

UNABLE TO OBTAIN/CONSUMER DECLINES TO CONSENT

Program Use Only

1. I attempted to obtain written authorization of the Consumer Information Sharing Authorization Form, but acknowledgement could not be obtained because:
 - An emergency prevented us from obtaining authorization
 - A communication barrier prevented us from obtaining authorization
 - The individual was unwilling to sign
 - The interaction was completed over the phone or remotely and verbal authorization was obtained; written authorization will be obtained as soon as possible.
 - Other: _____

2. The consumer requested the following data sharing limitations:
Check one or more of the following requested limits:
 - De-identified or anonymized data
 - Limited responses to some questions

Staff Member Printed Name

Staff Member Signature

Date

Note to Staff: For instances when the consumer requests limitations to their data, please ensure a signed copy of this form is uploaded into HMIS **prior to** entering consumer information in HMIS. When client does not consent to have any information shared in HMIS and no profile is created, please save physical signed document in a secure location.