



Work Readiness Assessment

Purpose

The Work Readiness Assessment was created in Santa Clara County in partnership by JobTrain to coordinate and refer individuals to job seeker and/or career training services. The purpose of this referral is to assist individuals with the tools they need to become financially self-sustainable.

Agency Requirements

- Agency Lead approves assessment being available at Agency Level
- Agency Lead approves staff completing Work Readiness Assessment with clients

Staff Requirements

- Staff must already have access to Clarity HMIS
- Staff must complete required on-demand training with 80% or higher quiz score – and have approval to begin using Work Readiness Assessment
- Assessment must be completed within Clarity HMIS after they have selected their own name from a drop down list



Training Located at:
[Training.bitfocus.com/
work-readiness-
assessment-training](https://Training.bitfocus.com/work-readiness-assessment-training)

Bitfocus Support
SCCSupport@bitfocus.com

JobTrain Support
[bcorsbie@jobtrain
works.org](mailto:bcorsbie@jobtrainworks.org)