

HMIS CONSUMER INFORMATION SHARING AUTHORIZATION FORM

UNABLE TO OBTAIN/CONSUMER DECLINES TO CONSENT

Program Use Only

1. I attempted to obtain written authorization of the Consumer Information Sharing Authorization Form, but acknowledgement could not be obtained because:
 - ☐ An emergency prevented us from obtaining authorization
 - ☐ A communication barrier prevented us from obtaining authorization
 - ☐ The individual was unwilling to sign
 - ☐ The interaction was completed over the phone or remotely and verbal authorization was obtained; written authorization will be obtained as soon as possible.
 - ☐ Other: _____

2. The consumer requested the following data sharing limitations:
 - ☐ No limitations requested **OR**
 - Check one or more of the following requested limits:*
 - ☐ De-identified or anonymized data
 - ☐ Limited responses to some questions

Staff Member Printed Name

Staff Member Signature

Date

Note to Staff: Please ensure a signed copy of this form is uploaded into HMIS **prior to** entering consumer information in HMIS.