

## King County Housing Triage Tool (HTT)

**\*NOTE – New Clients to the HMIS system will also need to fill out:**

1. HMIS Client Consent for Data Collection and Release of Information (ROI) 2. Clarity HMIS: KC – Coordinated Entry System Enrollment & Profile

These can be found at: <https://kingcounty.bitfocus.com/kc-client-forms-0>

**\*\*IMPORTANT\*\* Assessors must read the following script verbatim to the client:**

Completing this Housing Triage Tool allows Coordinated Entry (CE) to make referrals on your behalf to Partner Agencies for housing and services. Partner Agencies receiving a housing or service referral from CE, whether a household consents to having their information in HMIS or not, will be provided your name and contact information. The only information shared with Partner Agencies will be for the purpose of coordinating a housing or service referral.

**\*I confirm that I read the above script and the Coordinated Entry Privacy Statement to this client**

Enter staff initials and date:

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### SUPPLEMENTAL KING COUNTY QUESTIONS

#### ASSESSMENT TYPE

<input type="checkbox"/>	In Person	<input type="checkbox"/>	By Phone
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**CLIENT CONTACT/LOCATION INFORMATION** (Enter under Contact tab/Location tab in HMIS)

CLIENT CONTACT INFORMATION	Can we leave a message for you?	Identify preferred contact method
Name:		
Phone:	Yes / No	<input type="checkbox"/>



Name																
Staff Last Name																
Agency																

Survey Location

**Was this Housing Triage Tool completed by RAP staff?**

- Yes, RAP staff
- Yes, RAP mobile staff
- No

**If this Housing Triage Tool was completed by RAP staff, was this a walk-in appointment or scheduled?**

- Walk-in appointment
- Scheduled

**If this Housing Triage Tool was completed by RAP staff, at which RAP do you work?**

- CCS - East
- CCS - Seattle
- Solid Ground – North Seattle
- MSC – Federal Way
- YWCA - Renton

**If this Housing Triage Tool was completed by RAP MOBILE staff, where did the Housing Triage Tool take place?**

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*I confirm that this client's consent status (Release of Information) has been documented in HMIS under their privacy shield.*

Please enter initials here: \_\_\_\_\_