



## CoC System Performance Committee Charter

### Purpose Statement

The Continuum of Care (CoC) System Performance Committee will support data collection and evaluation efforts for the Seattle/King County CoC in order to assess and inform progress on ending homelessness.

### Core objectives Include:

1. Support to the administration of the Homeless Management Information System (HMIS), to ensure that it is functional and meets local needs for data collection and reporting as well as U.S. Department of Housing and Urban Development (HUD) HMIS standards, and
2. Guidance and recommendations for clear and accurate measurement and communication of CoC system performance in alignment with HUD expectations.

The CoC System Performance Committee is responsible to:

### Inform administration of the HMIS:

- Develop the vision for HMIS and approving the HMIS System Administrator work plan;
- Review and monitor the daily operations and strategic initiatives for HMIS to support consistent participation in HMIS and positive user experience and support;
- Review, approve and monitor policies for our local HMIS, including privacy mechanisms, security plan, data quality plan, and the MOU and data sharing agreements;
- Approve HMIS Data Use Requests for access to client-level de-identified data.

### Inform accurate measurement and communication of CoC system Performance:

- Utilize data from a variety of sources and partners (HMIS, Point in time, community indicators, other) necessary to assess and inform progress on the KCHRA Strategic Plan;
- Provide input on policies and practices for local reporting on the HEARTH performance measures including system-wide dashboard, performance by population (families, single adults, youth, etc.), program type (emergency shelter, transitional housing, etc.), and program-level performance on the HEARTH measures), and recommend performance targets consistent with the Plan and system vision for each program type and subpopulation;
- Provide input on the use and development of methods for evaluating system gaps and analysis of homelessness needs and services;
- Provide updates on data and research related to system level initiatives and strategies;
- Ensure review of annual reports from HMIS and other data sources including the Longitudinal Systems Analysis (LSA), System Performance Measures (SYS-PM), annual Point-in-Time Count and Housing Inventory Chart (HIC);



- Bring forth topics to the Coordinating Board to improve system performance and/or increase support and technical assistance for CoC membership;
- Analyze system and programmatic data for trends, cost, performance and compliance, and provide reports to KCRHA Advisory Bodies and workgroups, as appropriate; and
- Inform the legislative agenda as needed.

As with other KCHRA Committees, the CoC System Performance Committee:

- ✓ Will meet regularly with membership inclusive of a mix of funders, providers, currently/formerly homeless individuals, and system partners,
- ✓ Is accountable for ensuring seamless regional response within core system functions,
- ✓ Is charged with implementation of system functions with direction set by the Coordinating Board, providing regular input and feedback, and formal recommendations to the Board when needed,
- ✓ Will be staff by KCRHA or partners