and Calendar (5 min)
- Lesson Three - Attendance Services (3 min)
- Lesson Four - Main Screen, Client Search and Caseload (2 min)
- Unit Two - Knowledge Check (5 min)
-  Bitfocus Help Center

Unit Three

- Lesson One - Existing Client Profile (2 min)
- Lesson Two - Managing Households (3 min)
- Lesson Three - Client Reports and Client Appointments (2 min)
- Lesson Four - Privacy Shield/Release of Information, History (3 min)
- Unit Three - Knowledge Check (5 min)
-  Bitfocus Help Center

Unit Four

- Lesson One - Creating a Client and Dynamic Fields, Release of Information (4 min)
- Lesson Two - Enrolling Household Into a Program, Notes&Public Alerts and Files&Forms (6 min)
- Lesson Three - Providing Services and Location tab (4 min)
- Lesson Four - Status Assessment, General Assessment (3 min)
- Lesson Five - Client History, Exit Program (3 min)
- Unit Four - Knowledge Check

User Name & Password and Resource Slides

-  Bitfocus Help Center - Slide Resources
-  User Name & Password
- Clarity Human Services - Login Information Quiz

Clarity Human Services General Training - Survey

-  Survey (2 min) *optional*

9. Complete all Units/Lessons and Quizzes, you are done.